



Continuum of Care Board of Directors Meeting Minutes
Thursday, August 25, 2022
3:00 – 5:00 PM

The following agenda items may not necessarily be considered in the order they appear.

1. Call to Order

President Powell called the meeting to order at 3:05 PM.

2. Attendance

Present: Leilah Powell, Phil Beckett, Cacie Madrid, Roy Fletcher, Melody Woosley, Kameron Rhys, Jack Tsai, Robert Reyna, Tyler Shoemsmith, Cristina Noriega, La Juana Chambers Lawson, Edward Johnson, Greg Zlotnick, Nikisha Baker, Abe Capetillo and Scott Ackerson.

Absent: William McManus, and Salena Santibanez.

Guests: Patrick Steck, Katherine Dillard Gonzalez, Kim Jeffries.

Staff: Katie Vela, Chelsey Viger, Richard Huron, Dacey Werba, and Billy Mahone.

3. Public Comment

There was no public comment.

SARAH NONPROFIT BUSINESS

4. Board Member Recognition



President Powell recognized Tyler Shoemsmith for his support with the Youth Demonstration Homelessness Program (YDHP). She recognized Phil Beckett for connecting SARAH to the Civitas Conference. Abe Capetillo was thanked for his continued interest in coordinated entry. Nikisha Baker was thanked for hosting the last membership council meeting and for volunteering her space to come together at their first in-person meeting in November.

5. Homelessness Updates Roundtable

- Greg Zlotnick Announcement
 - Congratulations to Greg Zlotnick on his expanded responsibility of beginning a new role of Teaching and supervising attorney for the clinical program at St. Mary's for the housing rights project.
- SAHA Name Change: Opportunity Home
 - SAHA has changed their name to Opportunity Home and has rebranded.
- Housing Stability Team Report
 - The housing stability team is figuring out the eviction report and housing instability as prices fluctuate with single-family homes. The group is trying to figure out what steps to take to stabilize the housing system. There will be regular meetings to put these into place.
- Congratulations Kameron Rhys on the THN award!
- Turning NIMBY to YIMBY

LISC is holding a Turning NIMBY to YIMBY conference. *This is an opportunity to share your updates on housing and homelessness*

6. Consent Items

- Minutes from June 30, 2022, Board of Directors Meeting  (5-9)
Motion Roy Fletcher Second La Juana Chambers Lawson Abstain None Passed Yes
- July Financial Reports  (10-14)
Motion Phil Beckett Second Abe Capetillo Abstain None Passed Yes

7. Approve 2022 Single Audit Update & Report – Richard Huron  (15-41)

Motion Tyler Shoesmith Second Cacie Madrid Abstain None Passed Yes

8. Executive Director Report – Katie Vela

- SARA Staff Promotions and New Staff
- Continuum of Care NOFO and Special Unsheltered NOFO Updates
- Listening Session Feedback
- HUD Landlord Summit
- San Antonio & Bexar County’s Homeless Community Dashboard
- House America Goal
- Big Give 2022!

CONTINUUM OF CARE BUSINESS

9. Updated CoC Program Grant NOFO Policy & Procedures – Chelsey Viger  (42-43)

Motion Jack Tsai Second Tyler Shoesmith Abstain None Passed Yes






10. Membership Council Report – Scott Ackerson

The Membership Council met, on July 28th. Nikisha Baker gave an overview of the Race & Ethnicity training that the council received. If anyone would like to watch the training, they can email daceywerba@sarahomeless.org. The next Membership Council meeting will be help in person in November.

11. Membership Council Application – Luminary Ministries Inc.  (44-47)

Motion Cristina Noriega Second Jack Tsai Abstain None Passed Yes


12. Coordinated Entry and Outreach (CE&O) Advisory Committee Report – Melody Woosley

- Client Transfers/Emergency Referrals 2: PSH Bridge Implementation Plan  (48-50)
Motion Edward Johnson **Second** Tyler Shoesmith Abstain None Approved Yes
- Client Transfers/Emergency Referrals 1: Emergency Referrals Implementation Plan  (51-53)
Motion Jack Tsai Second La Juana Chambers Lawson Abstain None Approved Yes
- ISS 3: New Assessment & Prioritization Goal and Prioritization Implementation Plan: See LEO Research Design & Scoring System Diagram  (54-70)
Motion Jack Tsai Second Cacie Madrid Abstain None Approved Yes
- Client Documentation Sharing Goal and Implementation Plan  (71-74)
Motion Tyler Shoesmith Second Greg Zlotnick Abstain None Approved Yes
- Committee Slate Update  (75-76)
Motion Roy Fletcher Second Abe Capetillo Abstain None Approved Yes
- Living The Standards: Rapid Rehousing Standards in Practice Workshop

13. Youth Action Board Report (YAB) Report – Kameron Rhys

- Meetings for the YAB will be moving to in person on Saturdays at the SARAH office.
- Kameron Rhys shared that recruitment for listening sessions and youth membership to YAB is ongoing.

14. Homeless Management Information System (HMIS) Lead Updates – Katherine Dillard Gonzalez

- Case Worthy CEO Announcement
 - Aaron Watson is the new CEO of Case Worthy.
- Case-worthy Contract 2023: November 1, 2022 – October 2025 (DRAFT)  (77-117)
Motion Edward Johnson Second Abe Capatillo Abstain None Passed Yes



15. Youth Homelessness Demonstration Program (YHDP) Steering Committee Report – Tyler Shoemith

Tyler Shoemith shared that the YHDP meeting was canceled for the month of August.

16. Thrive Youth Center Project Quality Improvement Plan (QIP) Progress – Chelsey Vigor

Chelsey Viger updated the Board of Directors that the Thrive QIP process was a success.

17. Point-in-Time Count Committee Report – Greg Zlotnick

- 2023 Point-in-Time Count Date: January 24, 2023

Motion Tyler Shoemith Second Phil Beckett Abstain None Passed Yes

18. Record of E-Vote for CoC Program Grant NOFO Policy & Procedures – Dacey Werba

Dacey Werba shared that the vote for CoC Program Grant Policy & Procedures edits were approved virtually early in August.

19. Upcoming SARA Meetings and Events

Next CoC Board Meeting	Next CoC Membership Council Meeting
October 27, 2022, 3:00 – 5:00 PM In Person	November 2022, 2:30 – 4:00 PM In Person

Committee Meetings & Working Groups

Title	Point of Contact	Event Details*
Youth Homeless Demonstration Program Steering Committee	Judith Andrade judithandrade@sarahomeless.org	October 20, 2022, 4:00 – 5:00PM
HMIS Advisory Committee	Dacey Werba daceywerba@sarahomeless.org	October 26, 2022, 10:30 – 11:15AM



Alliance to House Everyone

Outreach & Coordinated Entry Advisory Committee	Eboni Jett Ebonijett@SARAHomeless.org	September 14, 2022, 10:00 – 11:30AM
Point-in-Time Count Committee	Chelsey Viger ChelseyViger@SARAHomeless.org	October 13, 2022, 10:00 – 11:00AM
Youth Action Board	Suyapa Munoz suyapamunoz@SARAHomeless.org	TBD, 2022, 3:00 – 4:30PM

All meetings are currently being held virtually. Please email daceywerba@sarahomeless.org to be added to a meeting distribution list

20. Topics for October Board Meeting

There were no topics discussed.

21. Announcements

There were no announcements.

22. Adjournment

President Powell adjourned the meeting at 5:05 pm.