



Continuum of Care Board of Directors Minutes
Thursday, December 15, 2022
3:00 – 5:00 PM

The following agenda items may not necessarily be considered in the order they appear.

1. Call to Order

President Powell called the meeting to order at 3:07 pm.

2. Attendance

Present: Leilah Powell, Greg Zlotnick, Tyler Shoesmith, Phil Beckett, Abe Capetillo, Roy Fletcher, Patrick Steck, Kameron Rhys, Salena Santibanez, La Juana Chambers Lawson, Edward Johnson, Rotella Galos, Christina Noriega

Absent: Jack Tsai, Robert Reyna, Scott Ackerson, William McManus

Guests: Katherine Dillard Gonzalez

Staff: Katie Vela, Azhalia Ramirez, Richard Huron, Dacey Werba, Billy Mahone, Eboni Jett, Chelsey Viger, Virginia Woodard

3. Public Comment

There was no public comment.

SARAH NONPROFIT BUSINESS


4. Board Member Recognition – Leilah Powell

President Leilah Powell recognized all Board members for their outstanding service in 2022. She recognized Katherine Dillard Gonzalez for her help with governance and continuous work with HMIS. Scott Ackerson was thanked for using the Prospera room to host this Board meeting. Leilah Powell recognized HMIS and ICF for their planning sessions. She recognized Tyler Shoesmith, Phil Beckett, Greg Zlotnick, Melody Woosley, Patrick Steck, Abe Capetillo, Cristina Noriega, Robert Reyna, Rotella Galos, and Nikisha Baker for participating in the discussions on HMIS.

5. Homelessness Updates Roundtable

Katie Vela discussed that the housing bond RFP for permanent supportive housing is out at the end of January.

6. Consent Items

- Minutes from October 27, 2022, Board of Directors Meeting  (p. 4-8)

Motion Phil Beckett Second La Juana Chamber Lawson Abstain None Passed Yes

- October Financial Reports 📎 (p. 9-14)

Motion Edward Johnson Second Abe Capetillo Abstain None Passed Yes

7. 2023 Board Meeting Calendar – Leilah Powell

- February 23rd, 2023, 3 pm-5 pm
- April 27th, 2023, 3 pm- 5 pm
- June 29th, 2023, 3 pm- 5 pm
- August 31st, 2023, 3 pm- 5 pm
- October 26th, 2023, 3 pm- 5 pm
- December 14th, 2023, 3 pm- 5 pm

Motion Tyler Shoesmith Second Edward Johnson Abstain None Passed Yes

8. SARAH 2023 Compass Objectives & Key Results (OKRS) – Katie Vela 📎 (p. 15-18)

Motion Abe Capetillo Second Edward Johnson Abstain None Passed Yes

9. Fiscal 2023 Annual Budget Approval – Richard Huron & Phil Beckett 📎 (p. 19)

- Leilah Powell asked if the Salaries and wages were based on a compensation study.
 - Katie Vela explained that a report by Werling Associates, who did an analysis on comparable positions, was used to determine Salaries.

Motion Edward Johnson Second Phil Beckett Abstain None Passed Yes

10. Executive Director Report – Katie Vela

- SARAH Staff Updates
- 2022 SARAH Achievements
- SARAH Rebrand
- HMIS Strategic Planning
- Point-in-Time Count

11. Phil Beckett Treasurer Re-Election – Leilah Powell

Motion Greg Zlotnick Second Roy Fletcher Abstain Phil Beckett Passed Yes

12. SARAH Bylaws Updates – Chelsey Viger (p. 20-48)

- The Board of Directors voted on adding three categories under community-elected directors: Philanthropy, Trade Service, and Social Entrepreneur. Along with changing the term substance abuse to substance use disorders.

Motion Leilah Powell Second Tyler Shoemith Abstain None Passed Yes

- SARAH Non-profit and CoC Governance Bylaws document updates.

Motion Greg Zlotnick Second Edward Johnson Abstain None Passed Yes

13. Membership Council Report – Dacey Werba

The Membership Council met on November 1st, 2022, in person and toured the Yass Center. Dacey Werba explained the Membership Council changes; the new direction will allow for more networking opportunities and training. Billy Mahone gave the Homeless 101 presentation and received feedback from community members on what could be added or changed. Joshua Yates gave a presentation on Places & Spaces and the meaning behind those two words. The next in-person meeting is on January 31st, 2023, at the Housing Authority of Bexar County. The Membership Council will be rotating agencies and sharing spaces with tours to see what programs are available.

14. Membership Council Application: Hands Over Home – Dacey Werba (p. 49-52)

Motion Abe Capetillo Second Phil Beckett Abstain None Passed Yes

15. Point-in-Time Count Committee Report – Greg Zlotnick

Greg Zlotnick discussed the Point-in-Time open registration and encouraged us to share the word with the community. The encampment count is being incorporated into the count.

- Volunteer Registration
- Encampment Count

16. Youth Action Board Report (YAB) Report – Kameron Rhys

Kameron Rhys gave an update on the YAB meeting happenings and listening sessions. He explained that YAB members met with Kim Jeffries, Haven for Hope, to discuss feedback and will follow up in the new year.

17. Homeless Management Information System (HMIS) Lead Updates – Katherine Dillard Gonzalez

- HMIS Lead Monitor Policy  (p. 53-55)

Katherine Dillard Gonzalez gave an overview of the purpose of the monitoring policy, which will begin in 2023.

Motion Phil Beckett Second La Juana Chamber Lawson Abstain None Passed

Yes

- Retiring HMIS Governance Charter  (p. 56-72)

Katherine Dillard explained the reason for retiring from the charter, primarily due to the MOU in place.

Motion Edward Johnson Second Roy Fletcher Abstain None Passed Yes

18. Coordinated Entry and Outreach (CE&O) Advisory Committee Report – Patrick Steck

Patrick Steck discussed that HomeLink is much more user-friendly, but it is too early to assess the tool's full effect. He explained that Notre Dame and the LEO group will continue to monitor the project into 2023 and will share results once it is completed.

19. Youth Homelessness Demonstration Program (YHDP) Steering Committee Report – Tyler Shoemith

Tyler Shoemith discussed the 2023 Priorities of YHDP, with the goal being Identification. He discussed the training series for frontline staff on Homeless Response System and Coordinated Entry. He announced that the YASS Center open house would take place in the spring in which there will be a meeting to finalize details in January.

20. Upcoming SARAH Meetings and Events



Alliance to House Everyone

Next CoC Board Meeting

Next CoC Membership Council

Meeting

February 23, 2023, 3:00 – 5:00 PM	January 31, 2:30 – 4:00 PM
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Committee Meetings & Working Groups

Title	Point of Contact	Event Details*
Youth Homeless Demonstration Program Steering Committee	Judith Andrade judithandrade@sarahomeless.org	January 19, 2023, 4:00 – 5:00 PM
HMIS Advisory Committee	Alfonzo Galvan alfonzogalvan@sarahomeless.org	TBD
Outreach & Coordinated Entry Advisory Committee	Eboni Jett Ebonijett@SARAHomeless.org	January 25, 2023, 10:00 – 11:30 AM
Point-in-Time Count Committee	Dacey Werba daceywerba@SARAHomeless.org	January 12 ,2023 10:00 – 11:00 AM
Youth Action Board	Suyapa Munoz suyapamunoz@SARAHomeless.org	December 17 th , 1:00 – 2:30 PM

All meetings are currently being held virtually. Please email azhaliaramirez@sarahomeless.org to be added to a meeting distribution list

21. Topics for February Board Meeting

There were no topics discussed for February.

22. Announcements

There were no announcements.

23. Adjournment

President Powell adjourned the meeting at 4:45 pm.