



Continuum of Care Board of Directors Meeting Minutes
Thursday, June 24, 2021
3:00 – 5:00PM

The following agenda items may not necessarily be considered in the order they appear.

1. Call to Order

President Powell called the meeting to order at 3:05 pm.

2. Attendance

Present: Leilah Powell, Phil Beckett, Roy Fletcher, Melody Woosley, Robert Blanton, Kameron Rhys, Jack Tsai, Heather Summers, Salena Santibanez, Nikisha Baker, Scott Ackerson, and Greg Zlotnick.

Absent: Lori Stinson, Craig Hopkins, Leslie Komet, and Greg Matula.

Guests: Katherine Dillard Gonzalez, and Molly Biglari.

Staff: Katie Vela, Madeline Carrola, Dacey Werba, Billy Mahone, Harpreet Gill, Diana Truumees, and Richard Huron.

3. Public Comment

There were no public comments.

SARAH NONPROFIT BUSINESS

4. Welcome Membership Council Director At-Large Nikisha Baker, President and CEO of SAMMinistries

President Powell welcomed Nikisha Baker. Nikisha spoke on her passion for permanent supportive housing and is grateful to serve alongside everyone on the board.

5. Welcome Board Member Dr. Jack Tsai, Campus Dean and Professor, UTHealth School of Public Health

President Powell welcomed Dr. Jack Tsai. Jack spoke on his excitement to be on the Board and to co-chair HMIS Advisory Committee.

6. Board Member Recognition

President Powell thanked Kameron for their work with the City of San Antonio consolidated funding process meetings. These meetings are a huge commitment and Kameron is bringing a great perspective. Salena was also recognized for her healing session she led with the Youth Action Board and was thanked for the impact she has made. Craig and Lori were also recognized for meeting with applicants who would like to join Membership Council. President Powell went on to recognize Scott and Nikisha for bringing new energy to the Membership Council, raising issues that need to be addressed, and for their continuous improvement to the nonprofit bylaws. Leilah was thanked for connecting with Mario Bravo to speak about City Council District 1's homelessness concerns. He has already reached out to SARAH to do work in the community.

7. Homelessness Updates Roundtable

President Powell shared she is preparing a presentation on Permanent Supportive Housing (PSH) to increase interest and awareness in the community of this need. This would be scheduled towards the end of July and would be an accessible presentation that would lead to specialized training.

8. Consent Items (p. 5 – 14)

- Formal Approvals from April 29, 2021 Board Meeting:
 - Jack Tsai Board Member Application
Motion Greg Zlotnick Second Roy Fletcher Abstain None
Passed Yes
 - Suenos Sin Fronteras Membership Council Application
Motion: Phil Beckett Second Roy Fletcher Abstain None Passed
Yes
- Minutes from April 29, 2021 Board of Directors Meeting  (p. 5 – 9)
Motion Roy Fletcher Second Heather Summers Abstain None Passed
Yes
- May 2021 Financial Reports  (p. 11 – 14)
Motion Phil Beckett Second Greg Zlotnick Abstain None Passed
Yes

9. Board Member Application – Tyler Shoemith, Senior Director, North East ISD (p. 15 – 19)

Motion Roy Fletcher Second Greg Zlotnick Abstain None Passed Yes

10. Nonprofit and Governance Bylaws – Madeline Carrola, Scott Ackerson, and Nikisha Baker (p. 20 – 50)

An overview of the changes recommended in the Nonprofit and Governance Bylaws was presented by SARA staff member, Madeline Carrola. Scott spoke on behalf of the Membership Council and showed the minor changes recommended.


President Powell thanked everyone for paying close attention to our documents and making sure they reflect our practices.


11. Executive Director Report – Katie Vela

- Organizational Strategic Plan
- SHIP/Bexar County/SASH
- Housing Surge

- Office Update

CONTINUUM OF CARE BUSINESS

12. Homeless Management Information System (HMIS) Advisory Committee Report – Phil Beckett  (p. 51)

- An update on Outreach Grid was presented by the City of San Antonio. This will remain a top priority for the committee.
- Committee Slate  (p. 51)-

Motion Greg Zlotnick Second Roy Fletcher Abstain None Passed Yes

13. Membership Council Report – Scott Ackerson

Scott thanked SARA team member, Chelsey Viger, for keeping the group organized and on track. He was happy to see there is a lot of participation compared to the past, and great conversations. There was a report given from Texas Location Solutions on youth access points; bylaw edits were approved by the Council; SARA staff presented on the American Rescue Plan; the Family Homelessness Workgroup will be dissolved; and workgroups and committees shared updates.

14. Membership Council Application – Pilot House  (p. 52 – 54)

The Board invites Pilot House to meetings as an Associate Member and welcomes them to reapply when their programs are up and running.

15. Membership Council Application – Philanthropic Endeavors  (p. 55 – 58)

The Board invite Philanthropic Endeavors to meetings as an Associate Member and welcomes them to reapply when their programs are up and running.



16. Membership Council Application – Christian Assistance Ministries  (p. 59 – 62)

Motion Greg Zlotnick Second Phil Beckett Abstain None Passed Yes

17. Membership Council Application – Alamo Colleges Northeast Lakeview  (p. 63 – 65)

Motion Salena Santibanez Second Heather Summers Abstain None Passed Yes

18. Approve HUD Report Submissions  (p. 66 – 76)

- Point-in-Time (PIT)  (p. 66 – 73)
- Housing Inventory Count (HIC)  (p. 74 – 76)

Motion Greg Zlotnick Second Roy Fletcher Abstain None Passed Yes


19. Youth Action Board Report (YAB) Report – Kameron Rhys & Salena Santibáñez


- The YAB will be having a Pride 2021 event at Pegasus. The event will be from 3-5 pm on Saturday, June 26th and the YAB hope to network and meet youth.
- The YAB hosted a volunteer event at the Gardopia Gardens and had a good turn out with great participation. The YAB will continue to do a monthly volunteer event to give back to the community.
- The YAB encourages other organizations to have youth on their boards.
- The YAB held a healing circle to work on communication and have open dialogue with YAB members.

20. Homeless Management Information System (HMIS) Lead Updates – Katherine Dillard Gonzalez

- Nina Gall is the new Interim HMIS Manager. She is working with ICF to make sure she has the support needed to be successful in the permanent role of HMIS Manager. The process will take 90 days.
- HMIS has signed an agreement with Case Worthy to start working on building the API. The goal is for the API to be fully built and functional by late August and running by September.

21. Outreach and Coordinated Entry (CE) Advisory Committee Report – Melody Woosley


 (p. 77)

- Homelink Vision and Goals  (p. 77)
- The Prevention Subcommittee has partnered with 6 different ESG and ESG Cares Homeless Prevention projects. Seventy-six clients have been screened through the collaborative process, and 62 of them have been referred to partners. They are continuing to monitor funds and have some concerns for spending due to limitations.
- Outreach Case Conferencing will begin on July 1, 2021 and will meet weekly to help with coordination during the Housing Surge.
 - i There are 2 positions left to fill in outreach through the City of San Antonio, and will continue onboarding and training in outreach before they send into the field.

22. Point-in-Time Count Committee Report – Greg Zlotnick  (p. 78)

- PIT Count 2022 Date: Tuesday, January 25, 2022

Motion Roy Fletcher Second Phil Beckett Abstain None Passed Yes

- PIT Committee had a presentation on Outreach Grid at the last meeting. The committee will move forward with adopting Outreach Grid due to the number of advantages. PIT Committee will keep in mind equity and access for folks who do not have access to apps, and will explore alternatives.
- Committee Slate  (p. 78)



Alliance to House Everyone

Motion Melody Woosley Second Roy Fletcher Abstain None Passed Yes

23. Upcoming SARA Meetings and Events

Next CoC Board Meeting	Next CoC Membership Council Meeting
August 26, 2021 3:00 – 5:00 PM Virtual	July 29, 2021 2:30 – 4:00 PM Virtual

Committee Meetings & Working Groups

Title	Point of Contact	Event Details*
Youth Homelessness Workgroup	Tyler Shoesmith, North East Independent School District tshoes@neisd.net	July 16, 2021 9:30 – 10:30AM
Housing Strategies Workgroup	Sara Wamsley, Neighborhood and Housing Services Department Sara.Wamsley@sanantonio.gov	July 9, 2021 11:00 – 12:00PM
HMIS Advisory Committee	Madeline Carrola MadelineCarrola@sarahomeless.org	June 30, 2021 10:30 – 11:15AM
Outreach & Coordinated Entry Advisory Committee	Eboni Jett Ebonijett@SARAHomeless.org	July 7, 2021 10:30 – 11:30AM
Point-in-Time Count Committee	Chelsey Viger ChelseyViger@SARAHomeless.org	July 8, 2021 10:00 – 11:00AM
Youth Action Board	Suyapa Munoz suyapamunoz@SARAHomeless.org	July 3, 2021 1:00 – 2:30PM

All meetings are currently being held virtually. Please email daceywerba@sarahomeless.org to be added to a meeting distribution list

24. Topics for August Board Meeting

25. Announcements

- Happy Birthday to Salena.
- SARA may request the Executive Committee look at our Notice of Funding Opportunity (NOFA) policies and procedures depending on the timeline given by HUD.

26. Adjournment

President Powell adjourned the meeting at 4:32 pm.