Continuum of Care Board of Directors Meeting Minutes  
Thursday, June 24, 2021  
3:00 – 5:00PM

The following agenda items may not necessarily be considered in the order they appear.

1. Call to Order  
President Powell called the meeting to order at 3:05 pm.

2. Attendance  
Absent: Lori Stinson, Craig Hopkins, Leslie Komet, and Greg Matula.  
Guests: Katherine Dillard Gonzalez, and Molly Biglari.  
Staff: Katie Vela, Madeline Carrola, Dacey Werba, Billy Mahone, Harpreet Gill, Diana Truumees, and Richard Huron.

3. Public Comment  
There were no public comments.

SARAH NONPROFIT BUSINESS

4. Welcome Membership Council Director At-Large Nikisha Baker, President and CEO of SAMMinistries  
President Powell welcomed Nikisha Baker. Nikisha spoke on her passion for permanent supportive housing and is grateful to serve alongside everyone on the board.

5. Welcome Board Member Dr. Jack Tsai, Campus Dean and Professor, UTHealth School of Public Health  
President Powell welcomed Dr. Jack Tsai. Jack spoke on his excitement to be on the Board and to co-chair HMIS Advisory Committee.

6. Board Member Recognition  
President Powell thanked Kameron for their work with the City of San Antonio consolidated funding process meetings. These meetings are a huge commitment and Kameron is bringing a great perspective. Salena was also recognized for her healing session she led with the Youth Action Board and was thanked for the impact she has made. Craig and Lori were also recognized for meeting with applicants who would like to join Membership Council. President Powell went on to recognize Scott and Nikisha for bringing new energy to the Membership Council, raising issues that need to be addressed, and for their continuous improvement to the nonprofit bylaws. Leilah was thanked for connecting with Mario Bravo to speak about City Council District 1’s homelessness concerns. He has already reached out to SARAH to do work in the community.
7. Homelessness Updates Roundtable

President Powell shared she is preparing a presentation on Permanent Supportive Housing (PSH) to increase interest and awareness in the community of this need. This would be scheduled towards the end of July and would be an accessible presentation that would lead to specialized training.

8. Consent Items (p. 5 – 14)

- Formal Approvals from April 29, 2021 Board Meeting:
  - Jack Tsai Board Member Application
    
    Motion: Greg Zlotnick Second: Roy Fletcher Abstain: None
    Passed: Yes
  
  - Suenos Sin Fronteras Membership Council Application
    
    Motion: Phil Beckett Second: Roy Fletcher Abstain: None
    Passed: Yes

- Minutes from April 29, 2021 Board of Directors Meeting (p. 5 – 9)

  Motion: Roy Fletcher Second: Heather Summers Abstain: None
  Passed: Yes

- May 2021 Financial Reports (p. 11 – 14)

  Motion: Phil Beckett Second: Greg Zlotnick Abstain: None
  Passed: Yes

9. Board Member Application – Tyler Shoesmith, Senior Director, North East ISD (p. 15 – 19)

  Motion: Roy Fletcher Second: Greg Zlotnick Abstain: None
  Passed: Yes

10. Nonprofit and Governance Bylaws – Madeline Carrola, Scott Ackerson, and Nikisha Baker (p. 20 – 50)

An overview of the changes recommended in the Nonprofit and Governance Bylaws was presented by SARAH staff member, Madeline Carrola. Scott spoke on behalf of the Membership Council and showed the minor changes recommended.

President Powell thanked everyone for paying close attention to our documents and making sure they reflect our practices.

11. Executive Director Report – Katie Vela

- Organizational Strategic Plan
- SHIP/Bexar County/SASH
- Housing Surge
CONTINUUM OF CARE BUSINESS

   - An update on Outreach Grid was presented by the City of San Antonio. This will remain a top priority for the committee.
   - Committee Slate (p. 51)-

      Motion _Greg Zlotnick_ Second __Roy Fletcher_ Abstain _None_ Passed _Yes_

Scott thanked SARAH team member, Chelsey Viger, for keeping the group organized and on track. He was happy to see there is a lot of participation compared to the past, and great conversations. There was a report given from Texas Location Solutions on youth access points; bylaw edits were approved by the Council; SARAH staff presented on the American Rescue Plan; the Family Homelessness Workgroup will be dissolved; and workgroups and committees shared updates.

14. Membership Council Application – Pilot House (p. 52 – 54)
   The Board invites Pilot House to meetings as an Associate Member and welcomes them to reapply when their programs are up and running.

15. Membership Council Application – Philanthropic Endeavors (p. 55 – 58)
   The Board invite Philanthropic Endeavors to meetings as an Associate Member and welcomes them to reapply when their programs are up and running.


      Motion _Greg Zlotnick_ Second _Phil Beckett_ Abstain _None_ Passed _Yes_

17. Membership Council Application – Alamo Colleges Northeast Lakeview (p. 63 – 65)

      Motion Salena Santibanez _Second_ Heather Summers_ Abstain _None_ Passed _Yes_

18. Approve HUD Report Submissions (p. 66 – 76)
   - Point-in-Time (PIT) (p. 66 – 73)
   - Housing Inventory Count (HIC) (p. 74 – 76)

      Motion _Greg Zlotnick_ Second __Roy Fletcher_ Abstain _None_ Passed _Yes_

- The YAB will be having a Pride 2021 event at Pegasus. The event will be from 3-5 pm on Saturday, June 26th and the YAB hope to network and meet youth.
- The YAB hosted a volunteer event at the Gardopia Gardens and had a good turn out with great participation. The YAB will continue to do a monthly volunteer event to give back to the community.
- The YAB encourages other organizations to have youth on their boards.
- The YAB held a healing circle to work on communication and have open dialogue with YAB members.

20. Homeless Management Information System (HMIS) Lead Updates – Katherine Dillard Gonzalez

- Nina Gall is the new Interim HMIS Manager. She is working with ICF to make sure she has the support needed to be successful in the permanent role of HMIS Manager. The process will take 90 days.
- HMIS has signed an agreement with Case Worthy to start working on building the API. The goal is for the API to be fully built and functional by late August and running by September.


- Homelink Vision and Goals (p. 77)
- The Prevention Subcommittee has partnered with 6 different ESG and ESG Cares Homeless Prevention projects. Seventy-six clients have been screened through the collaborative process, and 62 of them have been referred to partners. They are continuing to monitor funds and have some concerns for spending due to limitations.
- Outreach Case Conferencing will begin on July 1, 2021 and will meet weekly to help with coordination during the Housing Surge.
  - There are 2 positions left to fill in outreach through the City of San Antonio, and will continue onboarding and training in outreach before they send into the field.

22. Point-in-Time Count Committee Report – Greg Zlotnick (p. 78)

- PIT Count 2022 Date: Tuesday, January 25, 2022

Motion _Roy Fletcher_ Second _Phil Beckett_ Abstain _None_ Passed _Yes_

- PIT Committee had a presentation on Outreach Grid at the last meeting. The committee will move forward with adopting Outreach Grid due to the number of advantages. PIT Committee will keep in mind equity and access for folks who do not have access to apps, and will explore alternatives.
- Committee Slate (p. 78)
23. Upcoming SARAH Meetings and Events

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<tr>
<th></th>
<th>Next CoC Board Meeting</th>
<th>Next CoC Membership Council Meeting</th>
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<tbody>
<tr>
<td></td>
<td>August 26, 2021 3:00 – 5:00 PM Virtual</td>
<td>July 29, 2021 2:30 – 4:00 PM Virtual</td>
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<thead>
<tr>
<th>Committee Meetings &amp; Working Groups</th>
<th>Title</th>
<th>Point of Contact</th>
<th>Event Details*</th>
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<tbody>
<tr>
<td></td>
<td>Youth Homelessness Workgroup</td>
<td>Tyler Shoesmith, North East Independent School District <a href="mailto:tshoes@neisd.net">tshoes@neisd.net</a></td>
<td>July 16, 2021 9:30 – 10:30AM</td>
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<td>Housing Strategies Workgroup</td>
<td>Sara Wamsley, Neighborhood and Housing Services Department <a href="mailto:Sara.Wamsley@sanantonio.gov">Sara.Wamsley@sanantonio.gov</a></td>
<td>July 9, 2021 11:00 – 12:00PM</td>
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<td></td>
<td>HMIS Advisory Committee</td>
<td>Madeline Carrola <a href="mailto:MadelineCarrola@sarahomeless.org">MadelineCarrola@sarahomeless.org</a></td>
<td>June 30, 2021 10:30 – 11:15AM</td>
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<td>Outreach &amp; Coordinated Entry Advisory Committee</td>
<td>Eboni Jett <a href="mailto:Ebonijett@SARAHomeless.org">Ebonijett@SARAHomeless.org</a></td>
<td>July 7, 2021 10:30 – 11:30AM</td>
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<td>Point-in-Time Count Committee</td>
<td>Chelsey Viger <a href="mailto:ChelseyViger@SARAHomeless.org">ChelseyViger@SARAHomeless.org</a></td>
<td>July 8, 2021 10:00 – 11:00AM</td>
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<td>Youth Action Board</td>
<td>Suyapa Munoz <a href="mailto:suyapamunoz@SARAHomeless.org">suyapamunoz@SARAHomeless.org</a></td>
<td>July 3, 2021 1:00 – 2:30PM</td>
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*All meetings are currently being held virtually. Please email daceywerba@sarahomeless.org to be added to a meeting distribution list*

24. Topics for August Board Meeting

25. Announcements

- Happy Birthday to Salena.
- SARAH may request the Executive Committee look at our Notice of Funding Opportunity (NOFA) policies and procedures depending on the timeline given by HUD.

26. Adjournment

President Powell adjourned the meeting at 4:32 pm.