



Continuum of Care Membership Council Meeting

Tammye Treviño – Membership Council Chair

Housing Authority of Bexar County
1954 E. Houston Street Room 204 | San Antonio TX, 78202

Thursday, January 30, 2020
2:30 p.m. – 4:00 p.m.

The following agenda items may not necessarily be considered in the order they appear

1. Call to Order – 2:36pm

2. Member Attendance:

- Alamo Colleges District, Palo Alto College
- American GI Forum
- Catholic Worker House/Housing First Community Coalition
- City of San Antonio/Department of Human Services
- Endeavors
- ESC-20
- Family Violence Prevention Services (FVPS)
- Haven for Hope
- Homeless Management Information System (HMIS)
- Housing Authority of Bexar County
- North East Independent School District
- San Antonio AIDS Foundation
- San Antonio Housing Authority (SAHA)
- SAMMinistries
- The Salvation Army
- Thrive Youth Center

Guest Attendance:

- BEAT AIDS
- SA Hope Center
- Human R Life

3. Public Comment

- Introductions from the SA Hope Center and Humans R Life, both agencies that are pending applications to become members of the Council. Their applications will be reviewed by the CoC Board of Directors at the February meeting.
- Patrick Wigmore from HomeBase, the consultant who will be creating the Homeless Strategic Plan, presented on their progress thus far on soliciting input from the community. He reported that his overall takeaway is that the community is unaware of all the work being done to help those experiencing homelessness. He suggested that agencies be more open about self-promoting themselves and the work they do. The process will be finalized in April and they will soon begin writing the report.

4. Speaker – Veteran & Health Wellness Center

- The Veteran & Health Wellness Center was unable to speak at the meeting.



5. New Vouchers – Tammye Treviño

- Tammye presented that Housing Authority of Bexar County (HABC) vouchers are available for those who are permanently or long-term disabled. Sylvia Gutierrez is the contact person for this program.

6. Membership Council Survey

- Tammye mentioned that the CoC Board held a Strategy Session yesterday in which Tammye expressed her concern that the Membership Council seat is currently non-voting. She asked the Council if they were in favor of her pursuing this further, to which there was no objection. Katie Vela gave a clarification that if this seat becomes voting, it would not have the ability to vote on any funding decisions to ensure there is no conflict of interest. Marie Lopez requested that a specific by-law be drafted so that the Council could review prior to recommending to the CoC Board.
- Tammye noted that there would be a survey sent out to Membership Council to determine their demographics so that they can begin recruiting for the CoC Board and make it more equitable and diverse.

7. Approval of Prior Meeting Minutes

Motion Haven for Hope Second San Antonio AIDS Foundation Abstain None Passed Yes

CoC LEAD AGENCY UPDATES

8. SARAH Operations – Brenda Mascorro

- New Organization Structure and Staff Vacancies
 - System Coordination (previously Coordinated Entry) Contact – Chelsey Viger
 - YHDP/NOFA and Membership Council Contact – Alyssa Gooch
 - Hiring a Data Director
- PIT Count – High Level Report-Out
 - Nearly 400 volunteers
 - Community briefing in April

9. Continuum of Care – Katie Vela

- Upcoming Training Opportunities
 - Pat Palomo will be SARAH's DV Coordinator who will be scheduling trainings to assist agencies with learning how to provide DV services to the community and apply for DV funding
 - HMIS recently hosted a System Performance Measures (SPM) training with a low turnout. Jessica Elizondo from SAMMinistries attended the training and emphasized the importance of having accurate data in the work that we do, including obtaining funding and helping those in our community.
- Tier 1 NOFA Announcement
 - We have received the announcement regarding funding for Tier 1, which amounts to \$9.4 Million. Tier 2 funding yet to be announced.
 - There was a news article on \$10 Million being appropriated by Congressman Cuellar. This was a mixture of HABC, SAHA, and SARAH funding.
- System Performance Measures
 - The deadline to submit data that will impact funding in the next cycle is February 7th. We are currently reporting the following findings:



- i. Returns to homelessness after 2 years for those permanently housed – 25%; up by 1% from last year. Katherine Dillard commented that if someone reopens an enrollment in HMIS, it will mark them as recidivating
 - ii. Employment income – Only 20% of people who graduate out of PSH have some sort of employment; was 23% last year
 - iii. Exits to permanent housing – 41%; was at 42% last year
 - iv. PSH Retention – 96%; was at 98% last year
- Katie remarked that it is vital to clean up data so that we are reporting accurate numbers as these can greatly impact our funding.
 - PLACE and Move-On Updates
 - PLACE gives landlords protection from damages and can incentivize property managers to lease to your clients.
 - The updated forms for PLACE are on the SARAH website.
 - Regarding Move On, there have been 19 applications for the 40 vouchers. If you have clients that are doing well in PSH and could live on a voucher, you are encouraged to apply for this program.
 - Workgroup Goal Setting
 - SARAH held a workgroup goal setting session in December for the workgroup chairs & co-chairs to develop their goals for 2020, which will be summarized in their reports below.

HMIS LEAD AGENCY UPDATES

10. HMIS Operations

- New Organizational Categories & Minimum Thresholds – Katherine Dillard Gonzalez and Brenda Mascorro
 - There has been a tremendous amount of work that has gone into creating this document, which lists categories for agencies that are currently using HMIS. If you have a program that is no longer active, please submit a ticket to HMIS so that this document can be updated.
- Security Officer Orientation 1/31 & 2/7
 - Nina Gall will be making direct contact with security officers. There will be a checklist put in place to ensure they are following proper guidelines and not improperly accessing or using client data.
- SPM Data Corrections Deadline 2/7
- Security Awareness Video
 - HMIS is launching a pilot to have their trainees watch a video prior to attending the training. This will help shorten the duration of the training and ensure participants can stay focused.
- HMIS Staff Vacancies
 - The two vacant positions are the HMIS System Admin Lead and the HMIS Application Support Specialist.

WORKGROUP UPDATES

11. Veteran Workgroup Update – Chair: Marc Wonder / Co-Chair: John Gauna



- John Gauna reported on the Veteran group’s 2020 goals, which include: asking for a mandatory upload of DD214 documents into HMIS (Katie stated that SARAH is trying to figure out the best decision making process for this request since it will affect all agencies and ensuring there is a clear process); ensuring case notes are entered into HMIS; increasing training on HMIS capability; increasing SROs; and utilizing Kelly Air Force Base. John remarked that they would like to ask for HMIS to attend their workgroup meetings again.

12. Youth Workgroup Update – Chair: Tyler Shoesmith / Co-Chair: Mandy Tyler

- Tyler Shoesmith reported that the Youth group has been focused mainly on YHDP. The Youth Action Board has launched their social media platforms. The group asks that people reach out with any ideas or suggestions on how to market the YAB. We have been selected as an intensive YHDP education site, which will provide us with more intensive TA support. The YAB has been receiving training on how to represent themselves on the CoC Board.
- The next meeting will include an Adverse Childhood Effects (ACE) training.

13. Family Workgroup Update – Chair: Erica Martinez / Co-Chair: VACANT

- Clarissa Fernandez from Endeavors gave the Family group report on behalf of Erica Martinez. She noted that the group has been working on eligibility requirements for the Family Preference Program.

14. Chronic Workgroup Update – Chair: Morjorie White / Co-Chair: Kevin Langehennig

- Kevin Langehennig reported the Chronic group’s goals are concerning HMIS Chronic Homeless data quality, coordinated outreach efforts, Outreach Grid, and outreach case conferencing.
- Tammye asked that if agencies have sites available and want to create housing for those experiencing homelessness, who should they contact? The answer was COSA-DHS, HomeBase, or SARAH.

15. Housing Strategies update – Chair: Joel Tabar / Co-Chair: Sara Wamsley

- Joel Tabar presented that the Housing Strategies group is going to be focusing on evictions in 2020. In order to reduce evictions, the group plans to create a toolkit for landlords and tenants for pre- and post-eviction resources.
- A survey will be sent out to determine what these tool kits should include.

MEMBERSHIP COUNCIL BUSINESS

16. Membership Council Secretary Position – Recommendation to delegate to SARAH Staff

Motion AGIF Second Thrive Youth Center Abstain None Passed Yes

17. Family Homelessness Co-Chair Vacancy

18. Issues to Report to CoC Board of Directors

- No topics were reported.

19. Next Membership Council Meeting Topics

20. Announcements

- Updates to Include in SARAH Monthly E-Newsletter: SashaMedina@SARAHomeless.org



- Let SARAH staff know if missing a place card for Membership Council:
AlyssaGooch@SARAHomeless.org

21. Adjournment

Continuum of Care Contact List		
SARAH Organization	Contact Name	Contact E-Mail
Media Inquiries	Brenda Mascorro	BrendaMascorro@SARAHomeless.org
Funding Opportunity Inquiries	Alyssa Gooch	AlyssaGooch@SARAHomeless.org
Coordinated Entry and Navigation	Eric Morris	EricMorris@SARAHomeless.org
Coordinated Entry General Inquiries	CE E-Mail	CE@SARAHomeless.org
Case Conferencing	Marcos Carmona	MarcosCarmona@SARAHomeless.org
HMIS Advisory Committee	Alyssa Gooch	AlyssaGooch@SARAHomeless.org
Point-in-Time Count Committee	Alyssa Gooch	AlyssaGooch@SARAHomeless.org
Coordinated Entry Advisory Committee	Chelsey Viger	ChelseyViger@SARAHomeless.org
Membership Council	Alyssa Gooch	AlyssaGooch@SARAHomeless.org
CoC Board of Directors	Penny Burgess	PennyBurgess@SARAHomeless.org
General Inquiries	Contact SARAH	ContactSARAH@SARAHomeless.org
Join a Workgroup!	Contact Name	Contact E-Mail
Housing Strategies Workgroup	Sara Wamsley	Sara.Wamsley@SanAntonio.Gov
Veteran Homelessness Workgroup	Marc Wonder	Marc.Wonder@SanAntonio.Gov
Chronic Homelessness Workgroup	Morjoriee White	Morjoriee.White@SanAntonio.Gov
Youth Homelessness Workgroup	Tyler Shoesmith	TShoes@NEISD.net
Family Homelessness Workgroup	Erica Martinez	EMartinez@Endeavors.org