



Continuum of Care Membership Council Meeting
Tammye Treviño – Membership Council Chair

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Thursday, July 23, 2020
2:30 p.m. – 4:00 p.m.

The following agenda items may not necessarily be considered in the order they appear

1. Call to Order

- Tammye Trevino calls meeting to order at 2:31 PM

2. Attendance (indicated in chat box)

Mike Rivas (SA Food Bank)	David Huete (Haven for Hope)	Heather Pullen (SA Hope Center)
Alberto Rodriguez (Haven for Hope)	Mandy Tyler (ESC-20)	Sergio Dickerson (AGIF-NVOP)
Jeanette Perkins (SAHA)	Maribel Ocana (FVPS)	Marta Martinez (NISD Connections)
Eboni Jett (SARAH)	Molly Biglari (Haven for Hope)	Nicole Jones (FVPS)
Madeline Kennedy (TX Diaper Bank)	Alexandro Luna (Palo Alto College)	Hamilton Barton (Pay It Forward)
Amanda Flores (HMIS)	Katie Vela (SARAH)	Heather Speck Mendizabal (Street Medicine SA)
Michael Moron (SARAH)	Boyd Newman-Caro (Street Medicine SA)	Tyler Shoemith (NEISD)
Tia Moen (HFC and Catholic Worker House)	Jenee Garcia (VA Homeless Programs)	Teshina Carter (SaMMinistries)
George Patrin (Serendipity Alliance)	Victoria Salas (Catholic Charities)	Dr. Hans Bruntmyer (Street Medicine SA)
LaToya Goodwin (BEAT AIDS)	John Gauna (Haven for Hope)	Genny Slater (Pay It Forward)
Sara Wamsley (COSA NHSD)	Tammye Trevino (HABC)	Dr. Azza Kamal (SARAH)
Katie Herrera (VA)	Jessica Elizondo (SAMMinistries)	Marie Lopez (AGIF)
Madeline Carrola (SARAH)	Alyssa Gooch (SARAH)	Dr. Jack Tsai (UT School of Public Health)

3. Agency presentation – Maddie Kennedy (Texas Diaper Bank)

- Maddie Kennedy provides an overview of the Texas Diaper Bank’s work, which aims to fill a basic needs gap for those facing economic and other crises. She manages the Period and Incontinence Assistance Program. The organization had originally started distributing baby diapers but in the past few years expanded to include period and incontinence assistance.
 - Tammye Trevino asks how individuals can request services.
 - Maddie responds that 90% of direct services are through appointment. Madeline Carrola will share the form, and clients must meet 150% of the federal poverty guidelines. Maddie’s email is: mkennedy@texasdiaperbank.org.

4. Public Comment

- No public comment

5. Highlights from June 25, 2020 CoC Board Meeting – Tammye Trevino

- Tammye Trevino shares the following updates:
 - The UT School of Health was approved by the Board as a member of the CoC Membership Council
 - The Board approved the Youth Homelessness Demonstration (YHDP) Coordinated Community Plan (CCP).
 - The Board approved the 1st round of YHDP applications for funding on projects beginning October 1, 2020.
 - The Board approved the Point-in-Time (PIT) Count and Housing Inventory Count (HIC) submission to HUD.
 - The Board approved updates to the Continuum of Care (CoC) and Emergency Solutions Grant (ESG) Written Standards.
 - The Board approved the updated Homeless Management Information System (HMIS) Policies & Procedures.
 - The Board approved the SAHomelink Workflow Pilot Program and the SAHomelink Prioritization Tool.
 - The next CoC Board of Directors meeting will be held virtually on August 27, 2020.

6. Approval of Prior Meeting Minutes

Motion: Molly Biglari Second: Tyler Shoesmith Abstain Passed Yes

CoC LEAD AGENCY UPDATES

7. SARAH Operations Update – Katie Vela

- Leadership transition
 - Katie Vela informs Membership Council that Brenda Mascorro’s last day was Thursday and that Richard Huron has been named as SARAH’s interim Executive Director. His email is richardhuron@sarahomeless.org.
- Voucher program updates
 - Katie Vela states there are 3 voucher programs. The COVID-19 voucher program is currently full, and there are 4 spots in Family Referral Program and some spots in Move On. All of this information is on SARAH’s [website](#). Kathy Lacy is in charge of the vouchers, so you can email her as well.



- Katie Vela adds that PLACE is a risk mitigation fund if someone were to vacate an apartment early. COSA NHSD recently expanded the program by \$150,000, for which SARAH is really grateful. More information can be found on SARAH's [website](#).
- SAHomeLink workflow update
 - Katie Vela announces that the diversion pilot will roll out in the next few business days. Instead of just going through a waitlist, there will be problem solving conversations and diversion funds. Fourteen people have been trained and certified for this.
- Funding competitions
 - Katie Vela states that the current YHDP round is closed and that there will be a 2nd YHDP competition in the Fall for Supportive Services Only projects (Drop-In Center, Navigation, Coordinated Entry, Street Outreach).
 - Katie Vela announces that the first round of ESG CARES has closed and that funding is still available through COSA and Bexar County. For ESG CARES, SARAH aligned its funding with the city and county. The ESG Annual competition just closed, and the award announcements will go out very soon.
 - Katie Vela states that TDHCA contracts are being approved today.
 - Katie Vela states that they are still waiting for updates on this year's CoC NOFA and that there is a possibility that we do not have to go through the entire formal application process.
 - Alyssa Gooch notes in the chat box that Maxine Waters introduced a bill that would allow CoCs to renew their current ESG funding.
 - Katie Vela asks attendees to please keep the team updated with any challenges and issues they are having.
- COVID-19 Weekly Coordination Calls
 - Katie Vela explains that the COVID-19 Weekly Coordination calls are held every Wednesday.
 - Email ContactSARAH@SARAHHomeless.org to be added to calendar event.
- New SARAH staff
 - Katie Vela introduces Michael Morón, SARAH's new Outreach and Navigation Coordinator.
 - Michael expresses his excitement to work with everyone.
 - Tammye Trevino welcomes Michael Morón and Richard Huron. She adds that we are here to support you.

8. SARAH Data and Research Update – Dr. Azza Kamal

- Research NOFA Application
 - Dr. Kamal shares that SARAH had applied for a HUD research NOFA in June, focused on enumerating and predicting youth homelessness. SARAH should hear back in September. The project will mostly use administrative data (criminal justice, PIT counts, youth homelessness counts) but also include qualitative data. Dr. Kamal explains that SARAH was able to get a lot of MOUs and letters of support in a short amount of time and that the grant would be three years in length. The research team will be meeting with internal and external partners (UTSA and TX state) on a bi-weekly basis for follow-up and to seek additional funding opportunities.
- Coordinating Homelessness Prevention Referrals Collaboration with COSA and agencies
 - Dr. Kamal shares that they are discussing the process for data entry and working to incorporate anecdotal data into HMIS. The Prevention Subcommittee is meeting weekly on Wednesdays. E-mail Kathy Lacy (kathylacy@sarahhomeless.org) to be added to the weekly prevention subcommittee. The subcommittee is also coordinated from the monthly Coordinated Entry Advisory Committee Meetings.

9. CoC Governance Equity Plan – Madeline Carrola



- Madeline Carrola announces that SARAH is the process of looking at ways to advance equity in our CoC governance structure with the intention of developing tools and conversations for our community. She will send out a very short demographic survey within the next week. It will be completely optional but we do encourage everyone complete it. She explains that collecting this baseline data will help us begin to evaluate representation in our governing bodies and guide community conversations and planning. In addition, data collected from this survey will stay with the Planning Team, specifically Alyssa Gooch and Madeline Carrola. Information shared will be de-identified and aggregated.
- Madeline Carrola notes that this project is in its early stages and any feedback, guidance, or thoughts are welcome. Anyone can also reach out to Alyssa (alyssagooch@sarahomeless.org) or Madeline (madelinecarrola@sarahomeless.org) to share thoughts via email as well. She expresses that SARAH wants this project to be informed by everyone because each person brings in different perspective and insights; SARAH wants to make sure that this work honors that and will best serve our community.
 - Tammye Trevino affirms that this is a worthwhile exercise and the importance of mirroring the population we serve. She encourages everyone to fill it out.

HMIS LEAD AGENCY UPDATES

10. HMIS Operations – Amanda Flores (HMIS Manager)

- HMIS Business Analyst
 - Amanda Flores shares that JR Taylor is now the HMIS Business Analyst, which was previously held by Garret Cox.
- HMIS DQ Analyst
 - Amanda Flores announces that Rohan Samuel is HMIS’s new Data Quality Analyst.
- Updated HMIS Policies and Procedures & Data Quality Monitoring Plan Training
 - Amanda Flores shares that there will be a training over the updated HMIS policies and procedures: <https://www.eventbrite.com/e/hmis-local-policies-and-procedures-workshop-tickets-107090019130>

COMMITTEE UPDATES

11. Coordinated Entry Advisory Committee

- Prevention Subcommittee
 - Eboni Jett reports that the Subcommittee has been focused on data collection to avoid duplication of work (see Dr. Kamal’s update above).
- Rehousing Subcommittee
 - Eboni Jett states that this Subcommittee is working on a priority pool for housing referrals and will increase communication between agencies working with clients to get them housing-ready. The priority tool will have a short-term RRH; the Subcommittee is working on identifying what the criteria would be for this group. Short-term RRH will be for those who can get their housing needs met quickly (within 90-days). There will also be urgent referrals, which would offer housing intervention immediately. The Subcommittee is determining what this would like. It will target unsheltered families with minor children and/or have life-threatening situations. The goal is to have a tentative plan for the Coordinated Entry meeting on August 5th.
- Diversion Pilot
 - Eboni Jett states that they hope to stretch the work beyond the USAA grant and want this to be a general approach at intake/assessment.



12. PIT Count Committee

- The PIT Count Committee is currently accepting applications for voting members.
 - [Click here to apply before August 7th to be considered.](#)
- Alyssa Gooch states that the Committee has been discussing PIT Count methodology and will be making recommendations to the CoC Board soon. The Committee is also accepting donations, including masks, for supply kits.

WORKGROUP UPDATES

13. Veteran Workgroup Update – Chair: Marc Wonder / Co-Chair: John Gauna

- Madeline Carrola shares that the Veteran Homelessness Workgroup is currently inactive with no plans of reconvening soon. They are however willing to meet on as as-needed basis if issues arise.

14. Youth Workgroup Update – Chair: Tyler Shoesmith / Co-Chair: Mandy Tyler

- Tyler Shoesmith shares that he and Mandy Tyler have been working with an education TA to discuss cross-system data sharing. He and Mandy were re-instated as the Chair and Co-chair, respectively, at the last meeting. There was also record attendance, with 19 folks.
 - Tammye Trevino thanks them for signing up for another year!

15. Family Workgroup Update – Chair: Heather Pullen / Co-Chair: Teshina Carter

- Heather Pullen shares that the Workgroup is getting re-started and focusing on developing goals and building membership. Please reach out if anyone is interested in joining.

16. Chronic Workgroup Update – Chair: VACANT / Co-Chair: Kevin Langehennig

- Madeline Carrola states that during the last Workgroup meeting, members discussed Coordinated Entry and cleaning up the chronic homelessness list.

17. Housing Strategies update – Chair: VACANT / Co-Chair: Sara Wamsley

- Sara Wamsley shares that the Workgroup had been focused on an eviction prevention toolkit, which will be shared soon.

MEMBERSHIP COUNCIL BUSINESS

18. Welcome UT Health School of Public Health (new member) and Pay it Forward (reactivated)

- Jozi Flournoy, with AACOG, states that Dr. Tsai is the Campus Dean and also works as a Research Coordinator for the National Center for Homelessness Among Veterans
- Genny Slater from Pay it Forward shares that they work in homelessness prevention for those recovering from substance abuse

19. Housing Strategies Workgroup Chair Election

- Sara Wamsley

Motion: Molly Biglari Second: Marie Lopez Abstain _____ Passed Yes

20. Issues to Report to CoC Board of Directors

- None

21. Next Membership Council Meeting Topics



- September 24, 2020 – Location TBD
- November 19, 2020 – Location TBD

22. Announcements

- Jozi Flournoy announces that AACOG awarded \$1.2 million in ESG CARES funding to provide homelessness assistance for 12 counties surrounding Bexar and is working closely with the Texas Homeless Network.

23. Adjournment

- Tammye Trevino adjourns the meeting at 3:34 PM.

Continuum of Care Contact List		
SARAH Organization	Contact Name	Contact E-Mail
Media Inquiries	Chelsey Viger	ChelseyViger@SARAHomeless.org
Funding Opportunity Inquiries	Alyssa Gooch	AlyssaGooch@SARAHomeless.org
Coordinated Entry and Navigation	Eboni Jett	EboniJett@SARAHomeless.org
Coordinated Entry General Inquiries	CE E-Mail	CE@SARAHomeless.org
Case Conferencing	Marcos Carmona	MarcosCarmona@SARAHomeless.org
HMIS Advisory Committee	Dr. Azza Kamal	AzzaKamal@SARAHomeless.org
Point-in-Time Count Committee	Chelsey Viger	ChelseyViger@SARAHomeless.org
Coordinated Entry Advisory Committee	Eboni Jett	EboniJett@SARAHomeless.org
Membership Council	Madeline Carrola	MadelineCarrola@SARAHomeless.org
CoC Board of Directors	Chelsey Viger	ChelseyViger@SARAHomeless.org
General Inquiries	Contact SARAH	ContactSARAH@SARAHomeless.org
Join a Workgroup!	Madeline Carrola	MadelineCarrola@SARAHomeless.org
Housing Strategies Workgroup	Sara Wamsley	Sara.Wamsley@SanAntonio.Gov
Veteran Homelessness Workgroup	Marc Wonder	Marc.Wonder@SanAntonio.Gov
Chronic Homelessness Workgroup	Kevin Langehennig	Kevin.langehennig@havenforhope.org
Youth Homelessness Workgroup	Tyler Shosmith	TShoes@NEISD.net
Family Homelessness Workgroup	Heather Pullen	hpullen@sahopecenter.org