



Continuum of Care Board of Directors Meeting Minutes
Thursday, April 29, 2021
3:00 – 5:00PM

The following agenda items may not necessarily be considered in the order they appear.

1. Call to Order

President Leilah Powell called the virtual meeting to order at 3:05pm on Thursday, April 29, 2021 via the Zoom platform.

2. Public Comment

There was no public comment.

SARAH NONPROFIT BUSINESS

3. Welcome Board Member Scott Ackerson, Membership Council Chair

Scott Ackerson was voted by Membership Council as the Membership Council Chair.

4. Welcome Heather Summers, Bexar County Seat Proxy

Jo Estrada has appointed Heather Summers as her proxy.

5. Board Member Recognition

President Powell recognized Craig Hopkins, Phil Beckett, Salena Santibanez, Kameron Rhys, Melody Woosley, Roy Fletcher and Sheriff Salazar for their outstanding work as CoC Board members.

6. Homelessness Updates Roundtable (p. 5)

- Congratulations Molly Biglari, Interim President and CEO of Haven for Hope
- Thank you to Kenny Wilson, for CEO of Haven for Hope, for his service
- Social Determinants of Health Steering Committee
- Cross Sector Housing Plan (Neighborhood and Housing Services Department) 📎 (p. 5)
- Community Health Improvement Plan (CHIP)

7. Consent Items (p. 6 – 19)

- Minutes from February 25, 2021 Board of Directors Meeting 📎 (p. 6 – 14)
- March 2021 Financial Reports 📎 (p. 15 – 19)

Richard Huron from SARAH noted that a restricted/unrestricted cash document was added to the packet.

Motion Roy Fletcher Second Estella Garza Abstain None Passed Yes



8. Board Member Application – Jack Tsai, UTHealth School of Public Health  (p. 20 – 24)

Motion N/A – No motion secured Second N/A – No second secured

Abstain None Passed Yes

9. Development of SARAH’s Diversity, Equity, Inclusion, and Justice (DEIJ) Statement – Leilah Powell

President Powell shared the purpose of a DEIJ statement is for the Board to officially state they are acting in fair and equitable ways and that the Board is committed to doing antiracist work as well as work toward improving conditions for other marginalized groups. It will be incorporated into the organization’s strategic plan once that has been created.


10. Executive Director Report – Katie Vela

- Update on SARAH’s Key Focus Areas
- Single Audit Report
- Introduce Hope Jenkins, Communications Coordinator

CONTINUUM OF CARE BUSINESS

11. Membership Council Report – Annie Erickson

Annie was not present. SARAH staff gave the Membership Council report. At the March meeting, Scott Ackerson was announced as the Chair of the council; SARAH and HMIS gave a presentation on System Performance Measures; and SARAH presented information on the Youth Homelessness Demonstration Program (YHDP) projects.

12. Membership Council Application – Suenos Sin Fronteras  (p. 25 – 28)

Motion N/A – No motion secured Second N/A – No second secured

Abstain None Passed Yes

13. Adopt San Antonio/Bexar County Homeless Strategic Plan  – Leilah Powell/Melody Woosley (p. 29 – 152)

Motion Salena Santibanez Second Lori Stinson Abstain None Passed Yes

14. Adopt Homeless Street Outreach Standards  – Eboni Jett (p. 153 – 191)

Motion Lori Stinson Second Roy Fletcher Abstain None Passed Yes

15. Adopt Rapid Rehousing Written Standards  – Chelsey Viger (p. 192 – 205)

Motion Lori Stinson Second Roy Fletcher Abstain None Passed Yes

16. Approve HUD Report Submissions – Chelsey Viger (p. 206 – 216)

- Update on Point-in-Time (PIT) and Housing Inventory Count (HIC) Reports
- System Performance Measures Report  (p. 206 – 216)

Motion Greg Zlotnick Second Phil Beckett Abstain None Passed Yes

17. Point-in-Time Count Lunch and Learn Series – Billy Mahone

Billy announced the Lunch and Learn Series webinars, to be held the week of May 10-14, and invited the Board.


18. Youth Action Board Report (YAB) Report – Kameron Rhys & Salena Santibáñez

- HMIS Presentation with Amanda Flores
- Officer Election Results
- Safe Space Training with Diana Truumees
- Councilman Manny Pelaez
- Gardopia Gardens Volunteer Opportunity
- Writing Workshop
- Two New Members

19. Homeless Management Information System (HMIS) Lead Updates – Katherine Dillard Gonzalez

Katherine shared progress on monitoring and measuring data quality within organizations that enter data into HMIS. A dashboard has been created that will eventually be available to all HMIS users.

20. Homeless Management Information System (HMIS) Advisory Committee Report – Phil Beckett (p. 217)

- The Outreach Grid MOU is still pending.
- Committee Member Slate  (p. 217) – Approved with minor change to deny Endeavors the SSVF seat as they are also ESG and YHDP funded and can apply for one of those seats.

Motion Lori Stinson Second Phil Beckett Abstain None Passed Yes

21. HMIS Advisory Committee Chair Re-Appointment – Phil Beckett



Alliance to House Everyone

Motion Craig Hopkins Second Melody Woosley Abstain None Passed Yes

22. HMIS Advisory Committee Co-Chair Appointment – Dr. Jack Tsai

Motion Phil Beckett Second Greg Zlotnick Abstain None Passed Yes

23. Coordinated Entry (CE) Advisory Committee Report – Melody Woosley

- Coordinated Entry Visioning Session
- The Prevention Subcommittee has been working diligently on the prevention workflow, which will go live early May.

24. Point-in-Time Count Committee Report – Leslie Komet (p. 218 – 222)

- Point-in-Time Count Committee Bylaw Approval  (p. 218 – 222)

Motion Lori Stinson Second Leslie Komet Abstain None Passed Yes

25. Point-in-Time Count Committee Chair and Co-Chair Re-Appointment – Greg Zlotnick and Leslie Komet

Motion Phil Beckett Second Craig Hopkins Abstain None Passed Yes

26. Upcoming SARA Meetings and Events

Next CoC Board Meeting	Next CoC Membership Council Meeting
June 24, 2021 3:00 – 5:00 PM Virtual	May 27, 2021 2:30 – 4:00 PM Virtual

Committee Meetings & Working Groups

Title	Point of Contact	Event Details*
Youth Homelessness Workgroup	Tyler Shoesmith, North East Independent School District tshoes@neisd.net	May 21, 2021 9:30 – 10:30AM
Veteran Workgroup	Marc Wonder, COSA-DHS marc.wonder@sanantonio.gov	May 11, 2021 1:00 – 3:00PM
Chronic Homelessness Workgroup	Naomi Nussbaum nnussbaum@samm.org	May 13, 2021 2:00 – 3:00PM
Housing Strategies Workgroup	Sara Wamsley, NHSD Sara.Wamsley@sanantonio.gov	May 14, 2021 11:00 – 12:00PM



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Family Homelessness Workgroup	Heather Pullen, SA Hope Center hpullen@sahopecenter.org	May 18, 2021 3:30 – 4:30PM
HMIS Advisory Committee	Chelsey Viger ChelseyViger@SARAHomeless.org	May 26, 2021 10:30 – 11:15AM
Coordinated Entry Advisory Committee	Eboni Jett Ebonijett@SARAHomeless.org	May 5, 2021 10:30 – 11:30AM
Point-in-Time Count Committee	Chelsey Viger ChelseyViger@SARAHomeless.org	May 13, 2021 10:00 – 11:00AM
Youth Action Board	Suyapa Munoz suyapamunoz@SARAHomeless.org	May 8, 2021 1:00 – 2:30PM

**All meetings are currently being held virtually. Please email madelinecarrola@sarahomeless.org to be added to a meeting distribution list*

27. Topics for June Board Meeting

- CoC Nonprofit and Governance Bylaws
- Ratify PIT and HIC

28. Announcements

29. Adjournment