



Our Vision:

Prevent and end homelessness in San Antonio / Bexar County.

Our Goal:

Homelessness will be rare, brief, and nonrecurring.

Continuum of Care Board of Directors Meeting

Craig Hopkins, Board President

Chamber of Commerce NBC
1100 NW Loop 410, Suite 109
San Antonio, TX 78213

August 29, 2019
3:00 – 5:00 PM

The following agenda items may not necessarily be considered in the order they appear.

1. Call to Order – 3:03PM

2. Public Comment – None

3. CoC Competition Policy Change Approval  – Katie Vela

- CoC Director Katie Vela presented a policy change to the CoC Competition regarding bonus points that the IRT can award in the final ranking process to any New Project application which, by design, will maximize System Performance Measures for the CoC and therefore increase competitiveness of the CoC.

Motion Martha Leiper Second Meghan Garza Abstain None Passed Yes

4. CoC Competition Ranking Approval  – Howard Burchman

- Howard Burchman, SARAH consultant, explained the CoC Competition NOFA process and the calculations used to derive scores.
- There was a question from Martha Leiper about a possible inconsistency in the Excel sheet presented. It was determined there was an error on the spreadsheet. This will be corrected and sent out to the Board.
- Katie Vela noted that bonus points mean that a new project is ranked ahead of a renewal.
- Brenda Mascorro, SARAH Executive Director, explained the Domestic Violence bonus and how SARAH is requesting to extend the deadline for agencies to apply with disclosure that the first project will be ranked above other projects. Howard explained that there are technical requirements to follow with HUD regarding application deadlines. Craig recommended that the Board approve the list including the DV applications and if there is an opportunity to amend the list, an email approval will need to be sent to the Board. Leilah Powell motioned for approval and Meghan Garza seconded.

Motion Salena Santibanez Second Meghan Garza Abstain None Passed Yes



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5. CoC Collaborative Application Discussion – Howard Burchman

- Howard went through the collaborative application to describe the areas that the CoC will have reduced points. This will be a total of 21-22 points lost from the 100 points.

6. Corporation for Supportive Housing (CHS) Presentation  – Jonathan Olson

- Jonathan Olson works for CSH in San Diego and gave a presentation on Permanent Supportive Housing. LISC and SARAH co-sponsored this work to increase collaboration in San Antonio for affordable housing.
- Jonathan presented information on projected costs to provide needed supportive housing to persons experiencing homelessness in San Antonio. He also presented a list of potential development sources and a hypothetical project.

SARAH NONPROFIT BUSINESS

7. Board Member Recognition

- Craig Hopkins recognized board member Salena Santibáñez for her work on the Emergency Solutions Grant (ESG) Independent Review Team (IRT).

8. Roundtable Update on Homelessness

- Estella Garza discussed differences in HUD definitions and the education system’s definition of “homelessness”. She asked about finding funding for families experiencing homelessness that do not fall under HUD’s definition. Kenny Wilson from Haven for Hope discussed how they have also seen an increase in homeless families and that he is interested in collaborating with Estella and homeless liaisons to work on the issue together. Edward Gonzales discussed the city budget and emphasizing funding toward homeless families, domestic violence, and education.
- Craig asked Estella if she could bring data to the next meeting and give a presentation.

9. Consent Items 

- May, June, and July 2019 Financial Reports
- Minutes from June 27, 2019 Board of Directors Meeting

Motion Meghan Garza Second Leslie Komet Abstain None Passed Yes

10. Final SARAH Annual Audit Report  – Brenda Mascorro

- Brenda presented the final audit and explained there is one change from the previous draft in the form of misallocated consulting fees. This change brought us up to 75% in the area of concern at the last meeting.

Motion Meghan Garza Second Martha Leiper Abstain None Passed Yes



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11. Board Member Succession 📎 – **Craig Hopkins**

- President Craig Hopkins presented the Board of Director's term tracking form and asked that Board members inform SARAH if their term dates are incorrect. Craig's term as President ends in February. He will be reaching out to individuals to see if they are interested in becoming the Board President.

12. Strategic Plan to End Homelessness Request for Proposal (RFP) 📎 – **Edward Gonzales and Brenda Mascorro**

- Edward Gonzales presented the RFP and explained that the city's current strategic plan is over 10 years old. They received 6 consultant proposals that will be reviewed by the expert panel tomorrow. Then, a recommendation will be made to City Council by the expert panel in September with hopes of the consultant starting in October. The plan will be finalized in March 2020. Requesting that the consultant inform the community along the way and obtain their input and feedback. The City Manager has reserved \$560,000 to be held for whatever recommendations come out of the strategic plan process.
- Meghan Garza asked that the consultant present to the HMIS Advisory Committee.

13. Executive Director Report – Brenda Mascorro

- Youth Homelessness Demonstration Program (YHDP) Award
- Texas State Affordable Housing Corporation (TSAHC) Permanent Supportive Housing (PSH) Training with Local Initiatives Support Coalition (LISC) and SARAH
- Indy Chamber Panel Discussion on Homelessness – September 16, 2019, Briscoe Museum
- Staff Update: Hired Alyssa Gooch (Data Coordinator) and Karen Chattum (Coordinated Entry Navigation Specialist); Open Positions – Data Analyst, Domestic Violence Specialist, Accountant

CONTINUUM OF CARE BUSINESS

14. Membership Council Report – Katie Vela

- The Membership Council was informed that SARAH and the City of San Antonio Department of Human Services will be putting together a community calendar for Hunger and Homelessness Awareness Week and to begin brainstorming ideas.
- There were several elections held: Robert Galan re-elected as Vice Chair; Tyler Shoesmith and Mandy Tyler re-elected as Youth Workgroup Chair and Co-Chair; Morjorie White re-elected as Chronic Workgroup Chair; Erica Martinez elected as Family Workgroup Chair; Taylor Dean elected as Family Workgroup Co-Chair; Joel Tabar elected as Housing Strategies Chair.



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15. Emergency Solutions Grant (ESG) Competition Results – Salena Santibáñez 

- Salena was a member of the Independent Review Team (IRT) for the ESG grant.
- She presented the ranking recommendation and spoke about the IRT process and a few of the issues the team saw with applications. Leilah stated LISC is in a new partnership with the San Antonio Area Foundation and possibly working creatively with organizations to help submit grants.

16. HMIS Advisory Committee Report – Meghan Oswald

- The collaboration with HMIS is going very well and they are all looking forward to 2020 and working to continue to improve data quality.
- Katherine stated that HMIS was awarded funding from Bexar County that will start October 1st. They will have two new positions in October and more to come in January.

17. Coordinated Entry Advisory Committee Report – Salena Santibáñez

- The first meeting will be held September 4, 2019 which will be an orientation session for members.

18. Point in Time Count Committee Member Review  – Leslie Komet

- Leslie presented the members that have applied to the PIT Committee and explained how crucial it is to have Board support to put on this event. There was still an available seat for the San Antonio Police Department and Board member Robert Blanton stated that Carlos Garcia can fill that seat.
- This list will be brought to the Membership Council in September and to the Board for final approval in October.

19. Upcoming SARAH Meetings and Events

Next SARAH Board Meeting	Next SARAH Membership Council Meeting
October 24, 2019 3:00 – 5:00 PM Chamber of Commerce, NBC 1100 NW Loop 410, Suite 109	September 26, 2019 2:30 – 4:00 PM Endeavors 6363 DeZevala Road

Committee Meetings & Working Groups

Title	Point of Contact	Event Details
Youth Homelessness Workgroup	Tyler Shoesmith, North East Independent School District tshoes@neisd.net	September 20, 2019 9:30 – 10:30 SARAH Conference Room 4100 E. Piedras Drive, Suite 105
Veteran Workgroup	Marc Wonder, City of San Antonio Department of Human Services Marc.Wonder@sanantonio.gov	September 4, 2019 & September 18, 2019 1:00 – 4:00 Veteran’s Outreach Transition Ctr



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Chronic Homelessness Workgroup	Morjorie White, City of San Antonio Department of Human Services Morjorie.White@sanantonio.gov	September 13, 2019 2:00 – 3:00 Haven for Hope Volunteer Center Volunteer Room A/B
Housing Strategies Workgroup	Joel Tabar, San Antonio Housing Authority Joel.Tabar@saha.org	September 3, 2019 11:00 – 12:00 San Antonio Housing Authority 818 South Flores
Family Homelessness Workgroup	Erica Martinez, Endeavors Emartinez@endeavors.org	September 17, 2019 3:30 – 4:30 Fairweather Family Lodge 7500 US Hwy 90 W. Bldg. 3
HMIS Advisory Committee	Katie Vela KatieVela@SARAHomeless.org	September 25, 2019 10:30 – 12:00 SARAH Conference Room 4100 E. Piedras Drive, Suite 105
Coordinated Entry Committee	Cliff Cantu CliffordCantu@SARAHomeless.org	September 4, 2019 10:30 – 12:00 SARAH Conference Room 4100 E. Piedras Drive, Suite 105
Point-in-Time Count Committee	Chelsey Viger ChelseyViger@SARAHomeless.org	September 12, 2019, 9:00 – 10:00 SARAH Conference Room 4100 E. Piedras Drive, Suite 105

20. Topics for October Board Meeting

- CoC Policies and Procedures Final Approval
- NOFA Debrief
- Hunger and Homelessness Awareness Week Calendar
- Point-in-Time Count Committee Member Approval
- School District Data Presentation by Estella Garza
- Coalition of Service Providers and Developers

21. Announcements

- Hunger and Homelessness Awareness Week November 16-24th
- Katie Maternity Leave

22. Adjournment