



Our Vision:

Prevent and end homelessness in San Antonio / Bexar County.

Our Goal:

Homelessness will be rare, brief, and nonrecurring.

Continuum of Care Board of Directors Meeting

Lori Stinson, Board Vice President

Chamber of Commerce NBC
1100 NW Loop 410, Suite 109
San Antonio, TX 78213

June 27, 2019
3:00 – 5:00 PM

The following agenda items may not necessarily be considered in the order they appear.

1. Call to Order

Board Vice President, Lori Stinson, called to order the June 27, 2019 Board Meeting of the South Alamo Regional Alliance for the Homeless at 3:11pm.

2. Present: Lori Stinson, Craig Hopkins (also proxy for Martha Leiper), Annie Erickson, Tammye Trevino, Salena Santibáñez, Leslie Komet Ausburn, Greg Matula, Meghan Garza, Robert Blanton (proxy for William McManus), Roy Fletcher (proxy for Javier Salazar), Estella Garza, Brenda Mascorro, Katie Vela, Penny Burgess, Chelsey Viger.

Guests: Katherine Dillard Gonzalez, Kenny Wilson

Absent: Leilah Powell, Edward Gonzales

3. Public Comment – None

SARAH NONPROFIT BUSINESS

4. New Board Member – Tammye Trevino

5. Board Member Recognition

Brenda recognized Board member Leslie Komet for providing SARAH staff with a pro-bono media training and thanked the Board members for the volunteer service they provide.

6. Reelect Board Member Seat – Martha Leiper

Motion Roy Fletcher Second Salena Santibanez Abstain None Passed Yes

7. Elect Treasurer – Martha Leiper

Motion Leslie Komet Second Greg Matula Abstain None Passed Yes

8. Consent Items 

- March and April Financial Reports



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Motion Leslie Komet Second Roy Fletcher Abstain None Passed Yes

- Minutes from May 30, 2019 Board of Directors Meeting

Motion Robert Blanton Second Leslie Komet Abstain None Passed Yes

9. SARAH Draft Annual Audit Report  – **Chris Carmona**

Presentation given by Schriver Carmona regarding SARAH's 2018 Audit. They reported there are no statement financial findings, no material weaknesses, no significant deficiencies, no noncompliance materials. Mr. Carmona gave an overview on the 2018 financial highlights, changes in accounting policies for 2018 and upcoming in 2019-2020, accounting estimates, and sensitive disclosures. Any questions should be directed to SARAH staff prior to the next Board meeting in August where the final audit will be presented as a consent item.

10. SARAH Nonprofit Bylaws & Governance Review and Approval  – **Katie Vela**

SARAH staff are in the process of updating the bylaws and governance charters for the organization. Katie noted the highlights included in the document, including the increase of Board members from 15 to 17, the addition of proxies needed to be disclosed by Board members, and updating the terminology from "SARAH Board" and "SARAH Membership Council" to "CoC Board" and "CoC Membership Council".

Motion Roy Fletcher Second Salena Santibanez Abstain None Passed Yes

11. Executive Director Report – Brenda Mascorro

- Emergency Solutions Grant Local Competition – SARAH is conducting a Local Competition on behalf of the Texas Department of Housing and Community Affairs (TDHCA) for the ESG grant. SARAH's ask is that a CoC Board member serve on the IRT to review the applications. The IRT will meet on August 13th from 9-4pm.
- CoC Competition Update – HUD has not yet released the details of the CoC Competition.
- Provider Landlord Assistance Community Empowerment (PLACE) Fund – This pilot program will begin next month.
- Homeless Preference Implementation – SAHA will be allocating vouchers to persons experiencing homelessness in both the Move On Pilot & family homelessness referral program. The Family Workgroup and Housing Strategies Workgroup will help determine the process for distributing these vouchers. Tammye Trevino reported that beginning July 1st, HABC will have a homeless preference, which includes a process that an agency can get referrals only if they are working with SARAH, HMIS, and CE.



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- City of San Antonio Strategic Plan to End Homelessness RFP – COSA is looking for a consultant to put together a homeless strategic plan for San Antonio. SARAH is working with COSA to select the consultant. There was a discussion about how SARAH can best engage with this process. Greg Matula asked that SARAH provide the Board with an update on the process as it unfolds. December 1st is the deadline for the strategic plan.
- Reminder: Board Orientation July 18, 3:00-4:30pm

CONTINUUM OF CARE BUSINESS

12. Membership Council Report – Katie Vela

Tammye Trevino was elected as the Membership Council Chair. There was a presentation by Kameron, a member of the Youth Action Board. Katie gave a synopsis on the CoC workgroups:

- *Veteran Homelessness Workgroup* - There is a strategy underway by the workgroup to improve the efficiency of determining proof of Veteran status of clients by storing this data into HMIS so that all service providers can access it.
- *Chronic Homelessness Workgroup* - The workgroup is currently discussing how the Outreach Grid program could be utilized in San Antonio to fill gaps in service delivery. The workgroup continues to discuss the benchmarks to end chronic homelessness. Adam Gordon from Endeavors was elected as co-chair of the workgroup.
- *Youth Homelessness Workgroup* - The workgroup's focus switched gears when SARAH was applying for the Youth Homelessness Demonstration Program. Up until the deadline of May 15th, the workgroup assisted with the application by providing data and contributing to the Collaborative MOU. The workgroup's members also discussed updates that there will be a new liaison from Communities in Schools at Haven for Hope and that the Handle with Care program is set to go city-wide next year.
- *Housing Strategies Workgroup* - The workgroup is hosting a Housing Connections Seminar on July 12th for landlord appreciation.
- *Family Homelessness Workgroup* - The workgroup is continuing to generate new members and in the process of identifying the number of partners that serve families and children as well as the data regarding families that is currently in HMIS.

13. Youth Action Board (YAB) Communications Strategy – Brenda Mascorro

Brenda posed a question to the Board: What will the structure be of the YAB and how will it report to the Board? The Board agreed to having a Board member be the liaison to the YAB and they can present together.

14. Approval of New Member – Volunteers of America-Texas

Motion Greg Matula Second Roy Fletcher Abstain None Passed Yes



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15. Approval of New Member – VetStrong

Motion Greg Matula Second Roy Fletcher Abstain None Passed Yes

16. Approval of New Member – Stand up for Kids

Motion Greg Matula Second Roy Fletcher Abstain None Passed Yes

17. Coordinated Entry Advisory Committee Member Review & Approval – Salena Santibáñez

Motion Leslie Komet Second Roy Fletcher Abstain None Passed Yes

18. HMIS Advisory Committee Report – Meghan Garza

- HMIS Advisory Committee Priority Sequence – The HMIS Advisory Committee had a productive orientation meeting with ICF. The plan for the second meeting was to dive into the priorities; however, the meeting ended up discussing the Outreach Grid Pilot. The group learned there are three different ways Outreach Grid can interface with HMIS (custom build; browser automation; or export/import functionality). If approved, Outreach Grid would have to comply with all HMIS privacy, data standards, etc. The CoC Board would need to approve the Outreach Grid. Meghan included an attachment of the committee’s priorities through the end of the year.
- HMIS and SARAH 2019 Priorities – Katherine Dillard described where HMIS & SARAH are with assigned tasks.
- Data Cleanup Progress – The project has been completed on time.
- HMIS Organizational Chart – Katherine explained that two new positions were approved: a lead administrator and a business analyst. A second data quality analyst will be hired as well. HMIS received a conditional award by Bexar County of \$100,000 for HMIS; this is contingent on commissioner’s vote in July.
- Negotiation of MOU – Brenda reported that SARAH’s volunteer attorney needs to review the MOU and it will be sent to HMIS for their review.

19. Point in Time Count Committee By-Laws – Brenda Mascorro

Motion Salena Santibanez Second Roy Fletcher Abstain None Passed Yes

20. Upcoming SARAH Meetings and Events

Next SARAH Board Meeting	Next SARAH Membership Council Meeting
August 29, 2019 3:00 – 5:00 PM Chamber of Commerce, NBC 1100 NW Loop 410, Suite 109	July 25, 2019 2:30 – 4:00 PM SAMM TLLC Community Center 5922 Blanco Road



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Committee Meetings & Working Groups

Title	Point of Contact	Event Details
Youth Homelessness Workgroup	Tyler Shoemith, North East Independent School District tshoes@neisd.net	July 12, 2019 9:30 – 10:30AM SARAH Conference Room 4100 E. Piedras Drive, Suite 105
Veteran Workgroup	Marc Wonder, City of San Antonio Department of Human Services Marc.Wonder@sanantonio.gov	July 10, 2019 & July 24, 2019 1:00 – 4:00PM Veteran’s Outreach Transition Ctr. 202 Connelly St.
Chronic Homelessness Workgroup	Morjorie White, City of San Antonio Department of Human Services Morjorie.White@sanantonio.gov	July 12, 2019 2:00 – 3:00PM Haven for Hope Volunteer Center Volunteer Room A/B
Housing Strategies Workgroup	Ashley Askins, Haven for Hope Ashley.Adkins@HavenforHope.org	July 2, 2019 11:00 – 12:00PM Veteran’s Outreach Transition Ctr. 202 Connelly St.
Family Homelessness Workgroup	Kami King, Haven for Hope Kami.King@HavenforHope.org	July 16, 2019 3:30 – 4:30PM Haven for Hope Volunteer Center Room A
HMIS Advisory Committee	Katie Vela KatieVela@SARAHomeless.org	July 10, 2019 10:30 – 12:00 SARAH Conference Room 4100 E. Piedras Drive, Suite 105
Coordinated Entry Committee	Cliff Cantu CliffordCantu@SARAHomeless.org	TBD
Point-in-Time Count Committee	Chelsey Viger ChelseyViger@SARAHomeless.org	TBD

21. Topics for August Board Meeting

- Final SARAH Audit Report
- CoC Competition Ranking
- CoC Collaborative Application
- Emergency Solutions Grant Competition Results
- COSA/SARAH Strategic Plan to End Homelessness

22. Announcements

- Chelsey Viger will be sending out an email regarding proxies.



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- Lori Stinson reported that the Chamber of Commerce will be taking a group of people to the Housing Task Force to learn how we as a community can maximize housing funding

23. Adjournment

Lori Stinson adjourned the meeting at 4:40pm.