



Our Vision:

Prevent and end homelessness in San Antonio / Bexar County.

Our Goal:

Homelessness will be rare, brief, and nonrecurring.

Board of Directors Board Meeting

Craig Hopkins, Board President

Chamber of Commerce NBC
1100 NW Loop 410
San Antonio, TX 78213

October 26, 2017
3:00 -5:00 PM

The following agenda items may not necessarily be considered in the order they appear.

1. Call to Order

Board President, Craig Hopkins called to order the **October 26, 2017 Board Meeting** of the South Alamo Regional Alliance for the Homeless at **3:15 PM**

2. Present: Craig Hopkins, Martha Leiper, Edward Gonzales, Marie Lopez, Robert Blanton (Proxy for Chief William McManus), Tiffany Walker (Proxy for Tammi Woodard), Eddie Ortega, Brenda Garza, Greg Matula, Lori Stinson, Chief Deputy Don Tijerina (Proxy for Sheriff Salazar), Bill Hubbard, Tiffany Smith, Katie Vela, Luke Leppla, Jayde Beebe, Katelyn Underbrink, Kathy Lacy, and David Row

Guests: Natalie Cinder, Marjorie White



Absent: Rebecca Brune, Estella Garza, Leslie Komet Ausburn

3. Public Comment

There was no public comment.

SARAH NONPROFIT BUSINESS

4. Consent Items

- Minutes from August 31, 2017 Meeting  Pages 4-10
- August & September Financial Report  Pages 11-16

Board Action: Motion was made by Martha Leiper; seconded by Edward Gonzales. Motion carried unanimous decision.

5. Presentation by City Manager's Office – María Villagómez

María Villagomez is the assistant city manager for the city of San Antonio. The City of San Antonio hosted a conference for ICMA. María participated in a panel to discuss the progress San Antonio has made in regard to homelessness. During her panel Mrs. Villagomez discussed the San Antonio's success



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with the creation with Haven for Hope. The City of San Antonio wants to continue to extend its support to ending homelessness.

6. Executive Director Report – Bill Hubbard

- Independent Auditors Report 📎 Pages 17-18

Chris Carmona is with Schriver & Carmona and presented the independent audit report. Schriver, Carmona & Company has audited the accompanying financial statements of South Alamo Regional Alliance for the Homeless. The audit involved performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. After reviewing all the necessary financial documents Schriver, Carmona and Company finds the financial position of South Alamo Regional Alliance for the Homeless as of December 31, 2016 and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

7. Continuum of Care Policies & Procedures Manual Overview – Katie Vela 📎 Pages 19-20

The final draft is expected to be completed and approved at the December Board Meeting. The manual will include all the policies and procedures and be available on the South Alamo Regional Alliance for the Homeless website. Below is a list of how the draft will look.

Part 1: SARAH Non-Profit By-laws

Part 2: Written Standards for Providing Continuum of Care Grant Assistance

- General Standards
- Street Outreach Standards
- Emergency Shelter Standards
- Homelessness Prevention and Rapid Re-Housing Standards
- Transitional Housing Standards
- Permanent Supportive Housing Standards

Part 3: System Performance and Grants Management Plan

Part 4: CoC Grant Policies and Procedures: Ranking & Funding

Part 5: CoC Planning Policies

Part 6: Financial Management Plan



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8. SARAH Bylaw Updates – Katie Vela 

Board Action: Motion was made by Martha Leiper; seconded by Branda Garza. Motion carried unanimous decision.

9. HMIS Memorandum of Understanding – Katie Vela

There is still not a HMIS MOU for approval. The Haven for Hope legal team is still reviewing it.

CONTINUUM OF CARE BUSINESS

10. Membership Council Report – Marie Lopez

There was an upgrade to the HMIS system nationwide. There have been some issues in Bexar county with the upgrade. There were a lot of issues with the upgrade that affected reports and data quality.


11. Coordinated Entry Policies and Procedures Manual - Luke Leppla  **Pages 21-25**

Board Action: Motion made by Martha Leiper; seconded

12. CoC Data Sharing Form – Katie Vela  **Page 26**

Board Action: Motion made by Martha Leiper; seconded by Branda Garza. Motion carried unanimous decision.

13. Continuum of Care Report – Katie Vela

• **Transitional Housing Recommendations** 

Through a contract funded by the City of San Antonio and managed by SARAH, CSH conducted analysis of conversion options for CoC funded Transitional Housing Projects.

Coc Projects Analyzed:

1. SAMMinistries – Transitional Living & Learning Center
2. Salvation Army – Stepping Forward
3. Family Violence Prevention Services – La Paloma de La Paz

With data provided by the projects, CSH recommended that the TH projects be retooled to become higher performing TH.

Access Recommendations:

Two of the biggest changes TH must address is program entrance criteria and program rules.

Recommendations:



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1. Reducing entrance criteria and termination policies
2. Reducing program rules and instead focusing on lease requirements
3. Implementing trauma-informed care
4. Ensuring all families and individuals have access to education and employment

SARAH will monitor TH Project Performance Quarterly. This will allow SARAH staff to evaluate the performance of TH projects compared to other interventions. A community prioritization has been approved for Coordinated Entry.

• FY17 NOFA Summary & Areas for Improvement  Page 27

1. Top Priority: Reduction in Chronic Homelessness
2. Formal Agreements/Increased Coordination with Mainstream Systems
3. Written Strategies/Standards/Policies for:
 - Youth Working Group
 - Family Violence Working Group
 - SARAH Staff Projects
4. Assisting Clients and Community with:
 - Enrolling clients in Health Insurance: Public, Nonprofit and Private
 - Increased advertisement of CoC funding available during bidding process
 - Increased Outreach Coverage of geographic area

• FY17 System Performance Measures 

SARAH submits a collaborative application to HUD scored on a 200 point scale. 2016 application was 187.75. 2017 score is expected to be lower due to the following changes:

1. 24% increase in chronic homelessness
2. New scoring section on system performance measures
3. New scoring items focused on youth coordination
4. New scoring items related to mainstream system coordination
5. CoC Merger

FY-2016 System Performance Measures was submitted with recent 2017 NOFA application. The FY-2017 System Performance Measures will be submitted in spring of 2018.

Metric 1A: Length of Time Person's Remain Homeless

- One of the most critical signs a community's homeless service system is working efficiently is that people who experience homelessness are able to move quickly into a permanent housing situation.



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- HUD measures this by looking at the average and medium length of time people spend in homeless situations and then looks to see if that time period is getting shorter, staying the same, or getting longer.

Metric 2: Total Returns to Homelessness:

- Helps us understand the rate at which people are cycling through our homeless system and system effectiveness.
- The goal is to see a reduction in the percentage of persons who have exited homelessness to permanent housing and return to homelessness.

Metric 4.3: Change in the Total Income for Adult Stayers

- Helps us to understand the effectiveness of services in assisting households to become self-sufficient and retain housing long term.
- The goal is to increase the percentage of adults who gain or increase employment or non-employment cash income while enrolled in a program

Metric 4.6: Change in Total Income for Adult Leavers

- Helps us understand the effectiveness of services in assisting households to become self-sufficient and retain housing long term.
- The goal is to increase the percentage of adults who gain or increase employment or non-employment cash income while enrolled in a program

Metric 7b.1: Change in Exits to PH Destinations

- Focuses on when people move from the homeless system into permanent housing from emergency shelter, transitional housing or rapid rehousing.
- The goal is to increase the rate of which people move from homelessness to permanent housing.

Metric 7b.2: Change in Exit to or Retention of PSH

- Focuses on people served in PH projects who either remain enrolled in a supportive housing program or moved to other permanent housing.
- The goal is to increase permanent retention/placement rate.

Next Steps for SARAH Staff:

- Review data quality and detailed reports on program performances with HmIS and homeless service providers.
- 1st quarterly performance monitoring report for CoC projects will be issued in January 2018.



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- Focus on areas needing improvement at the project level to impact overall system performance.

14. Homeless Community Dashboard  **Page 28-29**

The total number of people experiencing homelessness went down in emergency shelter, transitional housing, and the courtyard. The total number of newly homeless people went down in emergency shelter and transitional housing but went up in the courtyard. The average length of time people stay homeless went up in emergency shelters, transitional housing and the courtyard. The number of people who return to homelessness after permanent housing went up for 6 months after exit but went down 1 year after exit and 2 years after exit.

15. SARAH Meetings and Events

SARAH Board Meetings

December 14th, 12:00 -2:00 PM
 Chamber of Commerce
 1100 NW Loop 410, Suite 109
 San Antonio, TX 78213

SARAH Membership Council Meetings

November 14th, 2:30-4:30 PM
 Goliad Building
 4203 Woodcock Drive, Suite 110
 San Antonio, TX 78228

Committee Meetings & Working Groups

Title	Point of Contact	Event Details
SARAH Youth Homelessness Working Group *recurs monthly on the 1 st Friday	Teresa Williams, REACH Williamstj52@outlook.com Tyler Shoesmith, NEISD tshoes@neisd.net	November 3 rd , 9:30 – 10:30 AM Beaumont Building 4243 E. Piedras Drive, # 230A
Housing Standards Workgroup *recurs monthly on the 1 st Tuesday	Devon Maddox, SVDP Devon.Maddox@svdpsa.org	November 7 th , 11:00 – 12:00 PM Haven for Hope Board Room 1 Haven for Hope Way
Point-In-Time Committee	Luke Leppla, SARAH lukeleppla@sarahhomeless.org	November 10 th , 2:30-4:00 PM Goliad Building 4203 Woodcock Drive, #110



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Coordinated Entry Committee <i>*recurs monthly on the 2nd Monday</i>	Luke Leppla, SARAH lukeleppla@sarahhomeless.org	November 13 th , 1:30 – 3:00 PM American G.I. Forum 206 San Pedro Av, # 200
Chronic Homeless CoC Working Group	David Huete, Haven for Hope david.huete@havenforhope.org	November 6 th , 3:00-4:00 PM Haven for Hope Volunteer Center 1 Haven for Hope Way
Veteran CoC Working Group	Marc Wonder, COSA Marc.Wonder@sanantonio.gov	November 8 th , 1:00 – 4:30 PM San Antonio Head Start 1227 Brady Blvd.
SARAH Coordinated Outreach Committee <i>*recurs monthly on the 4th Tuesday</i>	David Row, SARAH w davidrow@sarahhomeless.org	November 28 th , 3:00 – 4:00 PM 8401 Data Point Drive, #500
Family Violence and Housing Work Group <i>*recurs monthly on the 4th Tuesday</i>	Amy Brown, SAMMinistries abrown@samm.org	November 28 th , 1:00-2:30 PM 922 Blanco Rd
HMIS Governance Committee	Katie Vela, SARAH katievela@sarahhomeless.org	The meeting will be scheduled once the HMIS MOU is complete.

16. Announcements

- SARAH Thanksgiving Holiday – November 23 -24

17. Topics for December Board Meeting

- 2018 Budget
- PIT Count Procedures
- SARAH Impact Report Plan
- CoC Manual

18. Adjournment



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Board President, Craig Hopkins adjourned the **October 26, 2017 Board of Directors Meeting** of the South Alamo Regional Alliance for the Homeless at **5:15 p.m.**