



Continuum of Care Board of Directors Meeting Minutes  
Thursday, February 23, 2023  
3:00 – 5:00 PM

*The following agenda items may not necessarily be considered in the order they appear.*

**1. Call to Order**

President Powell called the meeting to order at 3:13 pm.

**2. Attendance**

**Present:** Leilah Powell, Phil Beckett, Kameron Rhys, Robert Reyna, Tyler Shoesmith, Greg Zlotnick, Abe Capetillo, Cacie Madrid, La Juana Chambers, Edward Johnson, Nikisha Baker, Patrick Steck, Bobbly Blanton, and Scott Ackerson.

**Absent:** Cristina Noriega, Roy Fletcher, and Jack Tsai.

**Guests:** Nina Gall, Kim Jeffries, Katherine Dillard Gonzalez, and Nina Lockwood.

**Staff:** Katie Vela, Richard Huron, Dacey Werba, Eboni Jett, and Billy Mahone.

**3. Public Comment**

There was no public comment.

---

**SARAH NONPROFIT BUSINESS**

---

**4. Board Member Recognition – Leilah Powell**

President Powell commended SARAH Executive Director Katie Vela for bringing on team members who have been recognized both within the nonprofit and in the larger community for their leadership potential. President Powell also congratulated Katie Vela and Bill Mahone for being on the list of San Antonio Business Journals' 40 under 40. She also recognized Robert Reyna for all his work in bringing supplies to our unhoused neighbors during the cold weather. She thanked La Juana Chambers-Lawson for her donation to the Tiny Home Project. Leilah Powell thanked Greg Zlotnick for his work with the Point-in-Time Count and all the board members who volunteered at the event.



**5. Homelessness Updates Roundtable**

- Scott Ackerson New Position
  - Scott Ackerson announced his new position with WestEast Design Group, where he will be the Director of Social Impact Studio.
- Housing Bond Update
  - Katie Vela announced that the committee is reviewing the housing bond applications and will make an announcement on the awards in a few weeks.
- Upcoming Communities of Practice Roundtable

- Leilah Powell updated the Board that on the 27<sup>th</sup> of March from 12-1pm will be having a roundtable discussion with Dr. Gregg Colburn, author of Homelessness is a Housing Problem.
- Texas Homeless Network Update
- Haven for Hope Updates
  - Kim Jeffries announced that when arriving on the Haven for Hope campus, they have been confiscating items which procedures will be changing on the 6<sup>th</sup> of March. She announced they had listening sections with the YAB and YASS, they will be starting dedicated beds for the youth 18-24, and 6 rooms with a lounge area and will be getting feedback from Youth to make sure it meets their needs. Their hope is to have it open this May.

*This is an opportunity to share your updates on housing and homelessness.*

## 6. Consent Items

- Minutes from December 15, 2022, Board of Directors Meeting  (p. 4-8)  
Motion Edward Johnson Second Robert Reyna Abstain None Passed Yes
- December Financial Reports  (p. 9-14)  
Motion Phil Beckett Second Tyler Shoesmith Abstain None Passed Yes

## 7. Board Member Application – Kameron Rhys, Consumer Seat (p. 15-20)

Motion Edward Johnson Second Tyler Shoesmith Abstain Kameron Rhys Passed Yes

## 8. Vice President Seat Election – La Juana Chambers Lawson, CEO (p. 21-22)

Motion Greg Zlotnick Second Robert Reyna Abstain La Juana Chambers Lawson Passed Yes

## 9. Executive Director Report – Katie Vela

- Governance Restructure
- Resource Placement Index (RPI)
- SARA and CoC Rebrand
- SARA'S TTV Tiny Home Sponsorship
- Homelessness Awareness Day
- Equity Training Series

## CONTINUUM OF CARE BUSINESS

---

### 10. Membership Council Report – Scott Ackerson

The Membership Council met on February 7<sup>th</sup> instead of January 30<sup>th</sup> due to a winter storm.

**11. Membership Council Application: The Tithing Foundation – Scott Ackerson**  (p. 23-26)

Motion La Juana Chambers Lawson Second Phil Beckett Abstain None Passed Yes

**12. 2023 Point-in-Time Count Report – Greg Zlotnick**

Greg Zlotnick thanked all participants for making this year's Point-in-Time count successful. He thanked SARA Staff for the coordination of the event as well as all members of the Board who volunteered and brought in more volunteers. Greg reported to the Board that more than half of this year's volunteers submitted feedback surveys, giving SARA staff significant data for the next Point-in-Time Count. He announced that the Point-in-Time Count Committee will be an Adhoc under the HMIS & Data Advisory Committee moving forward, which will meet in August of this year.



**13. Youth Action Board Report (YAB) Report – Kameron Rhys**

Kameron Rhys let the Board of Directors know this would be his last YAB report, and that he is the Vice President of the LEAB and will be giving those updates in the future. He informed every one of the current statuses of the YHDP listening session that is being held at the YASS center. The YAB has updated its bylaws, and now has an interest form for members wanting to get involved.

**14. Lived Expertise Advisory Board (LEAB) Report – Dacey Werba**

Dacey Werba shared with the Board that they have met twice this year and they have had officer elections. She announced that Valerie Salas has been elected as President, Kameron Rhys, Vice President, and Natania as the secretary. She praised Valerie Salas for her leadership in February's meeting. She also thanks Nina and Kameron Rhys for all their work and announced the next meeting will be March 21<sup>st</sup>.

**15. Homeless Management Information System (HMIS) & Data Advisory Committee Report – Phil Beckett**

- Committee Slate Update
- HMIS Site Visit Report  (p. 27-40)
- HMIS Policies and Procedures & HMIS Data Quality Plan  (p. 41-127)

Motion La Juana Chambers Lawson Second Edward Johnson Abstain None Passed Yes

**16. Homeless Management Information System (HMIS) Lead Updates – Nina Gall**

- Presentation  (p. 128)



Nina Gall presented the Board with an HMIS Report, which covers the last four months of data, but in the future will cover two months in between Board Meetings. Her report showcases HMIS Service Data, HMIS Projects, HMIS Activity and HMIS Uptime.

### **17. Homeless Response System Advisory Committee Report – Patrick Steck**

Patrick Steck, proxy for Melody Woosley, discussed the current work of the Committee and shared the current data of the waitlist. Patrick gave an overview of the current Committee Slate and updates.

- Committee Slate Update  (p. 129)

Motion Tyler Shoesmith Second Edward Johnson Abstain None Passed Yes

- HMIS Date of Engagement Policy  (p. 130)

Motion Phil Beckett Second Patrick Steck Abstain None Passed Yes

### **18. Youth Homelessness Steering Committee Report – Tyler Shoesmith**

Tyler Shoesmith announced that the YYA Resource Open house was rescheduled to March 30<sup>th</sup> from 3-5pm. The event will be held at Travis Park Church. Tyler explained that this event is a way for all youth services in San Antonio and Bexar County to partner and learn about other YYA resources available and as well to recruit agencies not currently partnered with Coordinated Entry or the CoC. This event will lead to a Youth Identification Event towards the end of this year. Tyler also announced the current work on recruiting members for the open voting seats on the Committee, which the slate will be announced in the April Board of Directors meeting.

### **19. Homeless Strategic Plan Oversight Committee Report – Billy Mahone (p. 131)**

Billy Mahone gave an overview of the Committee's four priorities for 2023. He stated that these priorities will be communicated to the other Committees so that their work aligns with the current strategic plan.

### **20. SAMMinistries TH Project Quality Improvement Plan (QIP) Progress – Eboni Jett (p. 132-133)**

Katie Vela explained that the QIP for SAMMinistries is on track, and there are no current concerns with the outlined metrics.

### **21. Upcoming SARA Meetings and Events**

**Next CoC Board Meeting**

**Next CoC Membership Council Meeting**

April 27, 2023, 3:00 – 5:00 PM	May 30, 2023, 2:30 – 4:00 PM
--------------------------------	------------------------------

**Committee Meetings**

<b>Title</b>	<b>Point of Contact</b>	<b>Event Details*</b>
<b>Youth Homelessness Steering Committee</b>	Dacey Werba <a href="mailto:daceywerba@sarahomeless.org">daceywerba@sarahomeless.org</a>	March 16, 2023, 4:00 – 5:00PM
<b>HMIS &amp; Data Advisory Committee</b>	Ebony Jett <a href="mailto:Ebonijett@SARAHomeless.org">Ebonijett@SARAHomeless.org</a>	March 29, 2023, 10:30 – 11:15AM
<b>Homeless Response System Advisory Committee</b>	Ebony Jett <a href="mailto:Ebonijett@SARAHomeless.org">Ebonijett@SARAHomeless.org</a>	March 8, 2023, 10:00 – 11:30AM
<b>Homeless Strategic Plan Oversight Committee</b>	Billy Mahone <a href="mailto:Billy Mahone@sarahomeless.org">Billy Mahone@sarahomeless.org</a>	March 2, 2023, 10:00 – 11:30AM
<b>Lived Expertise Advisory Board</b>	Dacey Werba <a href="mailto:daceywerba@sarahomeless.org">daceywerba@sarahomeless.org</a>	March 21, 2023, 10:00 – 11:00AM
<b>Youth Action Board</b>	Suyapa Munoz <a href="mailto:suyapamunoz@SARAHomeless.org">suyapamunoz@SARAHomeless.org</a>	March 4, 2023, 1:00 – 2:30PM

*\*All meetings are currently being held virtually. Please email [azhaliaramirez@sarahomeless.org](mailto:azhaliaramirez@sarahomeless.org) to be added to a meeting distribution list\**

**22. Topics for April Board Meeting**

There were no topics discussed.

**23. Announcements**

There were no announcements.

**24. Adjournment**

President Powell adjourned the meeting at 5:08 pm.