



Continuum of Care Membership Council Meeting Agenda  
Thursday, January 28, 2020  
2:30 – 4:00PM

*The following agenda items may not necessarily be considered in the order they appear.*

**1. Call to Order – Tammye Trevino**

- a. Madeline Carrola called the meeting to order at 2:36pm.

**2. Welcome and Introductions – Tammye Trevino**

**3. Attendance**

Mandy Tyler (ESC-20)	Dane Morrison (H4H)
Karen Land (AGIF-NVOP)	Marc Wonder (COSA DHS)
Erika Benavides (FVPS)	Maribel Ocana (FVPS)
Marta Martinez (NISD Connections)	Stephanie Shaul (Helen's Project)
Dixie Maddox (AGIF-NVOP)	Danielle Stevens (Endeavors)
Lizbeth Alvarez (SAAF)	Marisela Garcia (SAAF)
Melinda Darrow (FVPS)	Alberto Rodriguez (H4H)
Celia Garcia (TSA)	Clarissa Fernandez (Endeavors)
Patrick Steck (COSA DHS)	Zachariah Woodard (SAHA)
Amanda Flores (H4H/HMIS)	Naomi Nussbaum (SAMMinistries)
Sara Wamsley (COSA NHSD)	Jessica Elizondo (SAMMinistries)
Tyler Shoesmith (NEISD)	Ana Zendejas (Endeavors)
Heather Pullen (SAHC)	Jenn Serna (SARAH)
Patricia Palomo (SARAH)	Alondra Saucedo (SARAH)
Madeline Carrola (SARAH)	Jerry Guillen (SARAH)
Nina Gribben (SARAH)	Billy Mahone (SARAH)
Lazaro Alvarez (SARAH)	Virginia Woodard (SARAH)
Dr. Azza Kamal (SARAH)	Rex Brien (SAMMinistries)
Viridiana Rivera (Bexar County)	Mike Rivas (SAFB)
Anel Trevino (Bexar County Health Collaborative)	Katie Herrera (VA)
Cara Magrane (AACN)	David Huete (H4H/HMIS)
Sandy Whitley (Thrive Youth Center)	Teshina Carter (SAMMinistries)
Anjena Young (Helen's Project)	Lynsey Tucker (AGIF-NVOP)
Tanya Khalfan Mendez	Rosie Rodriguez (TRLA)
Molly Biglari (H4H)	Morjorie White (COSA DHS)
Chris Plauche (CWH/HFCC)	Katie Vela (SARAH)
Chelsey Viger (SARAH)	Kayla Mainja (Helen's Project)
Martha Perez (Endeavors)	Rotella Galos (Bexar County)
Diana Truumees (SARAH)	Alyssa Gooch (SARAH)

**4. Agency Presentation – Alamo Area Community Network – Cara Magrane**

**a. New Referral Platform**

- i. Signify is a digital referral platform for joint case management, which aims to promote coordination within and across agencies.
- ii. Signify operates in real time. It will take time to implement, but it will allow users to see what their peers are doing and provide each agency who received a referral three days to respond to a referral.

**5. Public Comment – None**

**6. Highlights from December 17, 2020 CoC Board Meeting – Tammye Trevino**

**a. On behalf of Tammye Trevino, Chelsey Viger shared the following updates:**

- i. The Board of Directors voted on and approved cancelling the unsheltered PIT Count 2021 in January.
- ii. SARA's FY19 Audit and FY21 Budget were approved.
- iii. Helen's Project was approved into Membership Council.
- iv. The CoC Board approved SARA to apply for the Youth Homelessness Demonstration Program (YHDP) Coordinated Entry (CE) grant.
- v. Melody Woosley was approved as the Chair of the Coordinated Entry Advisory Committee.



- vi. The CoC and ESG Written standards were updated to include language regarding ESG-CV projects. Changes were approved by the CoC Board.
- vii. The next CoC Board of Directors meeting will be held on February 25, 2021.

## **7. Approval of Prior Meeting Minutes**

- a. November 19, 2020

Motion: Molly Biglari Second: Tyler Shoemith Abstain: None Approved: Yes

## **8. CoC Lead Agency Updates**

- a. **SARAH Executive Director Update – Katie Vela**

- i. New SARAH staff

1. Alondra Saucedo, Referral System Coordinator
2. Nina Gribben, Prevention & Diversion Coordinator
3. Jerry Guillen, Outreach & Access Coordinator
4. Billy Mahone, Director of Community Engagement
5. Virginia Woodard, Accounting/Office Manager

- ii. YHDP Drop-In Center RFP

1. The deadline has been extended to February 8, 2021.

- iii. SARAH Community Learning Session – March 2021

1. Stay tuned for additional information on SARAH's community learning sessions.

## **9. Street Outreach Written Standards Update – Morjorie White**



- a. One of the main goals is expanding SO by adding staff and expanding contacts in the community.
- b. Marc Wonder noted the difficulty in managing shelter care for clients who are suspected to have or are confirmed to have COVID-19 because there is a need to quarantine them but not enough space.

## **10. HMIS Lead Agency Updates – Amanda Flores**

- a. LSA submittal
  - i. The LSA was submitted today to the Department of Housing and Urban Development by Katie Vela.
- b. Document Types: Compliance Forms
- c. New Projects
- d. Archive Reports Folder – Removing January 31<sup>st</sup>
  - i. Make sure that your necessary reports have not been archived, as these reports will be deleted by February 1<sup>st</sup>.
- e. Deactivated Reports Symbol
  - i. Deactivated projects will be listed with a hyphen.
- f. Quarterly Self-Audits due 1/29

## **11. Coordinated Community COVID-19 Response – Dr. Kamal**

- a. The San Antonio Housing Authority, Wells Fargo, and other community organizations have helped put together a COVID-19 response sheet.

## **12. Committee Updates**

- a. Coordinated Entry Advisory Committee – Lazaro Alvarez
  - i. RSS



1. RSS gives a score from 1-12 to make sure that the most vulnerable clients can access housing referrals. Any client who scores a 4 or higher will be added to the waitlist.

**b. PIT Count Committee – Chelsey Viger**

- i. Thank you to the committee members for their time and flexibility!
- ii. The unsheltered PIT Count had to be canceled for 2021.
- iii. Street Outreach Day of Appreciation Summary – Billy Mahone
  1. Seven SO workers were honored as SO heroes in lieu of the unsheltered PIT Count. Generous donations were dropped off during SARAH's donation drive-through event.

**13. Youth Action Board Updates – Suyapa Munoz**

- a.** On behalf of Suyapa Munoz, Madeline Carrola shared the following goals and update.

**i.** Goals:

1. Set a clear message for the Movement to House all Youth.
2. Attend at least 3 city council sessions by the end of the year.
3. Recruit at least 3 new Youth Action Board members by March 30th, 2021.
4. Focus on work that de-stigmatizes homelessness.
5. Give a community presentation on housing youth by the end of the year.
6. Have at least one food drive by the end of the year.

**ii.** Update:



1. The Youth Action Board is holding officer elections for this year and actively recruiting members. The application is available on the YAB's social media (Instagram: @YABSanAntonio) and the SARAH webpage.

#### **14. Workgroup Updates/ 2021 Goals**

**a. Youth Homelessness Workgroup**

- i. Achieve and maintain representation in the YHDP CQI.
- ii. Contribute to YHDP education system alignment and convenings.
- iii. Continue to engage YAB involvement and voice.
- iv. Host an ID recovery information workshop/panel for the community.
- v. Contribute to SARAH's orientation/workgroup leadership handbook.

**b. Housing Strategies Workgroup**

- i. There is a Co-Chair vacancy.
- ii. Work on PLACE and landlord engagement.

**c. Chronic Homeless Workgroup – Naomi Nussbaum**

- i. Look at how clients are accessing the priority list.
- ii. Increase Workgroup attendance.

**d. Family Homelessness Workgroup**

- i. Better understand the waitlist and how families get on it
- ii. Learn more about prevention resources.
- iii. Coordinate trainings relevant to helping house families (e.g. housing access, CPS, eviction process).



- iv. Develop or link existing resource guides for agencies and clients, specific to family needs. Identify gaps and make recommendations to improve family access housing through the CE process.
  - v. Collaborate with other Workgroups and entities to maximize workforce and deliverables.
- e. Veteran Homelessness Workgroup**
- i. Last year, the Workgroup was able to house veterans within 77 days, which is a decrease from 90 days.
  - ii. The Workgroup is looking for new ways to identify success within their program.

## **15. Membership Council Business**

- a. Welcome Helen's Project!**
- i. Helen's Project is located in North Texas. Stephanie Shaul explained that their agency includes a program for addiction recovery and for people exiting the prison system. They also have a SAFE program and HOPE program for human trafficking and DV survivors, which includes a safe house with a 15-day intensive stay to plan moving to more permanent safe housing.
  - ii. For questions, please email [info@hlproject.org](mailto:info@hlproject.org) or call 830-400-7037.
- b. Service Director at-Large – Upcoming Election**
- i. Madeline Carrola announced the upcoming opening for the Service Director at-Large position. An application will be sent out soon.



## **16. Issues to Report to CoC Board of Directors**

- a. None

## **17. Next Membership Council Meeting**

- a. March 25, 2021

## **18. Announcements**

- a. COVID-19 Weekly Coordination Call – Madeline Carrola
  - i. The COVID-19 Weekly Coordination Call takes place every Wednesday at 9:30am. Attendees can receive updates regarding the COVID-19 vaccine and other COVID-19-related updates. Email Madeline Carrola ([madelinecarrola@sarahomeless.org](mailto:madelinecarrola@sarahomeless.org)) to be added to the calendar invites.
- b. Federal Grant Recipient Monthly Call – Chelsey Viger
  - i. Formerly, the CoC Monthly Call, the Federal Grantee Recipient Monthly Call brings together all federal grant recipients for updates from SARA, ICF, and HMIS.

## **19. Adjournment**

- a. Madeline Carrola adjourned the meeting at 3:46PM.