



Continuum of Care Board of Directors Meeting
Thursday, October 28, 2021
3:00 – 5:00PM

The following agenda items may not necessarily be considered in the order they appear.

1. Call to Order

President Powell called the meeting to order at 3:03 pm.

2. Attendance

Present: Leilah Powell, Lori Stinson, Craig Hopkins, Phil Beckett, Roy Fletcher, Melody Woosley, Robert Blanton, Kameron Rhys, Jack Tsai, Robert Reyna, Nikisha Baker, Scott Ackerson, Leslie Komet, Salena Santibanez, Tyler Shoemsmith, and Greg Zlotnick.

Absent: Greg Matula, Robert Blanton, and Heather Summers.

Guests: Katherine Dillard Gonzalez, Drake Scallon, Molly Biglari, Mark Carmona, and Breanna Jajairam.

Staff: Katie Vela, Chelsey Viger, Dacey Werba, Billy Mahone, and Richard Huron.

3. Public Comment

There was no public comment.

SARAH NONPROFIT BUSINESS

4. Board Member Recognition

President Powell recognized Patrick Steck and Rotella Galos for participating in the Independent Review Team for CoC Program funding. She also thanked all that participated in the Big Give and raised money for Neville to return home in Africa. Greg Matula has had 6 years of service, and his last meeting will be in December. She is hoping to celebrate in person in December.

5. Homelessness Updates Roundtable:

- Introduce Chief Housing Officer and COSA Street Outreach Manager
 - Mark Carmona introduced himself as the Chief Housing Manager for the City of San Antonio and explained the responsibilities he oversees and how he plans to accomplish the implementation of the plans.
 - Breanna Jajairam introduced herself as the new Street Outreach Manager with the City of San Antonio.
- Housing Bond Update
 - Katie Vela will be co-chairing the Housing Bond Committee. There will be three meetings to focus on a review of the plan, community input, and finalizing the plan through mid-December. The voting will take place in May of 2022.
- Bexar County Housing Policy Framework



- Starting in the new year, there should be more information on how SARA can help with this framework.
- Federal Updates – House America & Infrastructure Bill
 - Katie Vela shared that House America is setting goals for rehousing and developing units and that this initiative aligns with the Housing Surge.
- School District
 - Tyler Shoemith gave an update on the release of federal funds for each district, and how this will give an opportunity to bring new partners to the table.

6. Consent Items

- Minutes from August 26, 2021, Board of Directors Meeting  (p. 5-9)
Motion Tyler Shoemith Second Lori Stinson Abstain None Passed Yes
- September 2021 Financial Reports  (p. 10-15)
Motion Roy Fletcher Second Phil Beckett Abstain None Passed Yes

7. 2022 Board Meeting Calendar

- February 24, 3pm-5pm
- April 28, 3pm-5pm
- June 30, 3pm-5pm
- August 25, 3pm-5pm
- October 27, 3pm-5pm
- December 15, 3pm-5pm

Motion Lori Stinson Second Melody Woosley Abstain None Passed Yes

8. Board Member Application – La Juana Chambers, Founder & CEO, Tacit Growth Strategies (p. 16-20)

Motion Lori Stinson Second Roy Fletcher Abstain None Passed Yes

9. Board Member Application – Edward Johnson, Deputy CEO, VIA Metropolitan Transit (p. 21-24)

Motion Phil Beckett Second Melody Woosley Abstain None Passed Yes

10. Executive Director Report – Katie Vela

- Announced 2021 Focus Areas for SARA
- THN SARA received Texas Homeless Network's 2021 Outstanding Community Organization of the Year award; SARA was nominated by Haven for Hope.
- Homeless Awareness Campaign Update – Homelink luggage tags available at area resource center, and by request from SARA team
- Housing Surge Update: 336 permanent placements since August 1; 75 families housed through Homelink.

- Single Audit Submitted—a clean audit!
- Form 990 submitted by November 18; Annual Budget for approval at December board meeting.
- 100% staff participation in retirement program.
- Holiday Party

11. SARAH's Strategic Plan Update – Leilah Powell

Leilah Powell thanked everyone for being involved in the Strategic Plan and said there will be a drafted Compass to help with the decision making and that the Board will adopt the plan in December.

CONTINUUM OF CARE BUSINESS

12. Membership Council Report – Nikisha Baker

Nikisha Baker gave an update on the Membership Council Meeting on September 26, 2021. She gave an overview of the new agencies, training on equal access that was given, and leadership opportunities.

13. CoC Program Notice of Funding Opportunity Priority Project Listing (p. 25) – Chelsey Viger

Katherine Dillard Gonzalez, Molly Biglari, and Nikisha Baker exited the meeting while the Board of Directors discussed the NOFO Priority Project listing due to conflict of interest.

Motion Greg Zlotnick Second Tyler Shoesmith Abstain None Passed Yes

14. Continuum of Care (CoC) and Emergency Solutions Grant (ESG) Written Standards Update (p. 26-30) – Chelsey Viger

Chelsey Viger introduced edits to the CoC and ESG Written Standards, which now include HUD's second ESG-CV waiver.

Motion Lori Stinson Second Leslie Komet Abstain None Passed Yes

15. Youth Homelessness Demonstration Project (YHDP) Steering Committee Bylaws (p. 31-32) – Chelsey Viger

Chelsey Viger introduced the YHDP Steering Committee Bylaws, which were passed through the committee and are recommended for approval by the Board. The bylaws include a tri-chair approach, where a chair would be reserved for the YAB, a Board member, and a YHDP partner.

Motion Tyler Shoesmith Second Salena Santibanez Abstain None Passed Yes

16. Youth Action Board Report (YAB) Report – Kameron Rhys

Kameron Rhys gave an update on their first in-person meeting where they discussed the YHDP Bylaws and planned a donation drive at Chicken N Pickle for Hunger and Homelessness Awareness Week. One of their officers turned 26 and they will be continuing their role until a new officer is found.

17. Homeless Management Information System (HMIS) Lead Updates – Katherine Dillard Gonzalez

Katherine Dillard Gonzalez shared the Data Quality Dashboard that the HMIS Team has been working on. There is data through June and it is two months behind because of the way the data is updated. Data Quality is for the universal data elements that HUD requires.

18. Homeless Management Information System (HMIS) Advisory Committee Report – Phil Beckett

Phil Beckett explained how encouraged he is by the engagement of the Committee. He discussed the approval of HMIS license increase for Center for Health Care Services. Kimberly Pang also gave an update in a meeting of the integration of Outreach Grid with HMIS.


19. Coordinated Entry (CE) & Outreach Advisory Committee Report – Patrick Steck

- Outreach and CE Advisory Committee Slate  (p. 33-34)

Motion Roy Fletcher Second Tyler Shoemith Abstain None Passed Yes

- Prevention Subcommittee brought up some concerns that the community need is shifting to relocation to prevent homelessness from back pay of rent. This takes more time for the providers and there is a community pressure to spend down CARES dollars. There will be a meeting to brainstorm problem solving for this concern.
- Street Outreach Case Conferencing has been working on operational concerns and outreach standards.

20. Point-in-Time Count Committee Report – Leslie Komet

- Leslie Komet presented the PIT 2022 Methodology for approval, giving context from committee discussion  (p. 35)

Motion Greg Zlotnick Second Lori Stinson Abstain None Passed Yes

21. Hunger and Homelessness Awareness Week – Billy Mahone



Billy Mahone gave an overview of the activities that will take place November 13th – 21st, 2021. There will be a little over 12 events throughout the week, which includes a Chicken N Pickle night where SARAH receives 10% of all purchases. SARAH will be raffling off a two-night stay at Estancia, and the YAB will be doing a donation drive.

22. Upcoming SARA Meetings and Events

Next CoC Board Meeting	Next CoC Membership Council Meeting
December 16, 2021 3:00 – 5:00 PM In Person	November 18, 2021 2:30 – 4:00 PM Virtual

Committee Meetings & Working Groups

Title	Point of Contact	Event Details*
Housing Strategies Workgroup	Dacey Werba daceywerba@sarahomeless.org	November 12, 2021 1:00 – 2:00PM
HMIS Advisory Committee	Madeline Carrola MadelineCarrola@sarahomeless.org	December 1, 2021 10:30 – 11:15AM
Outreach & Coordinated Entry Advisory Committee	Eboni Jett Ebonijett@SARAHomeless.org	November 10, 2021 10:30 – 11:30AM
Point-in-Time Count Committee	Chelsey Viger ChelseyViger@SARAHomeless.org	November 11, 2021 10:00 – 11:00AM
Youth Action Board	Suyapa Munoz suyapamunoz@SARAHomeless.org	November 20, 2021 1:00 – 2:30PM

All meetings are currently being held virtually. Please email daceywerba@sarahomeless.org to be added to a meeting distribution list

23. Topics for December Board Meeting

There were no topics discussed.

24. Announcements

Lori Stinson gave an announcement on the webinar they hosted discussing hunger and education. They will be planning it during Hunger and Homelessness Week next year and encouraged the Board to watch the webinar. <https://www.youtube.com/watch?v=i4rkNCJGUA8>

Salena Santibanez requested the Board keep in mind the benefits of having youth with lived experience in their organizations, and to let her know of any job opportunities.



25. Adjournment

President Powell adjourned the meeting at 4:59 pm.