



1 Haven for Hope Way – San Antonio – Texas – 78207

## **SARAH Membership Council Agenda**

*Scott Ackerson, Committee Chair*

Lift Fund  
2007 W. Martin St  
San Antonio, TX 78207

October 25, 2016  
3:00-5:00 pm

---

*The following agenda items may not necessarily be considered in the order they appear*

### **1. Call to Order – Scott Ackerson**

Membership Council Chair, Scott Ackerson called to order the **October 25, 2016 Membership Council Meeting** of the South Alamo Regional Alliance for the Homeless at 3:06 p.m.

### **2. Welcome and Introduction**

*All attendees identified themselves along with their represented agency.*

**Executive Committee:** Scott Ackerson, Gay Lynn Schwenk

**SARAH Staff:** Bill Hubbard, Tiffany Smith, Luke Leppla, Jayde Beebe, Katelyn Underbrink, David Row

**Attendees:** Delma Ochoa, Celia Garcia, Heather Wood, Leslie Schultz, Stephanie Smith, Julie Dahlberg, Philip Rigney, Katie Herrera, Lisa Senteno, Chris Plauche, Nadia Alvarez, Jim Gipson, Sergio Dickerson, Cruz Vallarta, Sandra Whitt, Corey Weber, Devon Maddox, Renee Trevino, Rosie Rodriguez.

### **3. Agency Roll Call**

American G.I. Forum  
Beat AIDS  
Catholic Worker House  
Center for Healthcare Services  
Center for Juvenile Management- REACH  
CentroMed  
Family Endeavors  
Family Violence Prevention Services  
Haven for Hope  
Northside Independent School District  
Pay it Forward Ministries  
San Antonio Food Bank  
Society of St. Vincent de Paul  
St. Peter-Joseph's Children's Home  
Strong Foundation Ministries  
The Salvation Army  
THRIVE Outreach  
Veterans Affairs

### **4. Public Comment**

There was no public comment.

## 5. Approval of Minutes

Membership Council Action: Moved by Philip Rigney, seconded by Gay Lynn Schwenk to approve prior Membership Council Meeting minutes. Motion carried – unanimous decision.

## 4. Executive Director Report – Bill Hubbard

- **SARAH Strategic Planning Session**

The board of directors for SARAH gathered to discuss the organization's strategic plan. The goal of the discussion was to identify the following:

1. U.S. Department of Housing and Urban Development Priorities.
2. Community Priorities
3. SARAH's role in the community
4. Role of the Executive Director
5. Role of the Board of Directors
6. SARAH's relationship with service providers

HUD priorities were identified as the following:

1. Grant Management and Oversight
2. Community Advocate
3. Defining the scope of the community need and address system improvements.

The group discussed the need for establishing community priorities beyond those mandated by HUD for the Continuum of Care operations. Community Priorities were defined as the following:

1. Reduce population of individuals experiencing homelessness.
2. Homeless prevention
3. Expand available housing options in the community
4. Increase collaborations across partners and systems
5. Assess community needs

The discussion related to identifying priorities was followed by the role that SARAH should fulfill related to working towards achieving such priorities. SARAH's Role was defined as the following:

1. Align funding
2. Align service delivery across systems
3. Technical assistance to direct service providers
4. Increase community awareness

The discussion progressed to determining next steps, as there was consensus that this was not the appropriate venue for finalizing the priorities and moving forward with the role of the Board of Directors and the Executive Director. The following provides a summary of next steps related to the items discussed during the meeting.

1. Information Gathering
2. Role Clarity
3. Finalizing Priorities

- **SARAH Staff Update**

Mr. Hubbard introduced new staff members; Jayde Beebe, Katelyn Underbrink and David Row. Ms. Beebe and Ms. Underbrink are Business Analyst and Mr. Row is the new Community Outreach Specialist.

- **CSH Consulting Contract – Scope of Work**  
The CSH Consulting Contract is going to provide a mapping and gap analysis of the homeless in San Antonio. They are going to identify gaps in services, processes and housing. It will be a 2 to 3-month project and will be set up in three phases. SARA will be referring to CSH and other partnering agencies to help develop the mapping and gap analysis. It is being funded by the City of San Antonio but the contract is being managed by SARA. If you have any questions, please contact Mr. Bill Hubbard.
- **HUD Youth Demonstration Project Status**  
A decision has been made to go forward with the project. Grant writer, Pam Deegear will be hired for a fee of \$20,000 dollars. SARA will be reaching out to several agencies for data and resources to help with this project.

## 5. Community Updates

- **Homeless Veterans – Marc Wonder**
- **Homeless Families**
- **Chronically Homeless**
- **Point-in-Time Count - Luke Leppla**  
Venue for PIT Count has been moved to the Tri-Point YMCA. The facility has the capacity to accommodate 300-400 volunteers and has break out rooms available for training. PIT Count will be January 26, 2017. There are going to be three different surveys conducted that day. There will be an encampment count done in the morning, a community wide count from 7:00 to 8:00 and then the downtown count from 10:00 to midnight. The survey this year has been shortened to about 5 to 8 minutes and is paperless. The volunteers this year will use their smart phones to conduct their surveys. Volunteer registration will open November 1<sup>st</sup>, 2016. On November 1<sup>st</sup> everyone will be receiving the first email from SARA about the details for the upcoming PIT Count and there will be a link in the email to the registration portal. This year volunteers can choose what side of town they want to do the survey in. SARA does need help from other agencies to participate in the pre-planning/mapping session. The first meeting will be held on November 10<sup>th</sup> and Katelyn Underbrink will be sending emails out this week. During the meeting SARA will need all the agencies to identify points of interest to get the best PIT Count.
- **Coordinated Entry – Luke Leppla**  
At the last Coordinated Entry meeting it was discussed to add prioritizing to those who are domestic violence survivors. That will be the only change to the prioritizing formula other than adding domestic violence survivors as a category.
- **HMIS – Maria Weseloh**  
In the last HMIS meeting Maria Weseloh discussed draft reports that her team had created. These are for leaderships within agencies to track how well their agencies are performing in coordinated entry. The reports are targeted towards agencies and their ability to demonstrate if staff are allocated towards doing HUB assessments and what the impact is in the community based on agency. The reports are under SA home link for everyone's review. If an agency conducts HUB assessments, they can look under SA home link and see the demographic breakdown on who they are serving. A training was also conducted on two new agencies that are going to be doing HUB assessments, SAMMinistries and Family Endeavors.

## 6. SARA Board of Directors Q and A – Scott Ackerson

- **Questions/Concerns for the Board**  
Concerns were raised on the memberships involvement in SARA. There have been many changes over the past five years where it has become more staff oriented and

driven. Many individuals feel that there has been a loss of the membership organization involvement in ownership. SARA has become more of an infrastructure rather than a collaborative. SARA does not want to lose membership interest. Recommendations were given to look at the Houston model. In Houston, their membership council has more influence.

- **Updates on Board Activities that have not been previously discussed**

#### **7. Agency Presentations for Board Meetings**

- October 27th SARA Board Meeting – *Texas Rio Grande Legal Aid*
- November 15th SARA Board Meeting – *Family Violence Prevention Services*
- December 20th SARA Board Meeting

#### **8. Review Membership Council Action Items**

Bring back feedback on the strategic plan for the BOD.

#### **9. Announcements**

Devon Maddox announced St. Vincent de Paul will present at the December 20<sup>th</sup> Board Meeting. Mr. Maddox also announced that on the first Tuesday of the month Haven for Hope, SAMMinistries, courtyard and Salvation Army meet at Haven for Hope as housing providers that offer rapid rehousing services to discuss resources, landlords, what's working and what is not working. The meeting is 1 hour from 11:0-12:00 at Haven for Hope in the boardroom. Mr. Maddox is inviting everyone to join the meetings.

#### **10. Adjournment**

SARA Membership Council Meeting was adjourned at 4:23 p.m.

### Upcoming Committee Meetings and Events

Title	Point of Contact	Event Details
Veteran Working Group	Marc Wonder, COSA marc.wonder@sanantonio.gov	October 26 <sup>th</sup> , 1:00-4:30pm Head Start 1227 Brady Blvd, 78207
SARAH Board of Directors Meeting	Tiffany Smith, SARAH tiffanysmith@sarahomeless.org	October 27 <sup>th</sup> , 3:00-5:00pm Chamber of Commerce 1100 NW Loop 410 #109, 78213
Coordinated Entry Committee	Luke Leppla, SARAH lukeleppla@sarahomeless.org	November 7 <sup>th</sup> , 1:30-3:00pm American G.I. Forum- NVOP 206 San Pedro, 78207
Performance Review Committee	Jayde Beebe, SARAH jaydebeebe@sarahomeless.org	November 8 <sup>th</sup> , 1:30-3:00pm American G.I. Forum – NVOP 206 San Pedro, 78207
SARAH Membership Council Meeting	Tiffany Smith, SARAH tiffanysmith@sarahomeless.org	November 15 <sup>th</sup> , 3:00-5:00pm San Antonio Area Foundation 303 Pearl Pkwy, 78215
Point in Time Count Committee	Luke Leppla, SARAH lukeleppla@sarahomeless.org	November 16 <sup>th</sup> , 1:30-2:30pm Haven for Hope-Volunteer Center 1 Haven for Hope Way, 78207
HMIS Committee	Maria Weseloh, H4H maria.weseloh@havenforhope.org	November 17 <sup>th</sup> , 3:00-4:00pm SAMMinistries TLLC 5922 Blanco Rd, 78228
SARAH Board Meeting	Tiffany Smith, SARAH tiffanysmith@sarahomeless.org	November 17 <sup>th</sup> , 3:00-5:00 Chamber of Commerce 1100 NW Loop 410 #109, 78213
<b>Upcoming Events</b>		
2017 Point in Time Count	Luke Leppla, SARAH lukeleppla@sarahomeless.org	January 26,2017, All Day Venue: Citywide PIT HW: TBD