



1 Haven for Hope Way – San Antonio – Texas – 78207

Board of Directors Board Meeting

Craig Hopkins, Board President

Chamber of Commerce NBC
1100 NW Loop 410, Ste. 109
San Antonio, TX 78213

March 30th, 2017
3:00-5:00 p.m.

The following agenda items may not necessarily be considered in the order they appear.

1. Call to Order

Board President Craig Hopkins called to order the **March 30, 2017 Board Meeting** of the South Alamo Regional Alliance for the Homeless at **3:05 p.m.**

2. Public Comment

There were no public comments.

SARAH NONPROFIT BUSINESS

3. Consent Items

- Minutes from February 23, 2017 Meeting
- February Financial Report

Board Action: Motion was made by Edward Gonzales, seconded by Rebecca Brune. Motion carried-unanimous decision.

4. Office Space – Bill Hubbard

Executive Director, Bill Hubbard is proposing a new office space for the SARAH staff due to staff increases as well as financial stability. Along with a new office space a budget adjustment will also need to be increased from \$7,680 to \$10,108 to reflect a \$25,000 annual lease for 36 months. SARAH staff have been canvassing the rental market for the past few months on an informal basis and formally for the past 3 weeks. The search included what is commonly referred to as Class B or below office space along the 410 corridor between I-10 and I-35 in addition to several downtown office locations. Tours were conducted in 5 locations with 4 leasing agents. Guidelines given to the leasing agents was a requirement of at least 1,000 square feet and an annual lease of no more than \$25,000.

The most appropriate match was found in the Brass Professional Center located at 4100 E. Piedras in the Brass Professional Center, just southwest of the 410/I-10 Interchange. The location is 9.8 miles from downtown and a 13-minute drive from our current Haven for Hope location. The office space is 1,480 square feet, free parking and janitorial services, 24-hour security and access, with free access to conference rooms and meeting/training. The rooms are equipped with large screen monitors, have furniture which could be configured in many ways with adequate parking to accommodate the attendees.

Common areas in the building include restrooms and lobby areas. It is in move in condition with recently replaced carpet. The rate of \$16.89 a square foot is down from an advertised \$18 a square foot and does not include any construction improvements. Space includes a reception area, private offices for the management team, space appropriate for workstations for the employees, a large storage area, a dry bar for coffee service with room for a small refrigerator and a small private conference room.

The board must vote on the proposed budget changes for the move to take into effect.

5. 2017 Conference Schedule – Bill Hubbard

A proposed 2017 Homeless Services Conference Schedule was shown to the board along with a budget adjustment. Another \$14,000 is needed for travel and registration for the SARAH staff to attend the proposed conferences for 2017. The total amount needed is \$21,000. The board must vote on the proposed budget changes for the SARAH staff to attend all the conferences for 2017.

6. Vote on SARAH Budget Updates

Board Action: Motion was made by Eddie Ortega, seconded by Rebecca Brune. Motion carried unanimous decision.

7. Board Membership

- Bexar County Sheriff's Appointed Seat
Sheriff Salazar accepted a position on the SARAH board and named Chief Deputy Don Tijerina as his proxy. Unfortunately, neither one could make the SARAH board meeting but both were give the SARAH board meeting schedule for the rest of the year.
- See Attachment – Rework current Board Structure or Fill Appointed/Elected Seats- Possible Action Item

CoC Programs Manager, Katie Vela proposed a change in the SARAH Board of Directors seats. The proposed changes are listed below.

Four are appointed from each of the following categories:

1. City of San Antonio Government Director: Appointed by the City Manager (1 Seat)
2. Bexar County Government Director: Appointed by the County Manager (1 Seat)
3. City Law Enforcement, Judicial, and/or Legal Director: Appointed by the County Sherriff (1 Seat)

Two Service Provider Directors: Elected by the Membership Council (Non-Voting)

Consumer Director: must be currently homeless and receiving services or formerly homeless and represents the perspective of those receiving homeless services and may not be employed by or serve on the board of an agency receiving funding through the CoC (1 Seat)

Two – Six Director Seats are elected from the following categories: Business/Corporate, Education, Military, Housing, Media, Legal, Finance, Community Advocate, Hospital Systems, etc.

McKinney – Vento Liason Seat

Board Action: Motion was made by Rebecca Brune, seconded by Estella Garza. Motion carried unanimous decision.

8. Discuss SARAH BOD Attendance Policy

Article 4, pg. 5 of Bylaws: "Any Director who misses more than 30% of Board meetings during the year shall be automatically removed"

9. Next Steps for SARAH Strategic Plan and Goals – Craig Hopkins

There will be a special board session with SARAH to discuss and give direction and lock down a strategic plan. At the meeting, SARAH and the board will come up with top priorities, short term objectives and long term objectives and what actions are needed to support these objectives. The meeting will be held at the San Antonio Area Foundation on April 20, 2017.

CONTINUUM OF CARE BUSINESS

10. Membership Council Report – Scott Ackerson

- Created a Chronically Homeless, Youth, and Housing Standards Workgroup
A chronically homeless group was created as well as a youth and housing standards workgroup. Both youth and housing standards workgroup will be chaired by community partners.
- System Performance Measures – Due May 31, 2017
There will be a training in April on the 12th and 13th.
- Vision/Mission of Membership Council
The next membership council meeting will discuss vision and mission of the council. The next meeting will be held on April 18th at the San Antonio Area Foundation.

11. Vote to Create a Coordinated Outreach SARAH Standing Committee

Board Action: Motion was made by Edward Gonzales, seconded by Rebecca Brune. Motion carried unanimous decision.

12. CSH Project/Planning Grant Update – Eddie Ortega

Due to several people who are on vacation a discussion will be held at next month's board meeting.

13. Presentation of NOFA Score – Katie Vela

There were several new projects created in the 2016 NOFA competition.

1. Thrive created a rapid rehousing project to target homeless youth. The project has a budget of \$350,000.
2. San Antonio Aids Foundation created a permanent supportive housing project to target chronically homeless with HIV/AIDS. The project has a budget of \$147,898 and the grantee type was bonus funding.
3. Family Violence Prevention Services created a rapid rehousing project to target families fleeing domestic violence. The project has a budget of \$80,249.
4. SAMMinistries created a permanent supportive housing project to target chronically homeless individuals. The project has a budget of \$244,697.
5. The Salvation Army created a permanent supportive housing project to target chronically homeless individuals. The project has a budget of \$395,188.

SARAH vs. National Performance

SARAH 2016 CoC Application Score: 187.75/200 (no bonus points available)

1. Highest Score: 187.75
2. Median Score for all CoCs: 154.5

3. Weighted Median Score for all CoCs: 160.7
4. Lowest Score: 79

SARAH 2015 CoC Application Score: 147/200 (150 with 3 bonus points for submitting)

1. Highest Score: 186
2. Median Score for all CoCs: 148.5
3. Weighted Median Score for all CoCs: 157.25
4. Lowest Score: 50.5

San Antonio/Bexar County Detailed Score

Part 1: CoC Structure and Governance. The maximum score one could get was 51 points and SARAH scored 48.75 points.

Part 2: Data Collection and Quality. The maximum score one could get was 27 points and SARAH scored 27 points.

Part 3: CoC Performance and Strategic Planning. The maximum score one could get was 101 points and SARAH scored 91.5 points.

Part 4: Cross-Cutting Policies. The maximum score one could get was 21 points and SARAH scored 21.5 points.

The total CoC application score for SARAH was 187.75 points out of a maximum of 200 total points.

Factors Contributing to Competition Success:

1. Use of VI-SPDAT in Coordinated Entry
2. Reduction in Homeless Population in 2016
3. Reallocation of Transitional Housing
4. Objective Criteria in competition Ranking (based on performance)
5. Submitting System Performance Measures Report (worth 10 points in 2016)

Future CoC Competition Timeline

1. Registration Notice Published Feb/March
2. NOFA Released in May
3. NOFA close in August
4. Awards Announced in December

14. Review HMIS MOU – Katie Vela

The current HMIS MOU is old and outdated. It will need to be reviewed and revised.

15. Review Community Dashboard & Provide Feedback – Katie Vela

16. SARAH Standing Committees and Meetings

Title	Point of Contact	Event Details
Coordinated Entry Committee <i>*recurs monthly on the 2nd Monday</i>	Luke Leppla, SARAH lukeleppla@sarahomeless.org	April 10 th , 1:30-3:00 pm American G.I. Forum 206 San Pedro Ave

SARAH Membership Council Meeting <i>*recurs monthly on the 3rd Tuesday</i>	Katie Vela, SARAH katievela@sarahomeless.org	April 18 th , 2:30 – 4:30 pm San Antonio Area Foundation 303 Pearl Pkwy
HMIS Committee <i>*recurs monthly on the 3rd Thursday</i>	Katie Vela, SARAH katievela@sarahomeless.org	April 20 th , 3:00 – 4:00 pm SAMMinistries TLLC 5922 Blanco Rd
Outreach Committee <i>*recurs monthly on the 4th Tuesday</i>	David Row, SARAH wdavidrow@sarahomeless.org	April 25 th , 3:00 – 4:00 pm 8415 Datapoint Drive Suite 500
SARAH Board Meeting <i>*recurs monthly on the last Thursday</i>	Bill Hubbard, SARAH billhubbard@sarahomeless.org	April 27 th , 3:00-5:00 pm Chamber of Commerce 1100 NW Loop 310, Suite 109

17. Announcements

- SARAH Holiday Good Friday – April 14th
- SARAH Holiday Battle of the Flowers – April 28th

18. Topics for April Board Meeting

- PIT/HIC Submission Approval
- Renewal Performance Tool

15. Adjournment

Board President Craig Hopkins adjourned the **March 30, 2017 Board of Directors Meeting** of the South Alamo Regional Alliance for the Homeless at **5:25 p.m.**