The following agenda items may not necessarily be considered in the order they appear.

1. **Call to Order**
   Board President Craig Hopkins called to order the **May 25, 2017 Board Meeting** of the South Alamo Regional Alliance for the Homeless at 3:17 pm.

2. **Public Comment**
   There was no public comment.

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**SARAH NONPROFIT BUSINESS**

3. **Consent Items**
   - Minutes from April 27th, 2017 Meeting pg. 4 - 7
   - March/April Financial Report pg. 8 - 13

4. **Elect Board Vacancies**
   **Board Action:** Motion was made by Marie Lopez; seconded by Greg Matula. Motion carried unanimous decision.

5. **Introduction of New Membership Council Chair – Bill Hubbard**
   SARAH Executive Director, Bill Hubbard introduced the new Membership Council Chair Marie Lopez. Marie Lopez is the Director of Monitoring and Evaluation at American G.I. Forum and has been there since 2010.

6. **Vote for Treasurer Position**
   Bill Hubbard proposed to elect Martha Leiper with USAA as the new Treasury Board Seat.

   **Board Action:** Motion was made by Estella Garza; seconded by Greg Matula. Motion carried unanimous decision.

7. **Vote for Secretary Position**
   Bill Hubbard proposed to elect Estella Garza with the San Antonio Independent School District as the new Secretary Board Position.

   **Board Action:** Motion was made by Don Tijeria; seconded by Greg Matula. Motion carried unanimous decision.
8. **Vote on SARAH Short Term Strategic Plan**  
   **Board Action:** Motion was made by Lori Stinson; seconded by Brenda Garza. Motion carried unanimous decision.

9. **Orientation of New Board Members**  
   - June 12th, 2017 (Tentative)

10. **Introduction of Certified Audit Firm- Chris Carmona, CPA – Bill Hubbard**  
    Chris Carmona will start the audit this month and be done by the end of June or early July.

11. **USAA Design Lab Debrief-- Luke Leppla**  
    The coordinated entry ideation workshop was sponsored by SARAH, hosted by USAA corporate responsibility, and facilitated by USAA experience design team.

    Through professional services volunteering from USAA SARAH learned how companies use customer experience strategies to guide consumer behavior.

    A three-step project was created.
    1. USAA customer experience design professional visited 2 Hubs and observed Coordinated Entry assessments.
    2. USAA team briefed SARAH on their findings and SARAH selected which items to concentrate on.
    3. There was an ideation session on May 22nd. At the session current and future stakeholders identified and prioritized strategies to improve coordinated entry.

12. **Executive Director Report – Bill Hubbard**  
    - Consulting RFP  
      SARAH issued an RFP to have consultants come and develop monitoring processes and procedures and a comprehensive policies and procedures manual for the CoC. The Coordinated Entry manual will have support in writing it to make sure it meets all the requirements that we must have in place by January.
    - Office Relocation Update  
      The office relocation is on schedule. SARAH is moving the week of June 5th-9th.
    - HMIS MOU Status Report  
      SARAH just finished a final discussion with Haven for Hope for Hope on the HMIS MOU. It will be going to final copy and resolution in the next few weeks. After the final copy has been finalized SARAH will bring it to the board for approval.

**CONTINUUM OF CARE BUSINESS**

13. **Membership Council Report – Marie Lopez**  
    At the meeting, Maria Wesloh discussed the Systems Performance Measures that needs to be submitted to HUD. When the report was originally done the numbers were lower. After they were informed of the reclassification of Haven for Hope as an emergency shelter there was a slight increase in some areas.

    The 2017 Point In Time Count was discussed at the meeting and the results showed an increase in chronic homelessness for Bexar County.

14. **Review of Proposed Bylaw Changes & Possible Action Item pg. 14 - 30**  
    It was decided by the board to move the approval of the Bylaw changes to next board meeting on June 29th.
15. **System Performance Measures Submission**
   The System Performance Measures Report need to be submitted by Wednesday, May 31st. It was decided by the board to do an electronic approval.

16. **Review Community Dashboard – Katie Vela**
   The number of people experiencing homelessness has increased and the people who are newly homeless has gone down. This could mean that we are not reaching some people that are experiencing homelessness. The average length of time of people who are experiencing homeless has also increased. The individuals who have returned to homeless in the last six months has gone up. We haven’t been looking at the data long enough to really develop a trend.

17. **SARAH Meetings and Events**

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<thead>
<tr>
<th>SARAH Board Meetings</th>
<th>SARAH Membership Council Meetings</th>
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| June 29th, 3:00-5:00 pm  
Chamber of Commerce  
1100 NW Loop 410, Suite 109 | July 18th, 2:30-4:30 pm  
San Antonio Area Foundation  
303 Pearl Pkwy (Tentative) |
| August 31st, 3:00-5:00 pm  
Chamber of Commerce  
1100 NW Loop 410, Suite 109 | September 19th, 2:30-4:30 pm  
San Antonio Area Foundation  
303 Pearl Pkwy (Tentative) |
| October 26th, 3:00-5:00 pm  
Chamber of Commerce  
1100 NW Loop 410, Suite 109 | November 14th, 2:30-4:30 pm  
San Antonio Area Foundation  
303 Pearl Pkwy (Tentative) |

**Committee Meetings & Working Groups**

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<tr>
<th>Title</th>
<th>Point of Contact</th>
<th>Event Details</th>
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| Coordinated Entry Committee         | Luke Leppla, SARAH lukeleppla@sarahomeless.org | June 12th, 1:30-3:00 pm  
American G.I. Forum  
206 San Pedro Ave |
| *recurs monthly on the 2nd Monday   |                                           |                                        |
| HMIS Committee                       | Katie Vela, SARAH katievela@sarahomeless.org | June 15th, 3:00-4:00 pm  
SAMMinistries TLLC  
5922 Blanco Rd |
| *recurs monthly on the 3rd Thursday |                                           |                                        |
| Outreach Committee                  | David Row, SARAH wdavidrow@sarahomeless.org | June 27th, 3:00-4:00 pm  
8415 Datapoint Drive |
| *recurs monthly on the 4th Tuesday  |                                           |                                        |
| SARAH Youth Homelessness Working Group | TBD                                      | June 2nd, 9:30-10:30 am  
Workforce Solutions  
6723 S. Flores St |
| Chronic Homeless CoC Working Group   | Edward Gonzales, COSA  
Edward.Gonzales@sanantonio.gov  
Mario Cuevas, Salvation Army  
mario.cuevas@uss.salvationarmy.org | June 5th, 3:00-4:00 pm  
Haven for Hope-Volunteer Room  
1 Haven for Hope Way |
| *recurs monthly on the 1st Monday   |                                           |                                        |
| Housing Standards CoC Working Group  | Devon Maddox, St. Vincent de Paul  
devon.maddox@svdpsa.org | June 6th, 11:00-12:00 pm  
Haven for Hope-Board Room |
|                                   |                                           |                                        |
18. **Announcements**
   - SARAH Holiday Memorial Day – May 29th

19. **Topics for June Board Meeting**
   - HMIS Annual Report
   - NOFA Update
   - Demonstration of New Website
   - SARAH Open House

20. **Adjournment**
    Board President Craig Hopkins adjourned the **May 25, 2017 Board of Directors Meeting** of the South Alamo Regional Alliance for the Homeless at 5:03 pm.