



1 Haven for Hope Way – San Antonio – Texas – 78207

Board of Directors Board Meeting

Craig Hopkins, Board President

Chamber of Commerce NBC
1100 NW Loop 410, Ste. 109
San Antonio, TX 78213

May 25th, 2017
3:00-5:00 p.m.

The following agenda items may not necessarily be considered in the order they appear.

1. Call to Order



Board President Craig Hopkins called to order the **May 25, 2017 Board Meeting** of the South Alamo Regional Alliance for the Homeless at **3:17 pm**.

2. Public Comment

There was no public comment.

SARAH NONPROFIT BUSINESS

3. Consent Items

- Minutes from April 27th, 2017 Meeting  pg. 4 - 7
- March/April Financial Report  pg. 8 - 13

4. Elect Board Vacancies

Board Action: Motion was made by Marie Lopez; seconded by Greg Matula. Motion carried unanimous decision.

5. Introduction of New Membership Council Chair – Bill Hubbard

SARAH Executive Director, Bill Hubbard introduced the new Membership Council Chair Marie Lopez. Marie Lopez is the Director of Monitoring and Evaluation at American G.I. Forum and has been there since 2010.

6. Vote for Treasurer Position

Bill Hubbard proposed to elect Martha Leiper with USAA as the new Treasury Board Seat.

Board Action: Motion was made by Estella Garza; seconded by Greg Matula. Motion carried unanimous decision.

7. Vote for Secretary Position

Bill Hubbard proposed to elect Estella Garza with the San Antonio Independent School District as the new Secretary Board Position.

Board Action: Motion was made by Don Tijeria; seconded by Greg Matula. Motion carried unanimous decision.

8. Vote on SARAH Short Term Strategic Plan

Board Action: Motion was made by Lori Stinson; seconded by Brenda Garza. Motion carried unanimous decision.

9. Orientation of New Board Members

- June 12th, 2017 (Tentative)

10. Introduction of Certified Audit Firm- Chris Carmona, CPA – Bill Hubbard

Chris Carmona will start the audit this month and be done by the end of June or early July.

11. USAA Design Lab Debrief– Luke Leppla

The coordinated entry ideation workshop was sponsored by SARAH, hosted by USAA corporate responsibility, and facilitated by USAA experience design team.

Through professional services volunteering from USAA SARAH learned how companies use customer experience strategies to guide consumer behavior.

A three-step project was created.

1. USAA customer experience design professional visited 2 Hubs and observed Coordinated Entry assessments.
2. USAA team briefed SARAH on their findings and SARAH selected which items to concentrate on.
3. There was an ideation session on May 22nd. At the session current and future stakeholders identified and prioritized strategies to improve coordinated entry.

12. Executive Director Report – Bill Hubbard

- Consulting RFP
SARAH issued an RFP to have consultants come and develop monitoring processes and procedures and a comprehensive policies and procedures manual for the CoC. The Coordinated Entry manual will have support in writing it to make sure it meets all the requirements that we must have in place by January.
- Office Relocation Update
The office relocation is on schedule. SARAH is moving the week of June 5th-9th.
- HMIS MOU Status Report
SARAH just finished a final discussion with Haven for Hope for Hope on the HMIS MOU. It will be going to final copy and resolution in the next few weeks. After the final copy has been finalized SARAH will bring it to the board for approval.

CONTINUUM OF CARE BUSINESS

13. Membership Council Report – Marie Lopez

At the meeting, Maria Wesloh discussed the Systems Performance Measures that needs to be submitted to HUD. When the report was originally done the numbers were lower. After they were informed of the reclassification of Haven for Hope as an emergency shelter there was a slight increase in some areas.

The 2017 Point In Time Count was discussed at the meeting and the results showed an increase in chronic homeless for Bexar County.

14. Review of Proposed Bylaw Changes & Possible Action Item pg. 14 - 30

It was decided by the board to move the approval of the Bylaw changes to next board meeting on June 29th.

15. System Performance Measures Submission

The System Performance Measures Report need to be submitted by Wednesday, May 31st. It was decided by the board to do an electronic approval.

16. Review Community Dashboard – Katie Vela 

The number of people experiencing homeless has increased and the people who are newly homeless has gone down. This could mean that we are not reaching some people that are experiencing homelessness. The average length of time of people who are experiencing homeless has also increased. The individuals who have returned to homeless in the last six months has gone up. We haven't been looking at the data long enough to really develop a trend.

17. SARAH Meetings and Events

SARAH Board Meetings

SARAH Membership Council Meetings

June 29 th , 3:00-5:00 pm Chamber of Commerce 1100 NW Loop 410, Suite 109	July 18 th , 2:30-4:30 pm San Antonio Area Foundation 303 Pearl Pkwy (Tentative)
August 31 st , 3:00-5:00 pm Chamber of Commerce 1100 NW Loop 410, Suite 109	September 19 th , 2:30-4:30 pm San Antonio Area Foundation 303 Pearl Pkwy (Tentative)
October 26 th , 3:00-5:00 pm Chamber of Commerce 1100 NW Loop 410, Suite 109	November 14 th , 2:30-4:30 pm San Antonio Area Foundation 303 Pearl Pkwy (Tentative)

Committee Meetings & Working Groups

Title	Point of Contact	Event Details
Coordinated Entry Committee <i>*recurs monthly on the 2nd Monday</i>	Luke Leppla, SARAH lukeleppla@sarahomeless.org	June 12 th , 1:30-3:00 pm American G.I. Forum 206 San Pedro Ave
HMIS Committee <i>*recurs monthly on the 3rd Thursday</i>	Katie Vela, SARAH katievela@sarahomeless.org	June 15 th , 3:00-4:00 pm SAMMinistries TLLC 5922 Blanco Rd
Outreach Committee <i>*recurs monthly on the 4th Tuesday</i>	David Row, SARAH wdavidrow@sarahomeless.org	June 27 th , 3:00-4:00 pm 8415 Datapoint Drive
SARAH Youth Homelessness Working Group	TBD	June 2 nd , 9:30-10:30 am Workforce Solutions 6723 S. Flores St
Chronic Homeless CoC Working Group <i>*recurs monthly on the 1st Monday</i>	Edward Gonzales, COSA Edward.Gonzales@sanantonio.gov Mario Cuevas, Salvation Army mario.cuevas@uss.salvationarmy.org	June 5 th , 3:00-4:00 pm Haven for Hope-Volunteer Room 1 Haven for Hope Way
Housing Standards CoC Working Group	Devon Maddox, St. Vincent de Paul devon.maddox@svdpsa.org	June 6 th , 11:00-12:00 pm Haven for Hope-Board Room

<i>*recurs monthly on the 1st Tuesday</i>		1 Haven for Hope Way
Veteran CoC Working Group	Marc Wonder, COSA Marc.Wonder@sanantonio.gov	June 7 th , 1:0-4:30 pm San Antonio Head Start 1227 Brady Blvd.

18. Announcements

- SARAH Holiday Memorial Day – May 29th

19. Topics for June Board Meeting

- HMIS Annual Report
- NOFA Update
- Demonstration of New Website
- SARAH Open House

20. Adjournment

Board President Craig Hopkins adjourned the **May 25, 2017 Board of Directors Meeting** of the South Alamo Regional Alliance for the Homeless at **5:03 pm**.