SARAH Membership Council Minutes
Marie Lopez, Membership Council Chair

Goliad Building, Brass Professional Center
4203 Woodcock Dr. Suite 110

January 18th, 2018
2:30pm-4:30pm

The following agenda items may not necessarily be considered in the order they appear

1. Call to Order – 2:35 PM

2. Roll Call
   • AGIF-NVOP
   • Beat AIDS
   • Catholic Worker House
   • Center for Health Care Svcs.
   • City of San Antonio
   • Corazon Ministries
   • Endeavors
   • Family Violence Prev. Services
   • Food Bank of San Antonio
   • Haven for Hope
   • NEISD
   • San Antonio Aids Foundation
   • San Antonio Housing Authority
   • SAMM
   • ST. PJ’s
   • St. Vincent de Paul
   • Strong Foundation
   • Texas Rio Grande Legal Aid
   • The Salvation Army
   • THRIVE Youth Center
   • Veteran’s Affairs

3. Public Comment: None

4. Approval of Prior Meeting Minutes – Marie Lopez

   Motion: Family Endeavors Second: Thrive Abstain: None Passed: Yes

5. Electing Membership Council At-Large Position – Katie Vela
   • Tiffany Walker with Family Endeavors was elected.

SARAH BOARD REPORT AND SARAH COMMITTEES

6. SARAH Board Report – Marie Lopez
   • The 2018 budget was approved at the December SARAH Board Meeting
   • Bill Hubbard discussed possible CoC expansion in the future but nothing immediate
   • HMIS concerns were discussed at the December Board Meeting
   • HMIS survey will be sent out in February to HMIS users

   • Committee Updates
     o Auto-close enrollments on SA-Homelink: On March 19th the SAHomelink “Claim Client”, automated referral system will be closed, and all referrals will be managed at case conferencing
     o Prevention Hubs Update: SARAH is working with Roy Mass Youth Alternatives for creating an access point specifically for youths
Outreach Presentation – David Row

- There is a need for more outreach in the community. There are several areas where individuals are not getting the help they need simply because there are is not enough outreach workers or programs to fit the homeless population.

The ESG program provides funding to:

1. Engage homeless individuals and families living on the street;
2. Improve the number and quality of emergency shelters for homeless individuals and families;
3. Help operate these shelters;
4. Provide essential services to shelter residents;
5. Rapidly re-house homeless individuals and families; and
6. Prevent families and individuals from becoming homeless.

ESG funds may be used for five program components: street outreach, emergency shelter, homelessness prevention, rapid re-housing assistance, and HMIS; as well as administrative activities (up to 7.5% of a recipient’s allocation can be used for administrative activities)

- Next Meeting: Monday, February 12, 2018 @ 1:30 pm - 3:00 pm American GI Forum (611 N. Flores St # 200, Ground Floor Conference Room)
- Case Conferencing: Monday, January 22, 2018 @ 1:30 pm - 4:30 pm (SAMM TLLC 5922 Blanco Rd)

8. HMIS Governance – Katie Vela
- Committee Updates
  - Updating Data Quality Plan, HMIS/SARAH MOU, and Customer Satisfaction Survey
- Next Meeting: Friday, April 13, 2018 @ 9:00 am – 11:00 am (Location: TBD)

- Committee Updates
  - PIT/HIC Trainings: New trainings have been moved to Friday, January 19th
- 2018 PIT Count Date: Thursday, January 25, 2018 @ 5:00pm (Countywide) and 9:00pm (Downtown)

**COC WORKGROUP UPDATES**

10. Veteran Workgroup – Chair: Marc Wonder
- Workgroup Updates: Data has been cleaned up and the new numbers are showing a decrease in Veteran homelessness
- Workgroup Goal Report: Salvation Army and SAMMinistries housed over 40 chronic homeless veterans
- SARAH Support Staff: Kathy Lacy
- Next Meeting: Wednesday, January 31, 2018 @ 1:00 pm - 4:30 pm (1227 Brady, San Antonio TX, 78207)

11. Chronic Homelessness Workgroup – Chair: David Huete
• **Workgroup Updates:** Working on identifying who is chronic and who is not in the system. They are currently trying to clean up the data quality issues
• **Workgroup Goal Report:** Haven for Hope has enrolled 29 chronic homeless individuals on campus
• **SARAH Support Staff:** Katelyn Underbrink
• **Next Meeting:** Monday, February 5, 2018 @ 3:00 pm - 4:00 pm (Haven For Hope, 1 Haven for Hope Way, San Antonio, TX 78207)

12. **Youth Workgroup – Chair: Teresa Williams / Co-Chair: Tyler Shoesmith**
• **Workgroup Updates:** Currently working on the Youth Demonstration Project NOFA
• **Workgroup Goal Reports:** Currently working on developing a better Youth Outreach Program. SARAH is working with Roy Maas to create a HUB specifically for Youth
• **SARAH Support Staff:** Katelyn Underbrink
• **Next Meeting:** Friday, February 2, 2018 @ 9:30 am - 10:30 am, 4243 E Piedras Dr, San Antonio, TX 78228, USA

13. **Housing Standards Workgroup – Chair: Devon Maddox / Co-Chair: Sabrina Bailey**
• **Workgroup Updates:** Reviewed CoC and ESG written standards and made recommendations
• **Workgroup Goal Report:** Standardization Subcommittee has individuals who want to work with SARAH staff to help house chronic homeless individuals
• **SARAH Support Staff:** Kathy Lacy
• **Next Meeting:** February 6, 2018 @ 11:00 am - 12:00 pm 1 Haven for Hope Way, Don J Jones Board Room

14. **Family Violence and Housing Workgroup – Interim Chair: Amy Brown**
• **Workgroup Updates:** Rape Crisis Center and FVPS meet monthly to approve access to housing who are survivors
• **Workgroup Goal Report:** They are working on identifying the barriers that providers see families who are escaping domestic violence homes have when trying to get housing. How do we mitigate these barriers?
• **SARAH Support Staff:** Katelyn Underbrink
• **Next Meeting:** January 23, 2018 @ 1:00 pm - 2:30 pm 922 Blanco Rd. San Antonio, TX 78216

  *E-mail the Working Group Chair to Receive Calendar Invitations*

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### **COC LEAD AGENCY UPDATES**

15. **Continuum of Care – Katie Vela**
• **CoC Monthly Call Date:** Friday, January 19th, 2018 @ 10:00 am - 11:00 am GoToMeeting Invitation

  • **CoC Performance Scorecards Update:**
    - Will incorporate everyone’s feedback to scorecards.
    - HMIS is currently working on the build out

  • **CoC/ESG Written Standards Recommendations**
    - They have been approved by the Housing Workgroup

• There are no updates

17. **SSI/SSDI Outreach, Access, and Recovery (SOAR) – Luke Leppla**
   • Program designed for people experiencing homelessness or at-risk of homelessness that simplifies the SSI/SSDI application process.
   • First training cohort starts in March and finishes at the end of April
   • Please contact Luke Leppla at lukeleppla@sarahomeles.org for more information

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**MEMBERSHIP COUNCIL BUSINESS**

18. **Membership Council At-Large Position Voting**
   • Candidates
     i. Gay Lynn Schwenk (SAM Ministries)
     ii. Tiffany Walker (Family Endeavors)
   • Tiffany Walker with Family Endeavors won elected as the At-Large Position and will be representing the membership council at the SARAH Board Meetings.

19. **Issues to Report to SARAH Board of Directors:**
   • No issues were reported

20. **Review Action Items**
   • Potential Community Trainings – Contact katelynunderbrink@sarahomless.org

21. **Next Membership Council Meeting Topics:**
   • No meeting topics were discussed

22. **New Member Suggestions:**
   • Let Katie Vela or Marie Lopez know.

23. **Announcements**
   • Updates to Include in SARAH Monthly E-Newsletter: E-Mail JaydeBeebe@sarahomeless.org
   • Let SARAH staff know if missing a place card for Membership Council: E-Mail TiffanySmith@sarahomeless.org
   • Catholic Worker House needs items for welcome kits

24. **Adjournment: 415 PM**