



Our Vision:

Prevent and end homelessness in San Antonio / Bexar County.

Our Goal:

Homelessness will be rare, brief, and nonrecurring.

Continuum of Care Board of Directors Minutes

Craig Hopkins, Board President

Chamber of Commerce NBC
1100 NW Loop 410, Suite 109
San Antonio, TX 78213

August 30th, 2018
2:00 – 5:00 PM

The following agenda items may not necessarily be considered in the order they appear.

1. Recognition of Bill Hubbard (2:00 pm)

-----Dismiss Presenters-----

2. Call to Order

Board President, Craig Hopkins called to order the August 30, 2018 Board Meeting of the South Alamo Regional Alliance for the Homeless at 3:04 PM.

3. Present: Craig Hopkins, Lori Stinson, Brenda Mascorro, Edward Gonzales, William McManus, Don Tijerina (proxy for Sherriff Salazar), Leilah Powell, Leslie Komet Ausburn, Greg Matula, Meghan Oswald, Marie Lopez, Tiffany Walker, Estella Garza, Katie Vela, Emily Miller, Kathy Lacy, Jayde Beebe, Penny Burgess, David Row

Guests: Morjorie White, Milby Hartwell, Sandra Whitley, Michele Durham, Selena Santibáñez

Absent: Eddie Ortega

4. Public Comment - none

SARAH NONPROFIT BUSINESS

5. Consent Items

- Minutes from June 28, 2018 Board of Directors Meeting, Motion by Lori Stinson, Seconded by Leslie Komet-Ausburn. Motion was passed.
- July Financial Report, Motion by Greg Matula, Seconded by Meghan Oswald. Motion was passed.
 - One charge of .81¢ entitled 'International Fee' by Broadway Bank is being investigated



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6. CoC Board Consumer Seat Election - Salena Santibáñez

Brenda Mascorro, SARAH's former Consumer Board member, spoke about the importance of having the Consumer Seat filled on SARAH's board. Someone with lived experience is invaluable. Salena benefited from the VITA program as a chronically homeless youth and was driven to develop The Boardroom Project which is set to launch September 2018. Selena also serves as a Chairwoman of Martinez Street Women's Center and has goals to have a school in San Antonio for the city's homeless youth. Motion to approve Salena's Consumer seat by Lori Stinson, Seconded by Greg Matula. Salena Santibáñez elected to the Consumer Seat

7. CoC Board Secretary Election – Meghan Oswald

Meghan is the Executive Director of Community Housing Resource Partners and has been a vital part of SARAH's board. This year, Meghan served on the Independent Review Team for the 2018 Notice of Funding Availability and has been very engaged in the HMIS Committee. Motion to approve Meghan as Board Secretary by Edward Gonzales, seconded by Lori Stinson, Meghan Oswald elected to Board Secretary Seat

8. Executive Director Report – Brenda Mascorro

SARAH Executive Director gave a briefing to the board on several issues. Brenda is to begin her maternity leave the following day, August 31, 2018 as she is scheduled for labor. Bill's availability will be sent along via e-mail in the following days to coordinate SARAH business in Brenda's absence.

Hunger and Homeless Awareness Week is coming up from November 10 – 18, 2018. SARAH will be taking an active role in this event with planning taking place and a possible poverty simulation as part of the scheduled events.

The Annual Point-In-Time Count will take place January 24, 2019. Planning has already begun, SARAH has secured Tri-Point as the coordinating venue for the PIT Count. SARAH will work to build a committee to coordinate, plan and execute the count, volunteers and participants are needed. Some potential collaborators have already expressed interest in sharing their skills, such as the police department and medical treatment professionals. Marie Lopez expressed that a professional that would be available for diagnosis and documentation of disabilities would be a great service to provide if possible.

The Mayor's Housing Summit is scheduled for September 17-18, 2018. SARAH is working to coordinate quality presenters for the Summit. During the Housing Summit, a community workshop will take place to discuss a piece within the Risk Mitigation fund to provide Anti-Displacement dollars available to landlords who would otherwise lose tenants due to gentrification caused by City investments.



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SARAH is also pleased to collaborate with some potential partnerships in the initiative to end homelessness in our area. Some colleagues that have reached out are The San Antonio Apartment Association, University of the Incarnate Word, and STRAC (Southwest Texas Regional Advisory Council).

The San Antonio Apartment Association and SARAH are planning the Housing Initiative Program to help give landlords peace of mind and security when leasing to formerly homeless individuals by providing money in the event of eviction and unexpected events such as damages to their property. The UIW's contributions are in planning phases but they would like to provide some medical outreach to the homeless community and encourage them to seek services and receive medical care. STRAC is interested in working with SARAH to fund a SOAR position, everything thus far has been planning and discussion. No MOU's have been worked up at present.

Initial Observations and Reflections from SARAH's new Executive Director, Brenda Mascorro; The SARAH team and partnering organizations are phenomenal and all are truly working together to end homelessness. Ms. Mascorro has a growing concern with the current situation regarding the HMIS lead agency. The SARAH staff is currently spending many hours working on HMIS issues that need to be handled within the HMIS lead agency. SARAH is doing some research regarding how other CoC's handle HMIS issues such as who is the lead in each community, what are some best practices and bringing that back to our CoC for planning. The HMIS lead budget was reviewed by SARAH and it was noted that the budget for management and data work was disproportionate. There is a large amount of the budget allocated to management, but not much money to help with the data side of the HMIS structure. The HUD TA provided SARAH with a template to create a Governance Charter for the Board to use as a tool to monitor HMIS operations and give guidance to the HMIS Lead Agency. There has been some back and forth discussion between the HMIS Lead and SARAH to produce a Charter that will work for its intended purpose. A goal SARAH would like to see with the HMIS system is the capacity for data analysis, the need for this is vital to enable SARAH to make meaningful strategies for our CoC.

CONTINUUM OF CARE BUSINESS

9. Coordinated Entry Presentation – Katie Vela, David Row

Katie Vela and David Row presented a Coordinated Entry slideshow for the Board

Current Coordinated Entry lists are for Permanent Supportive Housing, Rapid Re-Housing and Transitional Housing. Current statistics for each wait list are below:

Permanent Supportive Housing; 837 total, 699 Chronically Homeless, 168 not Chronically Homeless

Rapid Re-Housing; 257 total, 81 Chronically Homeless, 176 not Chronically Homeless

Transitional Housing; 2796 total, 265 Chronically Homeless, 168 not Chronically Homeless



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Coordinated Entry is undergoing a System Redesign to help streamline care. There are three main goals for the redesign;

Community By-Name List- (BNL) One list of all those in wait in the entire community. Goal is for it to be dynamically updated-always current. The Coordinated Entry would be more concise and show the clients at most risk and would populate from this larger Community By-Name List.

No “dead ends”- Clients would not end up on lists for services they are not qualified for, a shorter common assessment can be used

Better Reporting- Ability to track clients through entire housing journey, more accurate data can lead to monitoring bed turnover rate, closed claims, etc. Improved reporting will help to match resources to community needs

SARAH has applied for the Coordinated Entry Expansion Grant which will add much needed assets to the community. There are three components to this addition to the SARAH team;

Outreach and Navigation Team- Improve housing focused outreach efforts across multiple systems in the community. The outreach specialist can also improve the by-name lists through close contact of the homeless within the community.

Prevention and Diversion Specialist- The Prevention and Diversion Specialist can connect with those who are at risk of homelessness and tailor their assistance to prevent an escalation in housing crisis.

Coordinated Entry Data Analyst- The Analyst will provide data quality and technical support to the Coordinated Entry program and improve efficiency for both the homeless population and those who serve them.

SARAH has also applied for the Coordinated Entry Domestic Violence Bonus. San Antonio has the largest Battered Women and Children’s Shelter in the state of Texas. There are over 1,500 households at the shelter on any given day, their participants are required to go through the Coordinated Entry process to be enrolled at the shelter. The timeliness, data sensitivity, and accuracy of Coordinated Entry is vital to this demographic and requires extra support that current funding structures are not set up for. Our funding would allocate funds to an individual dedicated solely for those facing domestic violence issues.

Streamlining Coordinated Entry with the redesign also means better System Performance Scores for our CoC. Better scoring can lead to more funding for our CoC. Our current structure of System Performance Measures are as follows;

Length of Time Homeless – a dedicated navigation staff will be able to reach the community, assess needs and expedite housing and wrap around services

Returns to Homelessness – a dedicated Prevention and Diversion Specialist will be able to prevent the at-risk population from returning to homelessness by facilitating connections within the community to the proper resources for the individual



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Number of People Homeless and Newly Homeless- The Prevention and Diversion Specialist coupled with an improved By-Name List and a navigation team will be able to facilitate housing crisis assistance on multiple levels, improving a person's chances of remaining housed or moving out of homelessness more quickly. A focus on youth can be administered, reunification of families and connections to wrap around services are key to breaking the cycle of homelessness.

10. Review Independent Review Team (IRT) Recommendations – Howard Burchman

The Board looked over the Independent Review Team's recommendations while Howard Burchman, an Independent Consultant for SARAH goes over the scoring process and results via teleconference. It was the Independent Review Team's assessment that the SARAH Board evaluates the role of the HMIS Lead. The ranking schedule was reviewed and a motion to approve took place. Motion to approve, Estella Garza, seconded by Meghan Oswald, motion was passed.

11. Membership Council Report – Marie Lopez

Marie Lopez facilitated a review of the previous Membership Council meeting held on July 26, 2018. Some action items that occurred at the Membership Council Meeting were; Voted in Chronic Workgroup Chair Cliff Cantu, Youth Workgroup Chair Mandy Tyler and Housing Standards Chair Ashley Adkins

12. Review & Approve New Member for Membership Council, George Patrin of Serendipity Alliance, Motion by Meghan Oswald, seconded by Leslie Komet-Ausburn, motion passed.

13. Review and Approve Update to CoC Policies and Procedures

Some of SARAH's Policies and Procedures were adopted and or updated. The adoption of the DV Transfer Plan outlines how Domestic Violence is handled across the entire CoC, promoting security, stability and unification for providers and clients.

An addition to SARAH's by-laws was also added stating that the President of the Board of Directors shall designate a member of the board to act as Co-Chair to each workgroup and Committee, better integrating the Board to current initiatives within our community. Motion by Tiffany Walker, seconded by Meghan Oswald, motion approved.

14. HMIS Update

HMIS strategies were reviewed; Action Plan, Review of Draft Governance Charter, HMIS Visioning Session. Currently we are locked into current contract until the end of 2020. President of the Board of Directors, Craig Hopkins proposed three options regarding HMIS;

- Accept current workplan
- Move HMIS lead to someone else
- Follow IRT suggestion and put it all up to bid

No path has been chosen at this time, only discussion.

-----Dismiss Non-Voting Board Members-----



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15. Approve 2018 NOFA Priority Listing & Ranking

Movement to approve NOFA Priority Listing and Ranking after information was reviewed. Motion by Leilah Powell, seconded by Meghan Oswald, motion passed.

16. Upcoming SARAH Meetings and Events

Next SARAH Board Meeting

October 25, 2:30 – 5:00 PM
Chamber of Commerce, NBC
1100 NW Loop 410, Suite 109

Next SARAH Membership Council Meetings

November 29, 2018, 2:30 – 4:00 PM
San Antonio Area Foundation
303 Pearl Parkway, 78215

Committee Meetings & Working Groups

Title	Point of Contact	Event Details
Youth Homelessness Workgroup *recurs monthly on the 1 st Friday	Tyler Shoesmith, NEISD tshoes@neisd.net	November 2, 2018 9:30 – 10:30 Goliad Building -Suite 110 4203 Woodcock Dr. San Antonio, TX 78228
Veteran Workgroup	Marc Wonder, COSA Marc.Wonder@sanantonio.gov	October 31, 2018 1:00 – 4:00 PM Veteran’s Outreach Transition Ctr. 202 Connelly St.
Chronic Homelessness Workgroup	Morjoriee White, COSA Morjoriee.White@sanantonio.gov	October 30, 2018 2:00 – 3:00 PM Goliad Building – Suite 110 4203 Woodcock Dr, 78228
Housing Strategies Workgroup *recurs monthly on the 1 st Tuesday	Ashley Adkins, Haven for Hope Ashley.Adkins@havenforhope.org	November 6, 2018 11:00 - 12:00 Haven for Hope - Board Room 1 Haven for Hope Way
HMIS Governance Committee	Katie Vela katievela@sarahomeless.org	TBD



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<p>Coordinated Entry Committee</p> <p>*recurs monthly on the 2nd Monday</p>	<p>David Row, SARAH wdavidrow@sarahhomeless.org</p>	<p>November 12, 1:00 – 4:00 PM American G.I. Forum 611 Flores St.</p>
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17. Topics for October Board Meeting

- HMIS Strategies & Action Plan – Review and Approve
- HMIS Governance Charter – Review and Approve

18. Adjournment