



4100 E. Piedras, Suite 105 – San Antonio – Texas – 78228

## SARAH Membership Council Agenda

Marie Lopez – Membership Council Chair

Endeavors 2<sup>nd</sup> Floor Training Room  
6363 DeZevala Rd.

May 23, 2019  
2:30 p.m. – 4:00 p.m.

*The following agenda items may not necessarily be considered in the order they appear*

### 1. Call to Order – 2:35pm

- In Attendance:
  - i. Catholic Worker House & HFCC
  - ii. Center for Healthcare Services
  - iii. Endeavors
  - iv. Family Violence Prevention Services
  - v. Haven for Hope
  - vi. HMIS
  - vii. Housing Authority of Bexar County
  - viii. Northeast Independent School District
  - ix. North Independent School District
  - x. San Antonio AIDS Foundation
  - xi. San Antonio Food Bank
  - xii. SAMM
  - xiii. St. Vincent de Paul
  - xiv. The Salvation Army
  - xv. Thrive Youth Center

### 2. Public Comment – None

### 3. Recognition – Brenda Mascorro

- SARAH Executive Director Brenda Mascorro thanked Marie Lopez for her service as the Membership Council Chair for the past 2 years.

### 4. Youth Action Board Presentation – Kameron Davis

- Presentation by Kameron, a member of the Youth Action Board (YAB), discussed his goals for the YAB and his hopes to end youth homelessness in San Antonio.

### 5. Approval of Prior Meeting Minutes – Marie Lopez

Motion Salvation Army Second Haven for Hope Abstain None Passed Yes

## CoC BOARD REPORT AND CoC COMMITTEES

### 6. SARAH Board of Directors Report – Marie Lopez

- Marie presented the Board of Directors report from the meeting held on April 26, 2019. The Workgroup Goals and Objectives were presented to the Board, who will review and provide feedback. USAA is conducting a Volunteer Process Improvement with SARAH. SARAH and HMIS were recognized at NHDSC for best practices. SARAH gave an update on Veteran homelessness and meeting the USICH benchmarks. The PIT and HIC data were approved to submit.

### 7. Coordinated Entry Advisory Committee – Cliff Cantu

**Updates:** Coordinated Entry Advisory Committee bylaws approved. Review Committee Membership list during Membership Council Business.

**Next Coordinated Entry Advisory Committee Meeting:** TBD in June 2019.

**Next Case Conferencing:** (Tentative) Tuesday, May 28, 2019 at 10:00 a.m. to 12:00 p.m.; Location: 4243 E. Piedras. Suite 230A (Beaumont Building)

**Contacts:** Committee Chair is Salena Santibáñez, [Salena.santibanez@gmail.com](mailto:Salena.santibanez@gmail.com). Staff support is [CliffordCantu@SARAHomeless.org](mailto:CliffordCantu@SARAHomeless.org). CE Ticket Requests to [CE@SARAHomeless.org](mailto:CE@SARAHomeless.org).

#### **8. HMIS Advisory Committee – Katie Vela**

**Updates:** The HMIS Advisory Committee members met for orientation May 7<sup>th</sup>, 2019. The Committee still has a position open for a Domestic Violence Representative.

**Next Committee Meeting:** Wednesday, June 12, 2019 at 10:30 a.m. to 12:00 p.m.; Location: SARAH Conference Room, 4100 E. Piedras Dr., Suite 105.

**Contacts:** Committee Chair is Meghan Oswald, [moswald@chrpartners.org](mailto:moswald@chrpartners.org). Staff support is [KatieVela@SARAHomeless.org](mailto:KatieVela@SARAHomeless.org). HMIS Ticket Requests to [HMIS.Support@havenforhope.org](mailto:HMIS.Support@havenforhope.org).

#### **9. Point-in-Time Count Committee – Chelsey Viger**

**Updates:** 2019 Point-in-Time Results are now posted on the SARAH website. PIT Committee will be more structure with seats.

**Next PIT Count Committee Meeting:** TBD for July 2019

**Contacts:** Committee Chair is Leslie Komet Ausburn, [leslie@kometcommunications.com](mailto:leslie@kometcommunications.com). Staff support is [ChelseyViger@SARAHomeless.org](mailto:ChelseyViger@SARAHomeless.org).

### **WORKGROUP UPDATES**

#### **10. Veteran Homelessness Workgroup – Chair: Marc Wonder / Co-Chair: Joseph Figueroa**

- **Updates:** Joseph Figueroa presented that VetStrong is always in need of volunteers. Their organization helps move items for Veterans in the process of moving. The Workgroup is strategizing to improve efficiency in the system by creating a procedure for HMIS users to upload proof of Veteran status into HMIS.
- **Next Meeting:** Wednesday, May 29, 2019 at 1:00 p.m. to 4:00 p.m.; Location: Good Samaritan Veterans Outreach Center, 202 Connelly St.

#### **11. Chronic Homelessness Workgroup – Chair: Morjorie White / Co-Chair: Vacant**

- **Updates:** SARAH's Cliff Cantu presented that the workgroup discussed Outreach Grid and how that could work in our community to fill gaps. Morjorie will be sending emails to all the stakeholders regarding Outreach Grid soon. The group also continues to discuss benchmarks for ending chronic homelessness.
- **Next Meeting:** Friday, June 14, 2019 at 2:00 p.m. to 3:30 p.m.; Location: Haven for Hope Volunteer Center Rooms A/B, 1 Haven for Hope Way

#### **12. Youth Homelessness Workgroup – Chair: Tyler Shoemith / Co-Chair: Mandy Tyler**

- **Updates:** Tyler Shoemith presented that the group is continuing to discuss benchmarks to end youth homelessness. They also were working closely with SARAH regarding the YHDP application. There will be a new school liaison working at Haven for Hope. The Handle with Care program is set to go city-wide next year.
- **Next Meeting:** Friday, June 7, 2019 at 9:30 a.m. to 10:30 a.m.; Location: SARAH Conference Room, 4100 E. Piedras Dr. Ste 105

#### **13. Housing Strategies Workgroup – Chair: Ashley Adkins / Co-Chair: Sara Wamsley**

- Sara Wamsley presented that there will be an event on July 12<sup>th</sup> from 9-noon called the Housing Connections Seminar. This has been renamed from the Landlord Appreciation Event. They are asking people to register for this event and information will be sent out in various communications. SACRD will be giving a presentation to the workgroup at the June 4<sup>th</sup> meeting.
- **Next Meeting:** Tuesday, June 4, 2019 at 11:00 a.m. to 12:00 p.m.; Location: Good Samaritan Veterans Outreach Center, 202 Connelly St.

**14. Family Homelessness Workgroup – Chair: Kami King / Co-Chair: Erica Martinez**

- **Updates:** Cliff Cantu presented that the group is still new and looking to generate more members. They are in the process of identifying the number of partners that serve families and children and looking at data about families being served in HMIS.
- **Next Meeting:** Tuesday, June 18, 2019 at 3:30 p.m. to 4:30 p.m.; Location: Haven for Hope Volunteer Center Rooms A/B, 1 Haven for Hope Way

*If you are interested in attending a SARAH Committee or Workgroup, See CoC Contact List*

**CoC LEAD AGENCY UPDATE**

**15. Continuum of Care and SARAH Operations – Katie Vela / Cliff Cantu**

- TDHCA ESG Competition Coordination – SARAH applied to be the ESG Coordinator for San Antonio/Bexar County. This competition will occur during the same time as the NOFA.
- CoC Funding Competition Update
- YHDP Application Submitted – HUD will release the communities that obtain the funding in August 2019 and there will be a 4-month process of creating a Coordinated Community Plan.
- CoC Performance Scorecards for NOFA update – SARAH is working with HMIS to get these finished
- Hired Eric Morris: Coordinated Entry Navigation Specialist
- P.L.A.C.E. Fund Update – The Rental Incentive Fund with COSA and the Housing Strategies Workgroup has been renamed.
- Alternative Giving Update – There are 12 agencies that are participating and SARAH will have applications due every spring. The funding priorities are Prevention, Rapid Resolution/Diversion, and Outreach. There will be a press conference on Friday, May 31<sup>st</sup>; SARAH will send out more information to see who may be interested to attend.
- Summer Training Series – SARAH is developing a recurring training curriculum for providers and those interested in homelessness. The first is titled Coordinated Entry 101 and will be on June 5<sup>th</sup>. There will also be a chronic homeless definition refresher training that is scheduled for June 6<sup>th</sup>. Other training topics include. Housing First, LGBTQ, etc. If you need any further information, contact Emily Miller at [EmilyMiller@SARAHomeless.org](mailto:EmilyMiller@SARAHomeless.org)
- Next CoC Monthly Call: Wednesday, June 26 at 10:00am
- SPM Report Submitted Today

**HMIS LEAD AGENCY UPDATE**

**16. HMIS Operations**

- Data Clean Up Status – The HMIS team reports that the last data clean up assignment should be wrapped up by the end of this week.
- Reporting Updates

- System Performance Measures – Submitted today
- LSA Upload – No deadline, only 3 errors left to fix
- Annual Assessment Report – Currently sent every Tuesday. This report can be run at any time but is currently going to the tiered employees.
- HMIS is looking to switch over to a Virtual Platform called Azur. They have been testing with IT and hope to migrate by June 15<sup>th</sup>. HMIS will be down for a few hours.
- Training requests are now submitted via a Google form. There is a video posted on the website that explains the new process.
- 2020 HMIS Data Standards released

<b>MEMBERSHIP COUNCIL BUSINESS</b>
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**17. Chronic Homelessness Workgroup Co-Chair Election**

- Candidate: Adam Gordon (Endeavors)

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Passed Yes \_\_\_\_\_

**18. Membership Council Chair Election**

- Candidate: Tammye Trevino (Housing Authority of Bexar County)

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Passed Yes \_\_\_\_\_

**19. Coordinated Entry Advisory Committee Member Recommendations**

- We are currently working on filling the seats on this committee. Please apply either online or with Cliff Cantu.

**20. 2019 Meeting Locations**

- All 2019 meeting dates have locations secured:
  - i. July 25, 2019 – SAMM TLC
  - ii. September 26, 2019 – Endeavors Cohen Clinic
  - iii. November 14, 2019 – Corazon Ministries

**21. Issues to Report to CoC Board of Directors – None**

**22. Next Membership Council Meeting Topics**

**23. Announcements**

- ACOG’s Aging Resource Center is now open to 18-61 with verified disability in need of a mainstream housing voucher. Josephina will send a flyer to the SARAH email.
- Updates to Include in SARAH Monthly E-Newsletter: [ChelseyViger@SARAHomeless.org](mailto:ChelseyViger@SARAHomeless.org)
- Let SARAH staff know if missing a place card for Membership Council: [ChelseyViger@SARAHomeless.org](mailto:ChelseyViger@SARAHomeless.org)

**24. Adjournment**

## Continuum of Care Contact List

Continuum of Care Contact List		
<b>SARAH Organization</b>	<b>Contact Name</b>	<b>Contact E-Mail</b>
Media Inquiries	Brenda Mascorro	<a href="mailto:BrendaMascorro@SARAHomeless.org">BrendaMascorro@SARAHomeless.org</a>
Funding Opportunity Inquiries	Katie Vela	<a href="mailto:KatieVela@SARAHomeless.org">KatieVela@SARAHomeless.org</a>
Coordinated Entry and Navigation	Cliff Cantu	<a href="mailto:CliffordCantu@SARAHomeless.org">CliffordCantu@SARAHomeless.org</a>
Coordinated Entry General Inquiries	CE E-Mail	<a href="mailto:CE@SARAHomeless.org">CE@SARAHomeless.org</a>
Case Conferencing	Marcos Carmona	<a href="mailto:MarcosCarmona@SARAHomeless.org">MarcosCarmona@SARAHomeless.org</a>
HMIS Advisory Committee	Katie Vela	<a href="mailto:KatieVela@SARAHomeless.org">KatieVela@SARAHomeless.org</a>
Point-in-Time Count Committee	Chelsey Viger	<a href="mailto:ChelseyViger@SARAHomeless.org">ChelseyViger@SARAHomeless.org</a>
Coordinated Entry Advisory Committee	Cliff Cantu	<a href="mailto:CliffordCantu@SARAHomeless.org">CliffordCantu@SARAHomeless.org</a>
Membership Council	Emily Miller	<a href="mailto:EmilyMiller@SARAHomeless.org">EmilyMiller@SARAHomeless.org</a>
CoC Board of Directors	Chelsey Viger	<a href="mailto:ChelseyViger@SARAHomeless.org">ChelseyViger@SARAHomeless.org</a>
General Inquiries	Contact SARAH	<a href="mailto:ContactSARAH@SARAHomeless.org">ContactSARAH@SARAHomeless.org</a>
<b>Join a Workgroup!</b>	<b>Contact Name</b>	<b>Contact E-Mail</b>
Housing Strategies Workgroup	Ashley Adkins	<a href="mailto:Ashley.Adkins@HavenForHope.org">Ashley.Adkins@HavenForHope.org</a>
Veteran Homelessness Workgroup	Marc Wonder	<a href="mailto:Marc.Wonder@SanAntonio.Gov">Marc.Wonder@SanAntonio.Gov</a>
Chronic Homelessness Workgroup	Morjoriee White	<a href="mailto:Morjoriee.White@SanAntonio.Gov">Morjoriee.White@SanAntonio.Gov</a>
Youth Homelessness Workgroup	Tyler Shoesmith	<a href="mailto:TShoes@NEISD.net">TShoes@NEISD.net</a>
Family Homelessness Workgroup	Kami King	<a href="mailto:Kami.King@HavenForHope.org">Kami.King@HavenForHope.org</a>