Isolation Care Facility Room Rules

1. **DO NOT LEAVE THE ROOM.** The purpose of staying at the ICF is to isolate. Only the ICF Manager will have a key to the rooms. *If the occupants choose to leave the room of their own accord for reasons other than an emergency, they will not be allowed back in.* Leaving will be considered a forfeiture of the room. If occupants have needs such as toiletries/clothing, they can coordinate those needs with the ICF manager to be dropped off at front desk. **Recommended 2 weeks’ worth.**

2. **NO OUTSIDE VISITORS WILL BE ALLOWED.** If the occupant is having items dropped off, this be coordinated with the ICF Manager to deliver items to the front desk. They will ensure the occupants receive the items while maintaining proper safety precautions for delivering them.

3. **ABSOLUTELY NO ALCOHOL, DRUGS, AND/OR SMOKING WILL BE PERMITTED.** The possession or use will be deemed a forfeiture of the room.

4. **FOOD WILL BE PROVIDED BY THE ICF.** The ICF Manager will provide room occupants three meals daily. If occupant at their own expense decides to obtain their own meal, it may be dropped off at the front desk through coordination with the ICF Manager. The ICF Manager will send properly protected ICF staff to deliver food at the door.

5. **LINEN SERVICE WILL BE PROVIDED BY THE ICF.** Linen services will be provided using a contracted vendor specializing in biohazard laundry services at set intervals. If the occupant requires a linen exchange prior to the predetermined time interval, they shall contact the ICF Manager to coordinate receiving new linens and properly bagging soiled ones for pick up.

6. **NO ROOM CLEANING WILL BE PROVIDED BY THE ICF.** The room will be cleaned/sanitized by a contracted vendor upon departure of the occupant when they complete their required isolation time. The occupant will be responsible for keeping their room tidy on a daily basis. ICF staff will not be performing any daily cleaning duties in order to prevent any unnecessary exposure.

7. **ALL MEDICAL NEEDS/REQUESTS SHOULD BE COORDINATED THROUGH THE ICF MANAGER.** *Not a Medical Facility.* The ICF Manager can handle most situations as a point of contact regarding medical situations considered non-emergent. The ICF Manager will be automatically contacted by dispatch for all 911 calls originating from the ICF address. This will allow an expedited assessment of the situation by SAFD personnel to determine resource efficiency for the given circumstances.

8. **SECURITY WILL BE PROVIDED BY SAPD.** The presence of police personnel on-site will be there to provide support to the ICF Manager and staff. They will be primarily utilized to prevent unwarranted visitations by unauthorized persons. Staying at a COSA provided Isolation Care Facility is an option chosen by members of the general population as an alternative to not having a place to isolate. The ICF security personnel are not there to detain occupants in their rooms. If the isolated individuals choose to leave, they are free to do so with the understanding they are forfeiting their reserved occupancy at the ICF.

9. **NO PETS OR SERVICE DOGS ALLOWED.** Pets place the occupant, the ICF staff, and the general public in a compromised position for safety due to the inability to remain isolated with their constant attention necessary to maintain them.

*** Homeless/Transitional housing organizations are still responsible for providing continuation of care for their clients while they are staying at the ICF. This includes Rx refills, mental health counseling, case management, and other traditional services. Shelter staff will coordinate accommodation of services through the ICF manager. ***