



## Continuum of Care Membership Council Meeting

Tammye Treviño – Membership Council Chair

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1-(408)-650-3123

Access Code: 440-283-261

Thursday, May 28, 2020

2:30 p.m. – 4:00 p.m.

*The following agenda items may not necessarily be considered in the order they appear*

### 1. Call to Order

Tammye Trevino calls the meeting to order at 2:33pm.

### 2. Attendance (indicated in chat box)

Erika Benavides (FVPS)	Sandra Whitley (THRIVE)
John Gauna (Haven for Hope)	Heather Pullen (SA Hope Center)
Marie Lopez (AGIF-NVOP)	Joann Newell (WSA – YES)
Nicole Jones (FVPS)	Maggie Leal (CHCS)
Amanda Flores (Haven for Hope)	Josefa Zatarain-Flourney (AACOG)
Elaine Hartle (Thru Project)	Marbiel Ocana (FVPS)
Tammye Trevino (HABC)	Ginger Chun (SA Hope Center)
Victoria Camacho (WSA – Alamo)	Katie Herrera (VA)
Melinda Darrow (FVPS)	Mike Rivas (SAFB)
David Huete (Haven for Hope)	Celia Garcia (TSA)
Tyler Shoemith (NEISD)	Annie Erickson (Endeavors)
Leslie Schultz (FVPS)	Janet Muir (SAAF)
Hans bruntmeyer (UTSA)	Alberto Rodriguez (Haven for Hope)
Angela Wilson (SAAF)	Joel Tabar (SAHA)
Molly Biglari (Haven for Hope)	George Patrin (Serendipity Alliance)
Teshina Carter (SaMMinistries)	LaToya Goodwin (BEAT AIDS)
Krizia Franklin (Alamo Colleges)	Sara Wamlsey (COSA)
Jessica Elizond (SAMMinistries)	Brenda Mascorro (SARAH)
Katie Vela (SARAH)	Azza Kamal (SARAH)
Alyssa Gooch (SARAH)	Eboni Jett (SARAH)
Madeline Carrola (SARAH)	Sasha Medina (SARAH)

### 3. Agency presentation - Joan Newell, Workforce Solutions-Alamo (Youth Empowerment Services)

- Victoria Camacho (job coach) shares that the YES Program is designed to assist youth overcome barriers. It offers the following services and assistance:
  - obtain high school diploma or GED
  - tutoring and study skills
  - high-demand occupations
  - partners with other organizations for funding
  - provides subsidized work experiences (internships), ranging from Santikos to a law firm
  - Summer program, Earn n' Learn (cancelled this year)
  - provides work experience for youths to figure out what they want to do and/or to gain experience in a job they are interested in



- Discusses labor markets with youth
- provides mentoring to help youths overcome barriers
- can pay for transportation, needed tools or equipment, and rent and other bills
- provides interview clothing and can fund uniforms once they are hired
- Victoria Camacho outlines the eligibility guidelines, stating that the YES Program is for youths ages 16-24. Males over the age of 18 must sign up for the selective service, and the program can help with that. Individuals must be authorized to work in the U.S. If they are still in school, they must be considered low-income and have a barrier.
- Joann Newell shares that the program also helps with out-of-school youths and must have 2 barriers (pregnant and parenting, criminal background, disability, foster or former foster youth, homeless (not living with a biological parent), high school dropout, and ESL. Individuals do not have to disclose these barriers.
- Joann Newell states that orientations are now on Tuesday and Thursdays.

#### 4. Public Comment (none)

#### 5. Highlights from April 26, 2020 CoC Board Meeting – Tammye Trevino

- Tammye Trevino shares the items approved during the last CoC Board of Directors meeting
  - Lori Stinson was re-elected as Vice-President.
  - Phil Beckett was assigned as co-chair for the HMIS Advisory Committee.
  - Greg Zlotnick was assigned as co-chair for the PIT Count Committee.
  - Jo Estrada was assigned as co-chair for the CE Advisory Committee.
  - The YAB now has a voting seat on the CoC Board of Directors.
  - The SAHomelink Inactivity Policy was approved.
  - The SAHomelink COVID-19 Prioritization Policy was approved.
- Tammye Trevino presents the highlights from the last CoC Board of Directors meeting
  - Brenda Mascorro provided information about SARAH's role in the community regarding COVID-19 and its work to track specific data points related to COVID-19. SARAH has many new staff members.
  - Estella Garza provided a presentation on family homelessness, expressing a need to consider data sets presented by the school districts. Different solutions were discussed.
  - The HMIS Advisory Committee worked on their priority document and goals. The implementation of the HMIS monitoring tools are being coordinated in conjunction with ICF.

#### 6. Approval of Prior Meeting Minutes

Motion: Molly Biglari      Second: Tyler Shoemith      Abstain \_\_\_\_\_      Passed x

### CoC LEAD AGENCY UPDATES

#### 7. SARAH Executive Director Update – Brenda Mascorro

- Brenda Mascorro shares that she is grateful that everyone has taken the time to attend this meeting for everything everyone does to serve our community
- Brenda Mascorro provides an update regarding SARAH's Strategic Planning
  - The SARAH Strategic Plan has been postponed. SARAH wanted to have a meeting last month but were waiting specifically on COSA's strategic plan to make sure there was alignment. Due to COVID-19 COSA's strategic plan was postponed.
    - COSA has released a draft to some of their staff. As soon as those plans come out, SARAH will release its strategic plan.



- Brenda Mascorro discusses the Membership Council Board Seats
  - She asks Tammye Trevino if there was a discussion during Membership Council on the approval of having voting seats.
    - Tammye Trevino affirms that there was.
  - Brenda Mascorro adds that the plan was to have the discussion about Membership Council having seats on the Board of Directors during the strategic planning. Right now, Membership Council has representation but no votes. SARAH is most likely to go forward with that but the decision has not been made yet. As soon SARAH has that conversation, that's one of the top items for discussion. She hopes to have an answer to that question very shortly and has not forgotten.
- Brenda Mascorro provides an update about the awarded diversion funding.
  - SARAH received notification last week that it received a grant from USAA for a pilot program to help our community with diversion funding, through a gap SARAH identified through data.
  - Diversion funding would be for those who are currently homeless and don't qualify for prevention funding. The funding is not federal; it's private.
  - The grant will only be able to help 250 families immediately. SARAH hopes to be able to collect more information and data from this program with the \$250,000 from USAA. With that information, SARAH wants to demonstrate that there is bigger need for this flexible funding.
- Brenda Mascorro updates the group regarding the rebranding of SARAH
  - SARAH has sent the CoC Board of Directors the new logo and brand. The plan is to launch the new brand throughout the summer.
  - SARAH also wants to change the look and name of SAHomelink.
    - As one of the Board members, Tammye Trevino got a sneak peek of the brand. SARAH has been overwhelmed with the positive feedback from the Board about it.
- Brenda Mascorro introduces the new SARAH staff members.
  - SARAH added 4 new staff during COVID-19, which has been rewarding. SARAH is happy to answer any questions about the new roles.
  - You will receive presentation from the Data and Research Evaluation Director, Dr. Azza Kamal.
    - AJ Delgado, is SARAH's new data coordinator.
  - On Katie Vela's team, there is a new System Coordination Manager (Eboni Jett), Planning Coordinator (Madeline Carrola), and Policy Analyst (Jenn Serna).
  - There is also a new YAB liaison, who was a SARAH intern, Suyapa Munoz.
  - There was also a transition and promotion that took place. Chelsey Viger is now the new Director of Fund Development and Communications. She started in her role a few weeks ago, and the first grant was the USAA grant. She's doing a great job.

## **8. SARAH Operations Update – Katie Vela**

- Katie Vela provides updates on the voucher program openings (Move-On, Family Referral Program) and COVID-19.
  - SARAH reached a milestone with the vouchers and have received 100 applications. SARAH is still going through eligibility and corrections, so you can still submit applications. It will be closing soon.
    - There are about 14 spots in the FRP. These are project-based vouchers.



- There are about 5 spots in the Move-On Program. This is for anyone in PSH who is ready to move on and do not need case management and just need help with the Section 8 Voucher.
- Katie Vela shares an update about the SAHomelink workflow.
  - SAHomelink is local name for the CE system, and it's a common assessment. If you go to one of the access points, you can get referred out to different agencies.
  - SARAH is working on revamping it because the waitlist is too long given the number of housing resources available. SARAH wants to get people into a safe situation without having to go through the whole response system. SARAH will have something to present to the CE Advisory Committee next week.
  - SARAH has heard from a couple of agencies who want to be access points, which is exciting. You can reach out to SARAH if you are interested in that.
- Katie Vela provides an update regarding funding competitions and timelines.
  - YHDP has been announced for a few weeks. SARAH released a new resource regarding the 25% match requirement. Because you can use in-kind resources, SARAH does not want to dissuade people from applying. You can also reach out to SARAH. The application deadline is June 1<sup>st</sup>.
    - Alyssa Gooch adds (via chat box) that SARAH will also accept letters of intent for YHDP. Feel free to email Alyssa Gooch at [alyssagooch@sarahhomeless.org](mailto:alyssagooch@sarahhomeless.org) with any questions.
  - There are also two new funding competitions
    - ESG Solutions has about \$700,000 for RRH, outreach, and more.
    - There is an additional allocation from the CARES act, about \$1.2 million. SARAH is coordinating with COSA and Bexar County, who also received that funding. This funding will prioritize outreach and RRH, so you'll see funding opportunities from potentially 3 different sources (SARAH, COSA, Bexar County). If you already receive ESG funding, you can still apply.
      - <http://www.sarahhomeless.org/funding-competitions/>
- Katie Vela shares an update about the COVID-19 coordination calls
  - For those wanting to know more information, locally and nationally, about COVID-19 updates, those calls are on Wednesdays. Email [ContactSarah@sarahhomeless.org](mailto:ContactSarah@sarahhomeless.org) if you'd like to be added to that list. There is time at the end for questions from the group.

## 9. SARAH Data and Research Update – Dr. Azza Kamal

- Dr. Azza Kamal presents her PowerPoint, providing an overview of what the Data & Research Department does
  - Inform decisions beyond HUD annual reporting
  - Strategy of the department
    - Improve data quality and compliance.
    - Expand and improve use of HMIS to address community needs.
      - would like to include everyone, including prevention and new workflow that Katie discussed
    - Establish protocols for data sharing.
      - SARAH takes client privacy seriously.
    - Build new and long-lasting research partnerships to strengthen data-driven decisions and policies, and to support funding.
      - will expand in next 3-6 months
  - Recent PIT Count-Trio Release (Report, PowerPoint, Dashboard)



- SARAH has a dashboard for this year's PIT Count, available on the website. You can see changes from last year to this year, data visualizations, and changes in homelessness landscape. It is helpful to see trends in gender, youth, etc. The report is available for download on website
- Community Data for Actions
  - COVID-19 recorded data (HMIS). Lot of room to capture information about community
  - Homeless hotline data
  - Data visualization and sharing (dashboards)
    - <https://cosagis.maps.arcgis.com/apps/opsdashboard/index.html#/0b0e55559b141239004162eb2409c87>
  - Analyze PIT Count/ HIC data (2009-2020)
    - Share policy briefs to inform decisions

## HMIS LEAD AGENCY UPDATES

### 10. HMIS Operations – Amanda Flores (HMIS Manager)

- Amanda Flores provides updates on the HMIS quarterly self-audits.
  - Nina Gall worked really hard in new role as the security and compliance coordinator to send out audits in March, which was the first time doing so. There were only 2 that HMIS did not hear back from.
    - If at any point you have questions, we are open to feedback to make the process smoother. Thank you for everyone who participated.
- Amanda Flores shares information about virtual HMIS Training.
  - HMIS is still hosting HMIS training, so if you are getting new staff or volunteers, please reach out to us. We can do training virtually.
- Amanda Flores shares information about upcoming HMIS Policies & Procedure/Data Quality Monitoring Training
  - They have been uploaded the policies and procedures to the HMIS website.
  - HMIS is planning a training on the information that has been updated. Please do not be alarmed. It was just put out on the website so people can review it. HMIS will send out more information to everyone about the training; there will also be a grace period.
- Amanda Flores adds that the HMIS website was having technical difficulties, but as of today, it is up and running.
- Amanda Flores shares bittersweet news: Garrett Cox will be leaving HMIS, and his last day is Friday. He worked as an analyst and worked closely with the CoC scorecard. HMIS will miss him and congratulates him on his new endeavors. HMIS has posted his position, so if anyone is interested, the opening is posted on the Haven for Hope website. Interviews will begin soon.

## COMMITTEE UPDATES

### 11. Coordinated Entry Advisory Committee

- Katie Vela shares information about items pending Board approval.
  - Revised Prioritization Policy (FEMA Category 3)
    - The CE Advisory Committee discussed people who are at high risk of morbidity due to COVID-19. The revised Prioritization Policy has been implemented in draft form as part of emergency response.
      - It will be part of the next Board's agenda to formally approve



- How we prioritize very limited housing resources will be a work in progress.
- Katie Vela shares updates regarding the SAHomelink Workflow
  - SARAH will send out the draft to the CE Advisory Committee tomorrow for their review next Wednesday.

## WORKGROUP UPDATES

### 12. Veteran Workgroup Update – Chair: Marc Wonder / Co-Chair: John Gauna

- John Gauna shares that there have been no meetings for the last few months, but they are still continuing to enroll people at Haven for Hope.

### 13. Youth Workgroup Update – Chair: Tyler Shoemsmith / Co-Chair: Mandy Tyler

- Tyler Shoemsmith shares that the Youth Homelessness Workgroup has been working closely with the educational assistance TA and also with the national webinars. The biggest part is to put together an intensive educational plan. They've identified that a majority of stakeholders have a good understanding of youth homelessness and want to accelerate that to be more intentional in their efforts. The Workgroup has an intention to increase communication / involvement with the YAB. Now that they will be voting members, that will allow the Workgroup to make strides.
- Tyler Shoemsmith adds that most of their families are distance learning but are leaving districts without notice. They are trying to measure and prepare for that to complement what they're trying to do in YHDP.
- Mandy Tyler echoes Tyler Shoemsmith's point that it has been great to have intensive education training.

### 14. Family Workgroup Update – Teshina Carter (election); SA Hope Center (election)

- The Family Homelessness Workgroup has not been meeting but will begin doing so with the election of a chair and co-chair.

### 15. Chronic Workgroup Update – Chair: Morjorie White / Co-Chair: Kevin Langehennig

- The Chronic Homelessness Workgroup has not been meeting due to COVID-19, but will reconvene on June 12<sup>th</sup>.

### 16. Housing Strategies update – Chair: Joel Tabar / Co-Chair: Sara Wamsley

- Joel Tabar shares that the Housing Strategies Workgroup had shifted its meetings to focus on sharing strategies about how to serve clients during COVID-19. During the last meeting, the workgroup voted that it was best to return to pre-COVID-19 plans about developing eviction toolkits for landlords and tenants. The workgroup is working on a notice of tenants' rights. If it's passed, landlords must provide that notice before evicting someone. The Workgroup will continue working on that during next meeting
- Tammye Trevino asks how the Workgroup is working with the different courts with the evictions starting to take place? She has received list of individuals who are on the docket and wondering if the Workgroup works with them at all.
  - Joel Tabar responds that the Workgroup hasn't focused on that specifically.
  - Sara Wamsley adds that they will be partnering with the JP courts, staff, the county, and TRLA to set up shop during eviction court days. That will be a little different from housing strategies. She adds that Tammye Trevino makes a good point: Maybe it shouldn't be separate from the Workgroup.
- Azza Kamal asks if lawyers are involved in the discussion about landlords and the tenants' rights.
  - Joel Tabar responds that the eviction toolkit would be an open resource and probably on the SARAH website and be a living and breathing document. It will also provide resources for landlords to point tenants towards. The Workgroup talked about possibly



bringing in St. Mary's University School of Law or someone else who has expertise in that area.

- Sara Wamsley adds that the proposal is coming out of COSA's attorney's office, and so it is almost exclusively attorneys.
- Azza Kamal asks if it is mandatory for all landlords.
  - Sara Wamsley responds that the proposal states that it would be. She can get a copy of the proposal and share it.

## MEMBERSHIP COUNCIL BUSINESS

### 17. Welcome new Member Agencies: Humans R Life and SA Hope Center

- Tammye Trevino welcomes Humans R Life and the SA Hope Center to Membership Council and invites representatives to share if they'd like.
- Heather Pullen (SA Hope Center) shares that the SA Hope Center is a social service agency, with it's main site on the westside. It has 4 satellite locations. The location at the First Presbyterian Church, by CAM, is where it serves a majority homeless population. 2 of the staff members have been helping out at CAM with case management. They are excited to be a part of Membership Council.

### 18. Family Homelessness Workgroup Chair and Co-Chair Election

- Because both positions are uncontested, someone can make the motion and another person can second the motion.
- Tammye Trevino asks if either candidate would like to share information:
  - Heather Pullen shares that the SA Hope Center started attending the Family Homelessness Workgroup around this time last year. At the time, there were some people coming over and leaving, which was part of the reason the workgroup stopped meeting. She is excited to have those workgroups meetings again. She enjoys partnering and collaborating with others and being able to offer homeless neighbors a place to gather resources.
- Tammye Trevino asks for a motion and second for both Heather Pullen and Teshina Carter.
  - Chair Candidate: Health Pullen (SA Hope Center)
  - Co-Chair Candidate: Teshina Carter (SAMMinistries)

Motion: Tyler Shoesmith

Second: Angela Wilson

Abstain \_\_\_\_\_

Passed x

- SARAH, via chat box, shares that "We are thrilled that Heather with SA Hope Center and Teshina Carter with SaMMinistries applied for these positions. Experienced and collaborative community partners working with families!"

### 19. Issues to Report to CoC Board of Directors

- Tammye Trevino comments that if you have any issues, she is happy to vet them and take them to the CoC Board of Directors and that this is not the only opportunity to speak up.

### 20. Next Membership Council Meeting Topics

- July 23, 2020 – Location TBD
- September 24, 2020 – Location TBD





## 21. Announcements

- Updates to Include in SARAH Monthly E-Newsletter: [SashaMedia@SARAHomeless.org](mailto:SashaMedia@SARAHomeless.org)
  - Alyssa Gooch adds that if you have any resources that you'd like to share with the community, feel free to email Sasha Medina. The Development and Communications Department will be working on a process to gather information.
- Brenda Mascorro announces that SARAH is likely to apply for a research NOFA and will make the decision soon.
  - Katie Vela adds that she will follow up about the research NOFA.
- Alyssa Gooch shares that she is excited to be launching the YHDP community campaign. Stay tuned for updates. SARAH will be working with all funded projects to ensure a system-level approach.

## 22. Adjournment

- Tammye Trevino adjourns the meeting at 4:01pm.

Continuum of Care Contact List		
SARAH Organization	Contact Name	Contact E-Mail
Media Inquiries	Chelsea Viger	<a href="mailto:ChelseyViger@SARAHomeless.org">ChelseyViger@SARAHomeless.org</a>
Funding Opportunity Inquiries	Alyssa Gooch	<a href="mailto:AlyssaGooch@SARAHomeless.org">AlyssaGooch@SARAHomeless.org</a>
Coordinated Entry and Navigation	Eboni Jett	<a href="mailto:EboniJett@SARAHomeless.org">EboniJett@SARAHomeless.org</a>
Coordinated Entry General Inquiries	CE E-Mail	<a href="mailto:CE@SARAHomeless.org">CE@SARAHomeless.org</a>
Case Conferencing	Marcos Carmona	<a href="mailto:MarcosCarmona@SARAHomeless.org">MarcosCarmona@SARAHomeless.org</a>
HMIS Advisory Committee	<u>Dr.</u> Azza Kamal	<a href="mailto:AzzaKamal@SARAHomeless.org">AzzaKamal@SARAHomeless.org</a>
Point-in-Time Count Committee	Chelsey Viger	<a href="mailto:ChelseyViger@SARAHomeless.org">ChelseyViger@SARAHomeless.org</a>
Coordinated Entry Advisory Committee	Eboni Jett	<a href="mailto:EboniJett@SARAHomeless.org">EboniJett@SARAHomeless.org</a>
Membership Council	Alyssa Gooch	<a href="mailto:AlyssaGooch@SARAHomeless.org">AlyssaGooch@SARAHomeless.org</a>
CoC Board of Directors	Penny Burgess	<a href="mailto:PennyBurgess@SARAHomeless.org">PennyBurgess@SARAHomeless.org</a>
General Inquiries	Contact SARAH	<a href="mailto:ContactSARAH@SARAHomeless.org">ContactSARAH@SARAHomeless.org</a>
<b>Join a Workgroup!</b>	<b>Madeline Carrola</b>	<a href="mailto:MadelineCarrola@SARAHomeless.org">MadelineCarrola@SARAHomeless.org</a>
Housing Strategies Workgroup	Sara Wamsley	<a href="mailto:Sara.Wamsley@SanAntonio.Gov">Sara.Wamsley@SanAntonio.Gov</a>
Veteran Homelessness Workgroup	Marc Wonder	<a href="mailto:Marc.Wonder@SanAntonio.Gov">Marc.Wonder@SanAntonio.Gov</a>
Chronic Homelessness Workgroup	Morjoriee White	<a href="mailto:Morjoriee.White@SanAntonio.Gov">Morjoriee.White@SanAntonio.Gov</a>
Youth Homelessness Workgroup	Tyler Shoemith	<a href="mailto:TShoes@NEISD.net">TShoes@NEISD.net</a>
Family Homelessness Workgroup	Madeline Carrola	<a href="mailto:MadelineCarrola@SARAHomeless.org">MadelineCarrola@SARAHomeless.org</a>