

# HOUSING INVENTORY COUNT GUIDE



## WHAT IS THE HOUSING INVENTORY COUNT (HIC)?

An inventory of a community's homeless assistance project beds and units on a single night. The US Department of Housing and Urban Development (HUD) requires that Continuums of Care (CoCs) conduct one HIC annually, which occurs on the same day as the Point-in-Time Count (PIT) in January. SARA, the San Antonio and Bexar County CoC, conducts four additional HICS on a quarterly basis.

## WHY CONDUCT QUARTERLY COUNTS?



Receive quarterly reports on bed utilization



Improved Homelink referral process



Assist project housing utilization

## WHO NEEDS TO SUBMIT A HIC?

Emergency Shelter  
Rapid Re-housing  
Permanent Supportive Housing  
Transitional Housing  
Safe Haven  
Other Permanent Housing



# HOW TO SUBMIT A HIC

Agencies and projects who participate in HIC should [click here to complete this form](#)

**Individuals included in the HIC should meet the following requirements:**



Enrolled in a project with beds dedicated to homelessness assistance



Physically stayed the night in the project with beds dedicated to homelessness assistance

## WHEN SHOULD I SUBMIT A HIC?

**2021 HUD PIT/HIC • Jan 26, 2021**

Due Date: Feb 26, 2021

**2021 Q1 HIC • Mar 31, 2021**

Due Date: Apr 16, 2021

**2021 Q2 HIC • June 30, 2021**

Due Date: Jul 16, 2021

**2021 Q3 HIC • Sept 29, 2021**

Due Date: Oct 15, 2021

**2021 Q4 HIC • Dec 29, 2021**

Due Date: Jan 14, 2022

### NEED HELP?

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