

Coordinated Entry HMIS - Current Living Situation

- There is a new feature in HMIS that allows you to enter a Current Living Situation for a client with an open enrollment. A Current Living Situation will be added whenever you have contact with a client, whether in person or via telephone.
- This feature will assist with capturing whether a client is still homeless and actively needing assistance.
- You will find the Current Living Situation under “Case Management”

The screenshot displays the HMIS interface for a client named Ricky Test (ClientID: 303354). The left sidebar shows the navigation menu with 'Case Management' selected. A dropdown menu is open, highlighting 'Current Living Situation'. The main content area shows a table with columns for 'Current Living Situation', 'Program', and 'Date'. The table is currently empty, with 'Total Rows: 0' displayed above it. The 'Add New' button is visible in the top right corner of the table area. The bottom right corner of the interface has a 'Done' button.

Current Living Situation	Program	Date
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- After clicking, “Add Current Living Situation”, you will see the following questions:

The screenshot shows a web form titled "Add Current Living Situation". The form contains the following fields:

- Information Date** (required): A date picker showing 03/12/2020.
- Project** (required): A dropdown menu.
- Current Living Situation** (required): A dropdown menu.
- Location details** (required): A text input field.
- Service Type** (required): A dropdown menu.
- Account**: A dropdown menu.

At the bottom right of the form, there are two buttons: "Save" and "Cancel".

- Under **Project**, you will select their “Homelink” enrollment.
- For **Current Living Situation**, you will see a list of options. Ask the client where they are currently living and select the most appropriate response. The “Living Situation Verified By” is an optional field.
- For **Location Details**, you can include notes on their living situation, if necessary. If you do not find it’s necessary to add more information, please enter N/A.
- **Service Type** has the following options: Phone Call; Walk in-Single; and Walk-in Family.