



Continuum of Care Board of Directors Meeting Minutes  
Thursday, April 29, 2021  
3:00 – 5:00PM

*The following agenda items may not necessarily be considered in the order they appear.*

**1. Call to Order**

President Leilah Powell called the virtual meeting to order at 3:05pm on Thursday, April 29, 2021 via the Zoom platform.

**2. Public Comment**

There was no public comment.

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**SARAH NONPROFIT BUSINESS**

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**3. Welcome Board Member Scott Ackerson, Membership Council Chair**

Scott Ackerson was voted by Membership Council as the Membership Council Chair.

**4. Welcome Heather Summers, Bexar County Seat Proxy**

Jo Estrada has appointed Heather Summers as her proxy.

**5. Board Member Recognition**

President Powell recognized Craig Hopkins, Phil Beckett, Salena Santibanez, Kameron Rhys, Melody Woosley, Roy Fletcher and Sheriff Salazar for their outstanding work as CoC Board members.

**6. Homelessness Updates Roundtable (p. 5)**

- Congratulations Molly Biglari, Interim President and CEO of Haven for Hope
- Thank you to Kenny Wilson, for CEO of Haven for Hope, for his service
- Social Determinants of Health Steering Committee
- Cross Sector Housing Plan (Neighborhood and Housing Services Department) 📎 (p. 5)
- Community Health Improvement Plan (CHIP)

**7. Consent Items (p. 6 – 19)**

- Minutes from February 25, 2021 Board of Directors Meeting 📎 (p. 6 – 14)
- March 2021 Financial Reports 📎 (p. 15 – 19)

Richard Huron from SARA noted that a restricted/unrestricted cash document was added to the packet.

Motion Roy Fletcher Second Estella Garza Abstain None Passed Yes



**8. Board Member Application – Jack Tsai, UTHealth School of Public Health  (p. 20 – 24)**

Motion Greg Zlotnick Second Roy Fletcher

Abstain None Passed Yes

**9. Development of SARAH’s Diversity, Equity, Inclusion, and Justice (DEIJ) Statement – Leilah Powell**

President Powell shared the purpose of a DEIJ statement is for the Board to officially state they are acting in fair and equitable ways and that the Board is committed to doing antiracist work as well as work toward improving conditions for other marginalized groups. It will be incorporated into the organization’s strategic plan once that has been created.

**10. Executive Director Report – Katie Vela**

- Update on SARAH’s Key Focus Areas
- Single Audit Report
- Introduce Hope Jenkins, Communications Coordinator


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**CONTINUUM OF CARE BUSINESS**

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**11. Membership Council Report – Annie Erickson**

Annie was not present. SARAH staff gave the Membership Council report. At the March meeting, Scott Ackerson was announced as the Chair of the council; SARAH and HMIS gave a presentation on System Performance Measures; and SARAH presented information on the Youth Homelessness Demonstration Program (YHDP) projects.

**12. Membership Council Application – Suenos Sin Fronteras  (p. 25 – 28)**

Motion Phill Beckett Second Roy Fletcher

Abstain None Passed Yes

**13. Adopt San Antonio/Bexar County Homeless Strategic Plan  – Leilah Powell/Melody Woosley (p. 29 – 152)**

Motion Salena Santibanez Second Lori Stinson Abstain None Passed Yes

**14. Adopt Homeless Street Outreach Standards  – Eboni Jett (p. 153 – 191)**

Motion Lori Stinson Second Roy Fletcher Abstain None Passed Yes

**15. Adopt Rapid Rehousing Written Standards  – Chelsey Viger (p. 192 – 205)**

Motion   Lori Stinson   Second   Roy Fletcher   Abstain   None   Passed   Yes  

**16. Approve HUD Report Submissions – Chelsey Viger (p. 206 – 216)**

- Update on Point-in-Time (PIT) and Housing Inventory Count (HIC) Reports
- System Performance Measures Report  (p. 206 – 216)

Motion   Greg Zlotnick   Second   Phil Beckett   Abstain   None   Passed   Yes  

**17. Point-in-Time Count Lunch and Learn Series – Billy Mahone**

Billy announced the Lunch and Learn Series webinars, to be held the week of May 10-14, and invited the Board.


**18. Youth Action Board Report (YAB) Report – Kameron Rhys & Salena Santibáñez**

- HMIS Presentation with Amanda Flores
- Officer Election Results
- Safe Space Training with Diana Truumees
- Councilman Manny Pelaez
- Gardopia Gardens Volunteer Opportunity
- Writing Workshop
- Two New Members

**19. Homeless Management Information System (HMIS) Lead Updates – Katherine Dillard Gonzalez**

Katherine shared progress on monitoring and measuring data quality within organizations that enter data into HMIS. A dashboard has been created that will eventually be available to all HMIS users.

**20. Homeless Management Information System (HMIS) Advisory Committee Report – Phil Beckett (p. 217)**

- The Outreach Grid MOU is still pending.
- Committee Member Slate  (p. 217) – Approved with minor change to deny Endeavors the SSVF seat as they are also ESG and YHDP funded and can apply for one of those seats.

Motion   Lori Stinson   Second   Phil Beckett   Abstain   None   Passed   Yes  

**21. HMIS Advisory Committee Chair Re-Appointment – Phil Beckett**



Motion Craig Hopkins Second Melody Woosley Abstain None Passed Yes

**22. HMIS Advisory Committee Co-Chair Appointment – Dr. Jack Tsai**

Motion Phil Beckett Second Greg Zlotnick Abstain None Passed Yes

**23. Coordinated Entry (CE) Advisory Committee Report – Melody Woosley**

- Coordinated Entry Visioning Session
- The Prevention Subcommittee has been working diligently on the prevention workflow, which will go live early May.

**24. Point-in-Time Count Committee Report – Leslie Komet (p. 218 – 222)**

- Point-in-Time Count Committee Bylaw Approval  (p. 218 – 222)

Motion Lori Stinson Second Leslie Komet Abstain None Passed Yes

**25. Point-in-Time Count Committee Chair and Co-Chair Re-Appointment – Greg Zlotnick and Leslie Komet**

Motion Phil Beckett Second Craig Hopkins Abstain None Passed Yes

**26. Upcoming SARA Meetings and Events**

Next CoC Board Meeting	Next CoC Membership Council Meeting
June 24, 2021 3:00 – 5:00 PM Virtual	May 27, 2021 2:30 – 4:00 PM Virtual

**Committee Meetings & Working Groups**

Title	Point of Contact	Event Details*
<b>Youth Homelessness Workgroup</b>	Tyler Shoesmith, North East Independent School District <a href="mailto:tshoes@neisd.net">tshoes@neisd.net</a>	May 21, 2021 9:30 – 10:30AM
<b>Veteran Workgroup</b>	Marc Wonder, COSA-DHS <a href="mailto:marc.wonder@sanantonio.gov">marc.wonder@sanantonio.gov</a>	May 11, 2021 1:00 – 3:00PM
<b>Chronic Homelessness Workgroup</b>	Naomi Nussbaum <a href="mailto:nnussbaum@samm.org">nnussbaum@samm.org</a>	May 13, 2021 2:00 – 3:00PM
<b>Housing Strategies Workgroup</b>	Sara Wamsley, NHSD <a href="mailto:Sara.Wamsley@sanantonio.gov">Sara.Wamsley@sanantonio.gov</a>	May 14, 2021 11:00 – 12:00PM



Alliance to House Everyone

<b>Family Homelessness Workgroup</b>	Heather Pullen, SA Hope Center <a href="mailto:hpullen@sahopecenter.org">hpullen@sahopecenter.org</a>	May 18, 2021 3:30 – 4:30PM
<b>HMIS Advisory Committee</b>	Chelsey Viger <a href="mailto:ChelseyViger@SARAHomeless.org">ChelseyViger@SARAHomeless.org</a>	May 26, 2021 10:30 – 11:15AM
<b>Coordinated Entry Advisory Committee</b>	Eboni Jett <a href="mailto:Ebonijett@SARAHomeless.org">Ebonijett@SARAHomeless.org</a>	May 5, 2021 10:30 – 11:30AM
<b>Point-in-Time Count Committee</b>	Chelsey Viger <a href="mailto:ChelseyViger@SARAHomeless.org">ChelseyViger@SARAHomeless.org</a>	May 13, 2021 10:00 – 11:00AM
<b>Youth Action Board</b>	Suyapa Munoz <a href="mailto:suyapamunoz@SARAHomeless.org">suyapamunoz@SARAHomeless.org</a>	May 8, 2021 1:00 – 2:30PM

*\*All meetings are currently being held virtually. Please email [madelinecarrola@sarahomeless.org](mailto:madelinecarrola@sarahomeless.org) to be added to a meeting distribution list*

## 27. Topics for June Board Meeting

- CoC Nonprofit and Governance Bylaws
- Ratify PIT and HIC

## 28. Announcements

## 29. Adjournment