Continuum of Care Board of Directors Meeting Minutes
Thursday, April 29, 2021
3:00 – 5:00PM

The following agenda items may not necessarily be considered in the order they appear.

1. **Call to Order**

   President Leilah Powell called the virtual meeting to order at 3:05pm on Thursday, April 29, 2021 via the Zoom platform.

2. **Public Comment**

   There was no public comment.

3. **Welcome Board Member Scott Ackerson, Membership Council Chair**

   Scott Ackerson was voted by Membership Council as the Membership Council Chair.

4. **Welcome Heather Summers, Bexar County Seat Proxy**

   Jo Estrada has appointed Heather Summers as her proxy.

5. **Board Member Recognition**

   President Powell recognized Craig Hopkins, Phil Beckett, Salena Santibanez, Kameron Rhys, Melody Woosley, Roy Fletcher and Sheriff Salazar for their outstanding work as CoC Board members.

6. **Homelessness Updates Roundtable (p. 5)**

   - Congratulations Molly Biglari, Interim President and CEO of Haven for Hope
   - Thank you to Kenny Wilson, for CEO of Haven for Hope, for his service
   - Social Determinants of Health Steering Committee
   - Cross Sector Housing Plan (Neighborhood and Housing Services Department) ○ (p. 5)
   - Community Health Improvement Plan (CHIP)

7. **Consent Items (p. 6 – 19)**

   - Minutes from February 25, 2021 Board of Directors Meeting ○ (p. 6 – 14)
   - March 2021 Financial Reports ○ (p. 15 – 19)

   Richard Huron from SARAH noted that a restricted/unrestricted cash document was added to the packet.

   Motion  Roy Fletcher  Second  Estella Garza  Abstain  None  Passed  Yes
8. Board Member Application – Jack Tsai, UTHealth School of Public Health (p. 20 – 24)

   Motion ___ Greg Zlotnick ___ Second ___ Roy Fletcher____
   Abstain ___ None ___ Passed ___ Yes____


   President Powell shared the purpose of a DEIJ statement is for the Board to officially state they are acting in fair and equitable ways and that the Board is committed to doing antiracist work as well as work toward improving conditions for other marginalized groups. It will be incorporated into the organization’s strategic plan once that has been created.

10. Executive Director Report – Katie Vela

   • Update on SARAH’s Key Focus Areas
   • Single Audit Report
   • Introduce Hope Jenkins, Communications Coordinator

CONTINUUM OF CARE BUSINESS

11. Membership Council Report – Annie Erickson

   Annie was not present. SARAH staff gave the Membership Council report. At the March meeting, Scott Ackerson was announced as the Chair of the council; SARAH and HMIS gave a presentation on System Performance Measures; and SARAH presented information on the Youth Homelessness Demonstration Program (YHDP) projects.

12. Membership Council Application – Suenos Sin Fronteras (p. 25 – 28)

   Motion ___ Phill Beckett ___ Second ___ Roy Fletcher____
   Abstain ___ None ___ Passed ___ Yes____

13. Adopt San Antonio/Bexar County Homeless Strategic Plan – Leilah Powell/Melody Woosley (p. 29 – 152)

   Motion ___ Salena Santibanez ___ Second ___ Lori Stinson ___ Abstain ___ None ___ Passed ___ Yes____


   Motion ___ Lori Stinson ___ Second ___ Roy Fletcher ___ Abstain ___ None ___ Passed ___ Yes___
15. Adopt Rapid Rehousing Written Standards – Chelsey Viger (p. 192 – 205)

Motion __Lori Stinson__ Second __Roy Fletcher__ Abstain __None__ Passed __Yes__


- Update on Point-in-Time (PIT) and Housing Inventory Count (HIC) Reports
- System Performance Measures Report (p. 206 – 216)

Motion __Greg Zlotnick__ Second __Phil Beckett__ Abstain __None__ Passed __Yes__

17. Point-in-Time Count Lunch and Learn Series – Billy Mahone

Billy announced the Lunch and Learn Series webinars, to be held the week of May 10-14, and invited the Board.


- HMIS Presentation with Amanda Flores
- Officer Election Results
- Safe Space Training with Diana Truumees
- Councilman Manny Pelaez
- Gardopia Gardens Volunteer Opportunity
- Writing Workshop
- Two New Members

19. Homeless Management Information System (HMIS) Lead Updates – Katherine Dillard Gonzalez

Katherine shared progress on monitoring and measuring data quality within organizations that enter data into HMIS. A dashboard has been created that will eventually be available to all HMIS users.


- The Outreach Grid MOU is still pending.
- Committee Member Slate (p. 217) – Approved with minor change to deny Endeavors the SSVF seat as they are also ESG and YHDP funded and can apply for one of those seats.

Motion __Lori Stinson__ Second __Phil Beckett__ Abstain __None__ Passed __Yes__

21. HMIS Advisory Committee Chair Re-Appointment – Phil Beckett
Motion  Craig Hopkins  Second  Melody Woosley  Abstain  None  Passed  Yes

22. HMIS Advisory Committee Co-Chair Appointment – Dr. Jack Tsai

Motion  Phil Beckett  Second  Greg Zlotnick  Abstain  None  Passed  Yes

23. Coordinated Entry (CE) Advisory Committee Report – Melody Woosley
   • Coordinated Entry Visioning Session
   • The Prevention Subcommittee has been working diligently on the prevention workflow, which will go live early May.

   • Point-in-Time Count Committee Bylaw Approval  (p. 218 – 222)

Motion  Lori Stinson  Second  Leslie Komet  Abstain  None  Passed  Yes

25. Point-in-Time Count Committee Chair and Co-Chair Re-Appointment – Greg Zlotnick and Leslie Komet

Motion  Phil Beckett  Second  Craig Hopkins  Abstain  None  Passed  Yes

26. Upcoming SARAH Meetings and Events

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<tr>
<th>Next CoC Board Meeting</th>
<th>Next CoC Membership Council Meeting</th>
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<tr>
<td>June 24, 2021 3:00 – 5:00 PM Virtual</td>
<td>May 27, 2021 2:30 – 4:00 PM Virtual</td>
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<tr>
<th>Committee Meetings &amp; Working Groups</th>
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<tr>
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<td>Youth Action Board</td>
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*All meetings are currently being held virtually. Please email madelinecarrola@sarahomeless.org to be added to a meeting distribution list*

27. **Topics for June Board Meeting**
   - CoC Nonprofit and Governance Bylaws
   - Ratify PIT and HIC

28. **Announcements**

29. **Adjournment**